

**UNATEGO CENTRAL SCHOOL DISTRICT**

**BOARD OF EDUCATION AGENDA**

**MONDAY, FEBRUARY 22, 2021**

**BUDGET WORKSHOP**

**6:00 P.M.**

**BOARD OF EDUCATION MEETING**

**CALLED TO ORDER**

**7:00 P.M.**

**UNATEGO MS/SR HIGH SCHOOL**

**ROOM #93/ZOOM**

**1. ROUTINE MATTERS**

- 1.1 Call to order**
- 1.2 Roll Call**
- 1.3 Pledge**
- 1.4 Approve regular board meeting minutes of February 1, 2021**
- 1.5 Adopt Agenda**

**2. PUBLIC COMMENT**

**3. PRESENTATIONS**

- 3.1 Business Manager's Report – Patti Loker**
- 3.2 Superintendent's Report – Dr. David S. Richards**
- 3.3 Committee Report -**

**4. ADMINISTRATIVE ACTION**

- 4.1 Policy #5633 Gender Neutral Single-Occupancy Bathrooms (First reading)**
- 4.2 Policy #3420 Non-Discrimination and Anti-Harassment in the District (First reading)**
- 4.3 DCMO BOCES Services Guide 2021-2022 (Information only)**
- 4.4 DCMO BOCES Annual Meeting, Election of Board Members, and Notice for Special Board Meetings of Component Districts (Information only)**
- 4.5 Warrants (Information only)**
- 4.6 Budget Status Reports (Information only)**
- 4.7 Approve Treasurer's Reports (2.22.21 G1)**
- 4.8 Approve Unit Cost Methodology (2.22.21 G2)**
- 4.9 Approve transportation requests to Oneonta Christian Academy (2.22.21 G3)**
- 4.10 Approve resolution for submission of a proposition for a capital project at the Annual District Budget Vote (2.22.21 G4)**
- 4.11 Approve 2021 Capital Improvements Project (2.22.21 G5)**
- 4.12 Approve event workers for the 2020-2021 Winter Sports season (2.22.21 UC1)**

- 4.13 Appoint fall 2 coaches for the 2020-2021 sports season and one (1) volunteer coach for boys' basketball (2.22.21 C1)

5. PUBLIC COMMENT

6. ROUND TABLE DISCUSSION/QUESTIONS

7. EXECUTIVE SESSION (IF NECESSARY)

Upon a majority vote of its total membership, taken in open meeting pursuant to a motion identifying the general area of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- A. matters which may imperil the public safety if disclosed;
- B. any matter which may disclose the identity of a law enforcement agent or informer;
- C. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;
- D. discussions regarding proposed, pending or current litigation;
- E. collective negotiations pursuant to article fourteen of the civil service law;
- F. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- G. the preparation, grading or administration of examination; and
- H. the proposed acquisition, sale or lease of real property or the proposed Acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof;
- I. any matter made confidential by federal or state law.

8. ADJOURN

**Board Agenda 2.22.21**

**PG: 3**

**4.7**

**2.22.21 G1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Treasurer's Report as presented.**

**4.8**

**2.22.21 G2**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve Unit Cost Methodology as presented (2021-2022 BOCES Services).**

**4.9**

**2.22.21 G3**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve transportation requests to Oneonta Christian Academy as presented.**

**4.10**

**2.22.21 G4**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the following resolution for submission of a proposition for a capital project at the Annual District Budget Vote as presented.**

**RESOLUTION DATED FEBRUARY 22, 2021.**

**A RESOLUTION PROVIDING FOR THE SUBMISSION OF A PROPOSITION IN CONNECTION WITH A SCHOOL DISTRICT IMPROVEMENT PROGRAM IN AND FOR THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK, AT THE ANNUAL DISTRICT MEETING AND BUDGET VOTE SCHEDULED TO BE HELD IN AND FOR SAID SCHOOL DISTRICT ON MAY 18, 2021.**

**WHEREAS, the Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, has heretofore adopted a resolution providing for the holding of the Annual District Meeting and Budget Vote of said School District on May 18, 2021, 2021, as provided by the Education Law; and**

**WHEREAS, said Board of Education decided to place a proposition before the voters relating to a school district improvement program consisting of reconstruction and renovations to buildings, including site work, playing fields as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto; and**

WHEREAS, all requirements pursuant to the New York State Environmental Quality Review Act with regard to said Capital Project have been satisfied; and

WHEREAS, it is now desired to present a proposition for the approval of the qualified voters of said School District of the School District Improvement Program at said Annual District Meeting and Budget Vote scheduled to be held on May 18, 2021; to provide for the insertion of a notice with respect to such proposition in the Notice of said Annual District Meeting and Budget Vote; and to provide for other matters in connection therewith, NOW, THEREFORE, BE IT

RESOLVED, by the Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:

Section 1. With respect to the proposition referred to in the preambles hereof, the School District Clerk is hereby authorized and directed to cause to be included in the Notice of the Annual District Meeting and Budget Vote of said School District scheduled to be held on May 18, 2021, the following additional notice:

**PLEASE TAKE FURTHER NOTICE** that at such Annual District Meeting and Budget Vote scheduled to be held on May 18, 2021, the following proposition shall be submitted for the approval of the qualified voters of said School District:

#### **PROPOSITION**

Shall the following resolution be adopted, to-wit:

RESOLVED that the Otego-Unadilla Central School District is hereby authorized to implement a school district improvement program consisting of reconstruction and renovations to buildings, including site work, playing fields, as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto, at a maximum estimated cost of \$27,695,000 and that \$652,349 in State Excel Aid and \$1,300,000 Capital Reserve Fund monies shall be used to pay a portion thereof, with \$25,742,651, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments with District obligations to be issued in anticipation thereof."

*Notice is Also Hereby Further Given* that the aforesaid proposition will appear on the ballot labels of the voting machines used at such Annual District Meeting and Budget Vote in the following abbreviated form due to space constraints:

#### **PROPOSITION**

Shall the proposition set forth in the Notice of Annual District Meeting and Budget Vote authorizing a School District Improvement Program, at a maximum cost of \$27,695,000 with \$652,349 of Excel Aid and \$1,300,000 Capital Reserve Fund used therefore and providing that such sum of \$25,742,651 shall be raised by the levy of a tax

to be collected annually, with District obligations to be issued in anticipation thereof be approved?

Dated: Otego, New York  
\_\_\_\_\_, 2021.

By Order of the Board of Education of  
Otego-Unadilla Central School District

\_\_\_\_\_  
School District Clerk

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

\_\_\_\_\_ VOTING \_\_\_\_\_

The resolution was thereupon declared duly adopted.

\* \* \* \* \*

**4.11**

**2.22.21 G5**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve 2021 Capital Improvements Project as presented.**

**Whereas,** the Otego-Unadilla Central School District Board of Education (the "Board") has considered the effect upon the environment of the 2021 Capital Improvements Project, a multi-site project to be located at the following sites: Unatego Middle/High School Building, Unatego Elementary Building, and the Unatego Transportation Center and

**Whereas**, the Board has received and reviewed the Short Environmental Assessment Forms and the State Environmental Quality Review Act Process Record Sheets prepared and submitted in connection with the multi-site project, now therefore

**Be it Resolved**, that the Board approves the Short Environmental Assessment Forms and the State Environmental Quality Review Act Process Record Sheets as listed, and

**Be Further it Resolved**, that the Otego-Unadilla Central School District Board of Education, acting as Lead Agency for purposes of the State Environmental Quality Review Act and regulations (SEQRA), hereby determines that all sites associated with the project are unlisted actions with negative declarations, which will not have a significant impact on the environment.

**4.12**

**2.22.21 UC1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve event workers for the 2021-2021 Winter Sports season as presented.**

**4.13**

**2.22.21 C1**

**RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby appoint the coaches for the 2020-2021 fall 2 sports season and one (1) volunteer coach for boys' basketball as presented.**

## Minutes

<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 6:31 p.m. in room #93 at the MS/HS.</p> <p>Clapper, McDermott (via video-conference), McMichael, O'Hara (via video-conference), Olsen, and Salisbury answered roll call.</p> <p>Member Downey was absent.</p> <p>Administrative members present: Supt. Dr. David S. Richards.</p> <p>Motion by Olsen, seconded by McMichael, to go into Exempt Session to discuss CSE recommendations at 6:33 p.m. Yes-6 No-0. Carried.</p> <p>CSE Chairperson Katherine Mazourek joined at 6:33 p.m. via video-conference.</p> <p>Discussion ensued, no action taken.</p> <p>Motion by McMichael, seconded by O'Hara, to leave Exempt Session at 6:45 p.m. Yes-6 No-0. Carried.</p> <p>Recess: 6:45 p.m. – 7:00 p.m.</p>	<p>Call to Order</p> <p>Roll Call</p> <p>Exempt Session</p>
<p>President Salisbury called the meeting of the Unatego Central School District Board of Education to order at 7:00 p.m. in room #93 at the MS/HS.</p> <p>Clapper, McDermott (via video-conference), McMichael, O'Hara (via video-conference), Olsen, and Salisbury answered roll call.</p> <p>Administrative members present: Supt. Dr. David S. Richards</p> <p>Principals Mike Snider, Patti Hoyt, Julie Lambiaso, CSE Director Katherine Mazourek, Athletic Director Matt Hafele, and Clerk Sheila Nolan were all present via video-conference.</p> <p>Visitors/Staff: 6 All via video-conference.</p> <p>Member Downey arrived at 7:01 p.m. via video-conference.</p> <p>Board President Salisbury led the Flag Salute.</p> <p>Motion by Olsen, seconded by McMichael, to approve the Regular Board Meeting Minutes of January 25, 2021 as presented. Yes-7 No-0. Carried.</p> <p>Motion by Olsen, seconded by McMichael, to adopt the Agenda and Addendum as amended. Yes-7 No-0. Carried.</p> <p><u>Public Comment</u>- None</p>	<p>Call to Order</p> <p>Roll Call</p> <p>Flag Salute</p> <p>1-25-21 Reg Brd Mtg Min</p> <p>Adopt Agenda</p>

## Minutes

<p><u><i>Presentations:</i></u></p> <p>Administrator's Reports-Elementary Principal Mike Snider:</p> <ul style="list-style-type: none"> <li>• ELA mid-year assessments start on Wednesday, February 3.</li> <li>• The District is transitioning from Power School to School Tool.</li> <li>• Continuing to work with staff on Academic Intervention for students in need.</li> <li>• Continuing with the hybrid &amp; remote teaching models.</li> </ul>	<p>M. Snider</p>
<p>Middle School Patti Hoyt:</p> <ul style="list-style-type: none"> <li>• 18 middle school students came back from remote to hybrid.</li> <li>• End of the semester was Friday, January 29.</li> <li>• Conducting Teacher Observations.</li> <li>• Attended multiple CSE Meetings.</li> <li>• Sent out letters to about two dozen students requesting parent/teacher conferences.</li> <li>• Student Council Spirit Week- February 9-12.</li> </ul>	<p>P. Hoyt</p>
<p>High School Principal Julie Lambiaso:</p> <ul style="list-style-type: none"> <li>• Report Cards will be mailed out at the end of the week.</li> <li>• Working on bridging the gap between teachers and students with restorative practices. Teachers held a Zoom to discuss the outcome of this initiative.</li> <li>• Met with the Counselors to come up with ways to help remote students. A list of "Tips for Success" was created and will be shared with the students.</li> <li>• Thanked Dr. Richards for allowing staff to leave early and work from home on Monday afternoon, with the impending storm approaching. It was very much appreciated.</li> </ul>	<p>J. Lambiaso</p>
<p>Superintendent's Report-Dr. David S. Richards:</p> <ul style="list-style-type: none"> <li>• The board meeting held on January 25<sup>th</sup> the board asked why the financial warrants that are in the packet aren't signed. Dr. Richards explained that they are signed off of by the Claims Auditor and himself, the copies of the signed documents are sent to BOCES. It was agreed that the signed warrants will be included in the packet.</li> <li>• Updated the board on the plans for high risk sports to start on February 8. The District's Attorney created a waiver that all parents/students need to sign to participate.</li> </ul>	<p>Dr. Richards</p>

## Minutes

<ul style="list-style-type: none"> <li>• The MAC League voted to postpone the start of winter sports until February 8. The county positivity rate must stay below 4.0, if it reaches or exceeds a 4.0 the county will shut the events down.</li> <li>• There will be no championship or sectional games played.</li> <li>• Dr. Richards and Matt Hafele feel that the District has a great plan to be able to start Basketball and Wrestling.</li> <li>• At this time there will be no spectators allowed to attend the games.</li> <li>• The District is waiting on a resolution from Bond Counsel for the proposed capital project.</li> </ul> <p><u>Administrative Action</u></p> <p>Motion by McMichael, seconded by McDermott, to approve the following resolutions 4.1 as presented. Yes-7 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve CSE Recommendations as presented.</p> <p>Motion by McMichael, seconded by Downey, to approve the following resolutions 4.2-4.4 pending the recommended changes to the plan. Yes-7 No-0. Carried.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the District Sports Specific Plans for Basketball and Wrestling, subject to approval by the School Medical Director as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that this Board does hereby approve the Districts participation in Basketball for the 2021 season, subject to approval by the School Medical Director as presented.</p> <p>RESOLVED: Upon the recommendation of the Superintendent of Schools that is Board does hereby approve the Districts participation in Wrestling for the 2021 season, subject to approval by the School Medical Director as presented.</p> <p><u>Public Comment-</u> None</p> <p><u>Round Table Discussion-</u></p> <p>J. McDermott – Commented that the east bound flashing school speed limit sign in Unadilla doesn't always work and there is no enforcement of the speed limit through the posted zone.</p>	<p>CSE Recommendations</p> <p>Approve District Sports Specific Plans-Basketball &amp; Wrestling</p> <p>Approve District Participation in Basketball</p> <p>Approve District Participation in Wrestling</p>
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## Minutes

<p><u>Adjourn:</u> Motion by McMichael, seconded by Olsen, to adjourn the meeting at 7:54 p.m. Yes-7 No-0. Carried.</p> <hr/> <p>Sheila Nolan District Clerk</p> <p>DRAFT</p>	<p>Adjournment</p>
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# POLICY

2021

5633

Non-Instructional/Business  
Operations

## **SUBJECT: GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOMS**

The District is committed to creating and maintaining an inclusive educational and work environment. The District will ensure that all single-occupancy bathroom facilities are designated as “gender neutral” for use by no more than one occupant at a time or for family- or assisted- use.

“Single-occupancy bathroom” means a bathroom intended for use by no more than one occupant at a time, or for family- or assisted- use, and which has a door for entry and egress. That bathroom door may be locked by the occupant to ensure privacy and security.

Therefore, all single-occupancy bathrooms in the District, including temporary or portable facilities, are deemed “gender neutral”, and shall be clearly designated as such by “gender neutral” signage located near or on each bathroom door. Single-occupancy bathrooms that are also designated as “family bathrooms” or “assisted bathrooms” shall also be designated as “general neutral”.

Education Law § 409-m  
Public Building Law § 145

NOTE: Refer also to Policy #7554- Student Gender Identity

First Reading: February 22, 2021  
Second Reading:  
Adoption Date:

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT****Overview**

The District is committed to creating and maintaining an environment which is free from discrimination and harassment. This policy addresses complaints of discrimination and/or harassment made under applicable federal and state laws and regulations, as well as any applicable District policy, regulation, procedure, or other document such as the District's *Code of Conduct*. It is just one component of the District's overall commitment to maintaining a discrimination and harassment-free educational and work environment.

In accordance with applicable federal and state laws and regulations, the District does not discriminate on the basis of any legally protected class or category in its education programs and activities or when making employment decisions. Further, the District prohibits discrimination and harassment on school property and at school functions on the basis of any legally protected class including, but not limited to:

- a) Race;
- b) Color;
- c) Religion;
- d) Disability;
- e) National origin;
- f) Sexual orientation;
- g) Gender identity or expression;
- h) Military status;
- i) Sex;
- j) Age; and
- k) Marital status.

The District adopts this policy as part of its effort to provide for the prompt and equitable resolution of complaints of discrimination and/or harassment. The District will promptly respond to reports of discrimination and/or harassment, ensure that all investigations are conducted within a reasonably prompt time frame and under a predictable fair grievance process that provides due process protections, and impose disciplinary measures and implement remedies when warranted.

(Continued)

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

Inquiries about this policy may be directed to the District's Civil Rights Compliance Officer(s) (CRCO(s)).

Scope and Application

This policy outlines the District's general approach to addressing complaints of discrimination and/or harassment. This policy applies to the dealings between or among the following parties on school property and at school functions:

- a) Students;
- b) Employees;
- c) Applicants for employment;
- d) Paid or unpaid interns;
- e) Anyone who is (or is employed by) a contractor, subcontractor, vendor, consultant, or other person providing services pursuant to a contract in the workplace;
- f) Volunteers; and
- g) Visitors or other third parties.

Further, discrimination and/or harassment that occurs off school property and somewhere other than a school function can disrupt the District's educational and work environment. This conduct can occur in-person or through phone calls, texts, emails, or social media. Accordingly, conduct or incidents of discrimination and/or harassment that create or foreseeably create a disruption within the District may be subject to this policy in certain circumstances.

Other District policies and documents such as regulations, procedures, collective bargaining agreements, and the District's *Code of Conduct* may address misconduct related to discrimination and/or harassment and may provide for additional, different, or more specific grievance procedures depending on a number of factors including, but not limited to, who is involved, where the alleged discrimination and/or harassment occurred, and the basis of the alleged discrimination and/or harassment. These documents must be read in conjunction with this policy.

The dismissal of a complaint under one policy or document does not preclude action under another related District policy or document.

(Continued)

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

**Definitions**

For purposes of this policy, the following definitions apply:

- a) "School property" means in or within any building, structure, athletic playing field, playground, parking lot, or land contained within the real property boundary line of any District elementary or secondary school, or in or on a school bus or District vehicle.
- b) "School function" means a school-sponsored or school-authorized extracurricular event or activity regardless of where the event or activity takes place, including any event or activity that may take place virtually or in another state.

**What Constitutes Discrimination and Harassment**

Determinations as to whether conduct or an incident constitutes discrimination and/or harassment will be made consistent with applicable federal and state laws and regulations, as well as any applicable District policy, regulation, procedure, or other document such as the District's *Code of Conduct*. These determinations may depend upon a number of factors, including, but not limited to: the particular conduct or incident at issue; the ages of the parties involved; the context in which the conduct or incident took place; the relationship of the parties to one another; the relationship of the parties to the District; and the protected class or characteristic that is alleged to have been the basis for the conduct or incident. The examples below are intended to serve as a general guide for individuals in determining what may constitute discrimination and/or harassment. These examples should not be construed to add or limit the rights that individuals and entities possess as a matter of law.

Generally stated, discrimination consists of the differential treatment of a person or group of people on the basis of their membership in a legally protected class. Discriminatory actions may include, but are not limited to: refusing to promote or hire an individual on the basis of his or her membership in a protected class; denying an individual access to facilities or educational benefits on the basis of his or her membership in a protected class; or impermissibly instituting policies or practices that disproportionately and adversely impact members of a protected class.

Generally stated, harassment consists of subjecting an individual, on the basis of his or her membership in a legally protected class, to unwelcome verbal, written, or physical conduct which may include, but is not limited to: derogatory remarks, signs, jokes, or pranks; demeaning comments or behavior; slurs; mimicking; name calling; graffiti; innuendo; gestures; physical contact; stalking; threatening; bullying; extorting; or the display or circulation of written materials or pictures.

(Continued)

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

This conduct may, among other things, have the purpose or effect of: subjecting the individual to inferior terms, conditions, or privileges of employment; creating an intimidating, hostile, or offensive environment; substantially or unreasonably interfering with an individual's work or a student's educational performance, opportunities, benefits, or well-being; or otherwise adversely affecting an individual's employment or educational opportunities. Petty slights or trivial inconveniences generally do not constitute harassing conduct.

**Civil Rights Compliance Officer**

\*The District has designated the following District employee(s) to serve as its CRCO(s):

**Superintendent of Schools**, 2641 State HWY 7, Otego, NY 13825. 607-988-5038  
[drichards@uantego.stier.org](mailto:drichards@uantego.stier.org)

**School Business Manager**, 2641 State HWY 7, Otego, NY 13825. 607-988-5022  
[ploker@unatego.stier.org](mailto:ploker@unatego.stier.org)

The CRCO(s) will coordinate the District's efforts to comply with its responsibilities under applicable non-discrimination and anti-harassment laws and regulations including, but not limited to: the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, Title VI of the Civil Rights Act of 1964, and the Age Discrimination Act of 1975.

Where appropriate, the CRCO(s) may seek the assistance of other District employees, such as the District's Title IX Coordinator(s) or Dignity Act Coordinator(s) (DAC(s)), or third parties in investigating, responding to, and remedying complaints of discrimination and/or harassment.

**Reporting Allegations of Discrimination and/or Harassment**

Any person may report discrimination and/or harassment regardless of whether they are the alleged victim or not. Reports may be made in person, by using the contact information for the CRCO, or by any other means that results in the CRCO receiving the person's oral or written report. This report may be made at any time (including during non-business hours) by using the telephone number or email address, or by mail to the office address, listed for the CRCO.

Reports of discrimination and/or harassment may also be made to any other District employee including a supervisor or building principal. All reports of discrimination and/or harassment will be immediately forwarded to the CRCO. Reports may also be forwarded to other District employees depending on the allegations.

All District employees who witness or receive an oral or written report of discrimination and/or harassment must immediately inform the CRCO. Failure to immediately inform the CRCO may subject the employee to discipline up to and including termination.

(Continued)

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

In addition to complying with this policy, District employees must comply with any other applicable District policy, regulation, procedure, collective bargaining agreement, or other document such as the District's *Code of Conduct*. Applicable documents include, but are not limited to, the District's policies, regulations, and procedures related to Title IX, sexual harassment in the workplace, and the Dignity for All Students Act (DASA).

If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.

**Grievance Process for Complaints of Discrimination and/or Harassment**

The District will act to promptly, thoroughly, and equitably investigate all complaints, whether oral or written, of discrimination and/or harassment based on any legally protected class and will promptly take appropriate action to protect individuals from further discrimination and/or harassment. The CRCO will oversee the District's investigation of all complaints of discrimination and/or harassment. In the event an anonymous complaint is filed, the District will respond to the extent possible.

If an investigation reveals that discrimination and/or harassment based on a legally protected class has occurred, the District will take immediate corrective action as warranted. This action will be taken in accordance with applicable federal and state laws and regulations, as well as any applicable District policy, regulation, procedure, collective bargaining agreement, third-party contract, or other document such as the District's *Code of Conduct*.

**Knowingly Makes False Accusations**

Any employee or student who knowingly makes false accusations against another individual as to allegations of discrimination and/or harassment will face appropriate disciplinary action.

**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The District prohibits retaliation against any individual because the individual made a report or complaint, testified, assisted, or participated or refused to participate in an investigation, proceeding, or hearing related to a complaint of discrimination and/or harassment.

Complaints of retaliation may be directed to the CRCO. If the CRCO is unavailable, including due to a conflict of interest or other disqualifying reason, the report will be directed to another CRCO, if the District has designated another individual to serve in that capacity. If the District has not designated another CRCO, the Superintendent will ensure that another person with the appropriate training and qualifications is appointed to act as the CRCO.

(Continued)

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

Where appropriate, follow-up inquiries will be made to ensure that the discrimination and/or harassment has not resumed and that those involved in the investigation have not suffered retaliation.

**Confidentiality**

To the extent possible, all complaints will be treated as confidential. Disclosure may be necessary in certain circumstances such as to complete a thorough investigation and/or notify law enforcement officials. All disclosures will be in accordance with law and regulation.

**Training**

In order to promote familiarity with issues pertaining to discrimination and harassment in the District, and to help reduce incidents of prohibited conduct, the District will provide appropriate information and/or training to employees and students. As may be necessary, special training will be provided for individuals involved in the handling of discrimination and/or harassment complaints.

**Notification**

Prior to the beginning of each school year, the District will issue an appropriate public announcement or publication which advises students, parents or legal guardians, employees, and other relevant individuals of the District's established grievance process for resolving complaints of discrimination and/or harassment. This announcement or publication will include the name, office address, telephone number, and email address of the CRCO(s). The District's website will reflect current and complete contact information for the CRCO(s).

A copy of this policy and its corresponding regulations and/or procedures will be available upon request and will be posted and/or published in appropriate locations and/or District publications.

**Additional Provisions**

Regulations and/or procedures will be developed for reporting, investigating, and remedying allegations of discrimination and/or harassment.

42 USC § 1324b

Age Discrimination Act of 1975, 42 USC § 6101 et seq.

Age Discrimination in Employment Act of 1967 (ADEA), 29 USC § 621 et seq.

Americans with Disabilities Act (ADA), 42 USC § 12101 et seq.

Equal Educational Opportunities Act of 1974, 20 USC § 1701 et seq.

Genetic Information Non-Discrimination Act (GINA), 42 USC § 2000ff et seq.

National Labor Relations Act (NLRA), 29 USC § 151 et seq.

(Continued)

# POLICY

2021

3420  
7 of 7

Community Relations

**SUBJECT: NON-DISCRIMINATION AND ANTI-HARASSMENT IN THE DISTRICT  
(Cont'd.)**

Section 504 of the Rehabilitation Act of 1973, 29 USC § 790 et seq.  
Title IV of the Civil Rights Act of 1964, 42 USC § 2000c et seq.  
Title VI of the Civil Rights Act of 1964, 42 USC § 2000d et seq.  
Title VII of the Civil Rights Act of 1964, 42 USC § 2000e et seq.  
Title IX, 20 USC § 1681 et seq.  
USERRA, 38 USC § 4301 et seq.  
28 CFR Part 35  
29 CFR Chapter I – National Labor Relations Board  
29 CFR Chapter XIV – Equal Employment Opportunity Commission  
34 CFR Parts 100, 104, 106, 110, and 270  
Civil Rights Law §§ 40, 40-c, 47-a, 47-b, 48-a, and 115  
Correction Law § 752  
Education Law §§ 10-18, 313, 313-a, 2801, 3201, and 3201-a  
Labor Law §§ 194-a, 201-d, 201-g, 203-e, 206-c, 215  
New York State Human Rights Law, Executive Law § 290 et seq.  
Military Law §§ 242, 243, and 318  
8 NYCRR § 100.2  
9 NYCRR § 466 et seq.

NOTE: Refer also to Policies #3421 -- Title IX and Sex Discrimination  
#6120 -- Equal Employment Opportunity  
#6121 -- Sexual Harassment in the Workplace  
#6122 -- Employee Grievances  
#7550 -- Dignity for All Students  
#7551 -- Sexual Harassment of Students  
#8130 -- Equal Educational Opportunities  
*District Code of Conduct*

First Reading: February 22, 2021  
Second Reading:  
Adoption Date:



# 2021-2022 SERVICES GUIDE



## **CHENANGO CAMPUS**

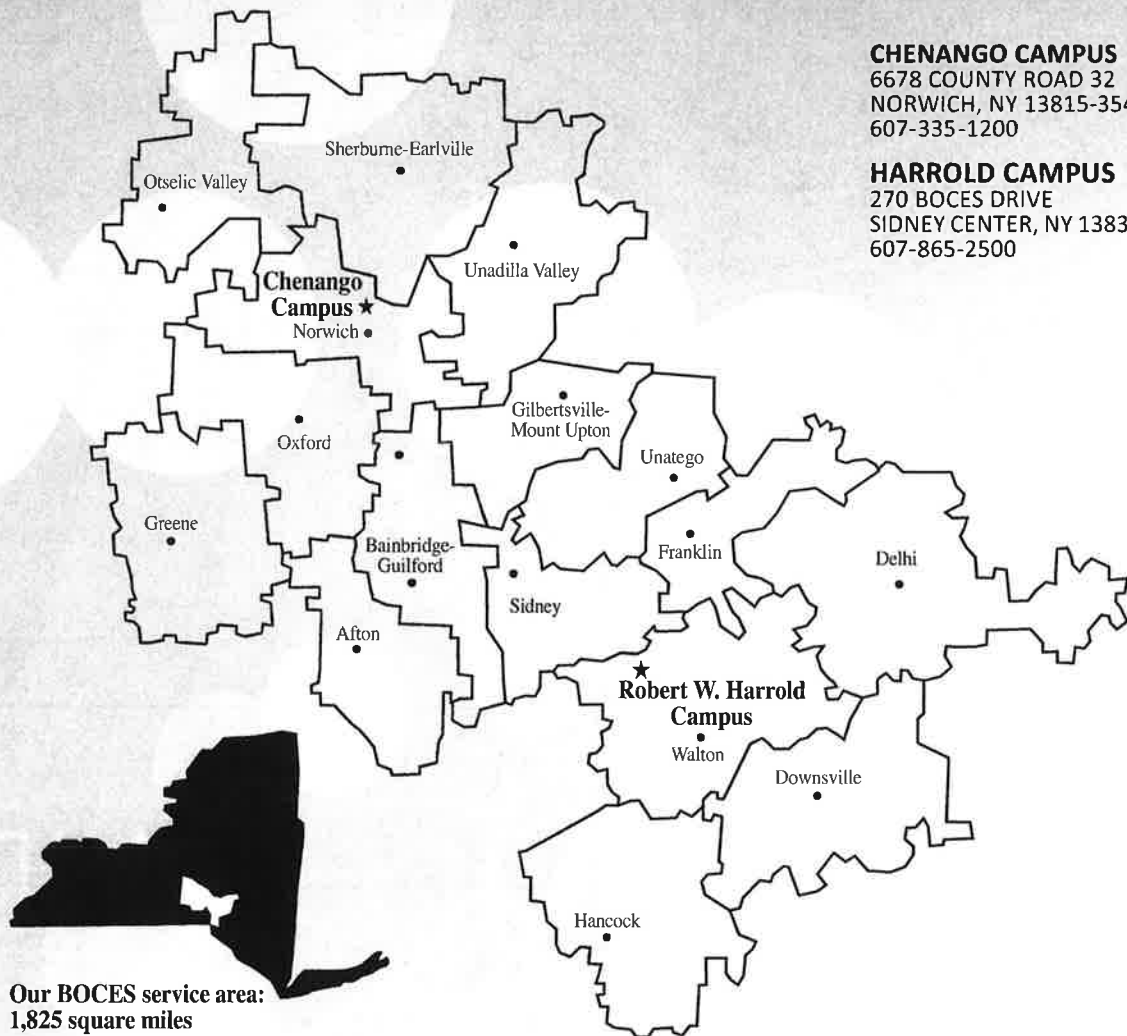
6678 County Road 32  
Norwich, NY 13815-3554  
(607) 335-1200



## **ROBERT W. HARROLD CAMPUS**

270 BOCES Drive  
Sidney Center, NY 13839-3105  
(607) 865-2500

## COMPONENT SCHOOL DISTRICTS



**CHENANGO CAMPUS**  
6678 COUNTY ROAD 32  
NORWICH, NY 13815-3544  
607-335-1200

**HARROLD CAMPUS**  
270 BOCES DRIVE  
SIDNEY CENTER, NY 13839-3105  
607-865-2500

Our BOCES service area:  
1,825 square miles

## COMPONENT DISTRICTS & SUPERINTENDENTS

### AFTON

Timothy McNamara

### BAINBRIDGE-GUILFORD

Timothy Ryan

### DELHI

Kelly M. Zimmerman

### DOWNSVILLE

John Evans

### FRANKLIN

Brad Zilliox

### GILBERTSVILLE-MOUNT UPTON

Annette Hammond

### GREENE

Timothy Calice

### HANCOCK

Terrance Dougherty

### NORWICH

Diana Bowers, Interim

### OTSELIC VALLEY

Michael R. Drahos, Interim

### OXFORD

John T. Hillis

### SHERBURNE-EARLVILLE

Robert Berson

### SIDNEY

Eben Bullock

### UNADILLA VALLEY

Robert Mackey

### UNATEGO

David Richards

### WALTON

Michael A. MacDonald

# A MESSAGE FROM THE DISTRICT SUPERINTENDENT



## BOARD MEMBERS

Linda Zaczek, President  
Vanessa Warren, Vice President  
Judith Breese  
David Cruikshank  
John Klockowski  
Debra Kurtz  
Jeanne Shields

Dear Colleagues,

On behalf of the Board of Education and the entire BOCES organization, I am pleased to present the 2021-2022 edition of the Delaware-Chenango-Madison-Otsego BOCES Service Guide. This publication provides school district's teachers, administrators, and staff, comprehensive information about the services we offer to meet your component school educational service's needs.

In the back inside cover, we are including the summary of our 2020-2022 Strategic Plan. Please notice that our planning team as a top priority identified meeting your current and emerging needs through innovative and diverse programs and services. This strategic commitment opens doors for you to tell us what can we do better, and what resources do you need to do what you do best — influence the lives of our students, support our families and transform the future of the communities we serve.

As we continue to face challenges in which we would never have thought we would experience, throughout the school year, due to the COVID-19 pandemic, it is imperative that we come together as one collaborative team – as together we are strong.

The critical ingredient for our collaborative work is efficiency. We are committed now, more than ever, to combining staff, facilities, and resources to help you do more. As you browse through our programs and services information, please consider the value of the savings that return to your district because of our partnership.

We look forward to the year ahead and will continue to strengthen our relationships of collaboration and strive to create valuable service opportunities with all of you.

A handwritten signature in dark ink, reading "Perry T. Dewey III". The signature is fluid and cursive, with a large initial "P" and "D".

Perry T. Dewey III  
District Superintendent

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# CAREER & TECHNICAL EDUCATION

(COSER #103 — School District Code: 2280.49)

**Administrative Contact:** Jennifer Waite  
**Locations:** Chenango Campus  
**Phone #:** 335-1213  
**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

**Robert W. Harrold Campus**

Under the New York State Education Commissioner's Regulations, students enrolled in an approved school district or BOCES Career and Technical Education (CTE) program may earn academic credits for Math, English, and Science using a variety of approaches once the student has met the graduation exam requirement. Flexibility in attaining course requirements can be achieved through fully integrated CTE programs of study, through specialized CTE courses for each of the final units in English, Science and Mathematics or through a combination of integrated course work through specialized and integrated CTE courses. All CTE programs at the DCMO BOCES have been approved by the State Education Department. Consultation with High School Guidance Counselors and High School administration will be necessary in order for the final unit of credit to be awarded to the student on a school-by-school basis.

All State-approved CTE programs are taught in a two-year sequence. Level 1 is for first-year students, usually high school juniors, and Level 2 is for second-year students. The first year of the program is foundational and the second year is designed to reinforce the learning of the first year and introduce more complex units as well as prepare the students for career and college in their interest area.

Students who successfully complete all requirements of the approved CTE program may earn a Technical Endorsement to be affixed to the high school diploma. Requirements leading to the Technical Endorsement include:

- Completion of a minimum of 22 units of credit as set forth in Commissioner's Regulations;
- Passing grades on five (5) required Regents examinations or approved alternatives;
- Successful completion of an approved Career and Technical Education program, completion of all work-based



learning experiences as provided by the approved program, completion of a work-skills employability profile and;

- Successful completion of a 3-part technical assessment (written, demonstration, project components).

Upon completion of the above requirements, a technical endorsement is imprinted on a seal to be affixed to the high school diploma and includes the phrase *Career and Technical Endorsement*. Local school districts are notified by BOCES of the students who have completed all approved program requirements and who have earned the technical endorsement each June.

**Unit Cost:** *Tuition is based on a three-year enrollment average*

## AUTO BODY REFINISHING AND REPAIR

Looks are everything in the world of Auto Collision. This program offers an in-depth training in repairing, restoring, refinishing and detailing motor vehicles. Students learn skills such as frame straightening, glass replacement, custom painting and business management in our state-of-the-art auto collision shop. Making cars shine, whether repairing damage or restoring an oldie, is the goal of the students enrolled in this program. High School Core Academic Credit available in ELA, Math and Science. College credit is available.

## AUTOMOTIVE TECHNOLOGY

High-tech diagnostic equipment helps enhance learning in the Automotive Technology program. Students gain experience in traditional automotive repair methods as well as state-of-the-art computerized diagnostic equipment and repair. Some of the areas students explore may include automotive electronics, exhaust systems, suspension and emission control. High School Core Academic Credit available in Math, Science and ELA. College credit is available.

## BUSINESS ADMINISTRATION

This program provides students the opportunity to attain the basic skills required in today's modern field of business management and office operations. Students learn from a variety of real life scenarios and hands on projects. These concepts include management, marketing, business law, accounting, entrepreneurship, and economics. Students also learn advanced techniques in PowerPoint, Excel, Word, Access, and Google Applications. Students can study Microsoft Office 2013 which affords them the opportunity to receive Microsoft Certification their senior year.

High school academic credit is available in English, Math, and Social Studies. College credit is available.

## CARPENTRY AND BUILDING CONSTRUCTION

Students perfect and refine their skills as they participate in our Carpentry and Building Construction program. Students gain valuable skills as they collaborate in the construction of a site-based modular home. Students master skills in masonry, framing, plumbing, roofing and finishing to name a few. Students also explore the rules and regulations governed by local code enforcement agencies. High School Core Academic Credit available in Math and Science. College credit is available.

## COMPUTER TECHNOLOGY

Today's fastest growing career areas are computers and computer related fields. Students join the action through lab experiments and live projects that help them learn basic and advanced computer skills. Students will be involved in the construction, operation, and repair of PC systems and devices. Networking PC systems on the Internet is implemented by using routers, switches, and cable installations. Industry certifications (A+ and CISCO Networking) are attainable. High School Core Academic Credit available in Math, Science and ELA. College credit is available.



## CONSERVATION AND HEAVY EQUIPMENT

This program offers heavy equipment operations and maintenance, aquaculture, landscape management, and forestry. Real life projects are used to teach skills. These include surveying, forestland use regulations, management (fisheries, watershed), and sanitary systems. Basic repair and maintenance of heavy equipment and operation of bulldozers, backhoes, loaders, and excavators are some of the skills taught in this program. Students also run a successful maple syrup production business. High School Core Academic Credit available in Math, Science and ELA. College credit is available. College credit is available.

## COSMETOLOGY

In our 1,000-hour program, students obtain skills necessary to qualify for their New York State licensing exam. Students will master skills in hair cutting and styling, skin care and make-up, nail artistry, permanent waving, hair coloring and salon business. Students will practice their skills in our professional campus-based salon. Additional skills in communication, team building, professional ethics and problem solving are integral parts of the program. High School Core Academic Credit available in Math, Science and ELA. College credit is available.

## CULINARY ARTS

Students enter the world of Culinary Arts in our state-of-the-art commercial kitchen. Chefs in training learn the necessary skills to be successful in the food services business. Students master skills such as menu planning, creative cooking, catering, short-order cooking and production baking. Work experience is an integral part of this program offering exciting experiences both on and off campus. Students have the opportunity to obtain Serve Safe certification

offered through the National Restaurant Association (NRA). High School Core Academic Credit available in Math, Science and ELA. College credit is available to Culinary Arts students. College credit is available.

## EARLY CHILDHOOD EDUCATION

The Early Childhood Education Program offers students the opportunity to be trained in a variety of related areas targeting children. As students participate in our site-based nursery school/pre-school program, they gain valuable skills in child development, teaching, and learning, as well as the importance of proper nutrition for healthy children. The program also offers students the opportunity to obtain their Child Development Associate (CDA) credential. Early Childhood Education offers a positive stepping stone into further education for students interested in teaching. High School Core Academic Credit available in ELA, Math and Science. College credit is available.

## HUMAN AND RETAIL SERVICES

This program helps students develop basic skills necessary for the world of work. Students obtain valuable skills in communication, daily living, household management and food services. Students gain confidence as they participate in off-campus work experiences and on-the-job training. College credit is available.

## NEW VISION ALLIED HEALTH

BOCES offers high school seniors an interdisciplinary curriculum with an Allied Health career focus and practical experiences in professional settings. Housed at local hospitals, this program will provide students with broad, transferable knowledge required in today's Allied Health careers. An exploration for students interested in pursuing postsecondary study in health careers, this innovative program will include immersion experiences that will meet credit requirements in Career and Technical Education and senior English and Social Studies. This program is designed to ease the transition from high school to postsecondary education in the health field. College credit is available.

## NEW VISION LAW AND GOVERNMENT

Designed for students interested in exploring careers in law and government, this program combines academic course work in senior English and Social Studies with in-depth exposure to a wide variety of experiences in courtrooms, law offices, government agencies, and other related facilities. The classroom is located at SUNY Morrisville Norwich Campus. Students will

have regular placements in other law and government offices and courtrooms in the community also. Each day, students will have the opportunity to meet, observe, and participate with representatives of the county's legal and government community. The central focus of this program is the interdisciplinary approach to English and Social Studies that relates the academic content to structured experiences in law and government. Students will have an opportunity to read literature related to legal issues, write research papers using legal cases, and develop solutions to community legal problems. Students with a specific career in mind are given the opportunity to see people involved in that career. In addition, students will be exposed to many similar and related career opportunities that they may never have realized existed. The New Vision model increases student awareness of the demands and rewards of careers in the legal and governmental fields. College credit is available.

## NURSE ASSISTING

Here is a chance for students to get started in the exploding health care profession. Students learn CPR, emergency first aid, medical terminology, anatomy and physiology, and communication skills necessary for success in the health care field. Students who meet course requirements take the Certified Nurse Assistant exam which will prepare them to work in community health centers, hospitals, nursing homes, or in private homes as a nurse assistant. Students move from the classroom to the "real world" quickly as clinical experiences take place in nursing homes and hospitals. Many students go on to LPN and RN programs. High School Academic Credit available in Health, Science, Math and ELA. College credit is available.

## SECURITY AND LAW ENFORCEMENT

The Security and Law Program is designed to give students an opportunity to explore Public and Private Security employment. The overview of the Criminal Justice system will guide the student to effective career choices and provide the employability and academic skills necessary in this high technology job market. The extensive work experience program gives the students connections to area employers and also leads to a Career and Technical Endorsement. High School Core Academic Credit available in Math, Science and ELA. Many colleges and universities will offer college credits for completion of the first and second year of the course. College credit is available.



## VISUAL COMMUNICATIONS

What a great way for students to put their creativity or artistic interests to work! Students learn about graphic printing, 3-D design, animation, multi-media, and the visual communications industries. They get hands-on experience in computer graphics, photography, commercial art, advertising, and layout. Students will use state-of-the-art color scanners, CD writers, and digital cameras. Students will have work experience opportunities locally, leading to a network of contacts for future job possibilities. High School Core Academic Credit available in Science and ELA. College credit is available to Visual Communications and Graphic Design students. College credit is available.

## WELDING

Students master skills of the trade established by the American Welding Society. Valuable skills for entry-level employment become the focus of this popular program, which includes experience with shielded metal, arc-welding, gas tungsten arc-welding, gas metal arc-welding and submerged arc-welding. Students gain additional skills in metal fabrication on both plate and pipe. Students will refine their skills as they practice blueprint reading for machining. High School Core Academic Credit available in ELA, Math and Science. College credit is available.





## GENERAL EDUCATION

### ELEMENTARY REGIONAL SUMMER SCHOOL

(COSER #428 — School District Code: 2230.49)

**Administrative Contact:** Jennifer Waite

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

Using a variety of models, component districts cooperate to design and implement remedial and enrichment programs for elementary students to encourage continual academic growth and exploration of new topics.

**Unit Cost:** Per student

### REGENTS REVIEW

(COSER #427 — School District Code: 2330.49)

**Administrative Contact:** Jennifer Waite

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

An additional Summer School offering is Regents Review. This review session is for students who have successfully completed a Regents level course during the school year, but did not pass the Regents exam, or wish to improve their Regents exam grade. The course is held in the five days leading up to the August Regents (Tuesday-Monday) at a Regional Summer School Site(s). Students may review for one or two exams and are expected to come prepared with subject specific review book(s).

### REGIONAL SUMMER SCHOOL

(COSER #427 — School District Code: 2330.49)

**Administrative Contact:** Jennifer Waite

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

The DCMO Regional Summer School provides middle and high school students with opportunities for enrichment and remediation. Students are referred by school districts for a six-week intensive learning experience. Program offerings meet State requirements for credit and provide opportunities for Regents and competency testing.

**Unit Cost:** Per student per course

*Services Provided through Cross-Contract . . .*

### HOSPITAL INSTRUCTION

(COSER #429 — School District Code: 2110.49)

**Administrative Contact:** David Hamilton

**Phone #:** 335-1445

**E-mail:** [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)

When students are hospitalized for extended periods outside our area, other BOCES are contracted with to provide hospital-based instruction.



## ENRICHMENT PROGRAMS

**Administrative Contact:** Martha Ryan  
**Phone #:** 335-1292  
**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Programs that serve to enrich students' experiences beyond the school day are provided by BOCES as well as through cross-contracts. The Instructional Services Advisory Council explores new programs on an annual basis.

### ARTS IN EDUCATION PROGRAM

(COSER #407 — School District Code: 2110.49)

**Administrative Contact:** Janet Laytham  
**Phone #:** 335-1360  
**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

This program brings students, teachers and communities in Chenango, Delaware and Otsego Counties together with artists and arts related events to promote and offer a range of presentations and residencies. Arts in Education staff work with district administration, faculty and Arts in Education Coordinators to plan integrated arts offerings. Districts also receive assistance in arranging for students to attend cultural and art programs on or off school campus. Student participation in art and music festivals and competitions can also be supported through Arts in Education.

**Unit Cost:** *Base charge plus ticket costs and/or artist fees*

### EXPLORATORY ENRICHMENT

(COSER #409 — School District Code: 2110.49)

**Administrative Contact:** Janet Laytham  
**Phone #:** 335-1360  
**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

Exploratory Enrichment can be used for an array of activities which exceed or are different from content offerings found in standard courses. The activities must support or supplement a school course such as social studies but may not generate school or college credit. These activities should be aligned directly to a curriculum and the standards and there must be a share (more than one school district involved).

**Unit Cost:** *Per student*

**ODYSSEY OF THE MIND***(COSER #525 — School District Code: 2110.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

An annual international competition dedicated to creative problem solving and student teamwork. Teams of students work on creative solutions to long-term and spontaneous problems. Competitions are held in the district, at the regional level, statewide and nationally. The BOCES program coordinates the regional competition and offers a variety of training programs for coaches and judges.

**Unit Cost:** Per team**SAT PREPARATION***(COSER #526 — School District Code: 2110.49)***Administrative Contact:** Martha Ryan**Phone #:** 335-1292**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Targeted practice and test taking strategies to enhance performance on the SAT. This course is offered to help students prepare for the College Board Scholastic Aptitude Tests (SATs) and the Preliminary Scholastic Aptitude Tests (PSATs). Preparation is provided for both verbal and mathematics sections.

**Unit Cost:** Per student**SUMMER ENRICHMENT***(COSER #409 — School District Code: 2110.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

In district programming. Component districts can run their summer enrichment programs that are designed to enhance and enrich standards-based instruction.

**Unit Cost:** Base fee and cost per student*Programs Offered through Cross-Contract . . .***CATSKILL AREA SCHOOL STUDY COUNCIL (CASSC)***(COSER #533 — School District Code: 1430.49)***Administrative Contact:** Martha Ryan**Phone #:** 335-1292**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Membership in the Catskill Area School Study Council provides for coordination of a variety of activities including Student Leadership Training Workshops, Enrichment Seminars, Youth Concerts, Interscholastic Debate, Publications, School Board Seminars, School Bus Drivers' Safety Program, and enrichment in-service activities. Membership in the CASSC, through the base service coordination, is a prerequisite for participation in any of the CASSC activities.

**ENRICHMENT SEMINAR PROGRAM (CASSC)***(COSER #432 — School District Code: 2110.49)***Administrative Contact:** Martha Ryan**Phone #:** 335-1292**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Students in grades 3-12 will have the opportunity to attend enrichment seminars on a wide variety of topics which supplement the academic programs of their districts. Seminar sessions are held once a week for a six-week period during the fall and spring semesters at SUNY Oneonta. A minimum and a maximum enrollment is established for each seminar. Membership in the CASSC is a prerequisite for participation.

**KITES AND KINGS AND CATSKILL REVIEW PUBLICATIONS (CASSC)***(COSER #424 — School District Code: 2110.49)***Administrative Contact:** Martha Ryan**Phone #:** 335-1292**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Two magazines are published, *Kites and Kings* (gr. 3-6) and *Catskill Review* (gr. 7-12), as annual collections of student prose, poetry, and artwork submitted by students from CASSC member districts. Magazines are 40 pages in length and usually include 40 to 100 pieces. The magazines are distributed to contributing students, participating schools, administrators, and teachers. Membership in the CASSC is a prerequisite for participation.

## **ROBERSON / KOPERNICK / ZOO**

(COSER #410, 411, 412 — School District Code: 2110.49)

**Administrative Contact:** Martha Ryan

**Phone #:** 335-1292

**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

A variety of programs are available at the Roberson Museum and Science Center, the Kopernik Space Education Center, and the Ross Park Zoo. Services are provided on a cross-contract with Broome-Tioga BOCES and include hands-on workshops for teachers as well as traveling workshops for students K-12 on variety of topics. A brochure of current offerings is updated annually.

## **STUDENT LEADERSHIP TRAINING WORKSHOPS (CASSC)**

(COSER #431 — School District Code: 2110.49)

**Administrative Contact:** Martha Ryan

**Phone #:** 335-1292

**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Student Leadership Training Workshops are designed for young men and women who assume roles of leadership in their schools. Students who attend possess the ability and potential to become role models for other students.

Four Student Leadership Training Workshops are held each year through the Catskill Area School Study Council. Three of these programs are designed for high school students, generally juniors. One program is designed for eighth grade/middle school students who have leadership potential. The programs are planned by student leaders under the direction of adult advisors. Student leaders assume a major responsibility for organizing and presenting these workshops. Workshops are held at SUNY Oneonta. This is available through a cross-contract with Otsego-Northern Catskills BOCES. Membership in the CASSC is a prerequisite for participation.

## **UPSTATE ACADEMIC COMPETITION (CASSC)**

(COSER #437.691 — School District Code: 2110.49)

**Administrative Contact:** Martha Ryan

**Phone #:** 335-1292

**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

The Upstate Academic Competition is an opportunity to give academic “stars” the recognition athletic “stars” get as a matter of course. Schools with academic teams that compete on a regular basis usually find that the students involved become much more interested in acquiring knowledge.

## **YOUTH CONCERTS COORDINATION (CASSC)**

(COSER #433 — School District Code: 2110.49)

**Administrative Contact:** Martha Ryan

**Phone #:** 335-1292

**E-mail:** [ryanm@dcmoboces.com](mailto:ryanm@dcmoboces.com)

Youth concert performances are given by the Catskill Symphony Orchestra for fourth and fifth grade students from CASSC member districts. These concerts are designed for student audiences to introduce students to a variety of musical selections, provide information about specific musical instruments, composers, musical time periods, and provide students from a rural region with the experience of hearing a live symphonic concert presented by a professional orchestra. Membership in the CASSC is a prerequisite for participation.





## PROGRAMS FOR AT-RISK YOUTH

### CAREER ACADEMY

(COSER #401 — School District Code: 2110.49)

**Administrative Contact:** Jennifer Waite

**Locations:** Chenango Campus  
Robert W. Harrold Campus

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

The Career Academy offers alternative educational experiences for students identified as capable learners experiencing limited success in school. Targeted at students grade 7 through completion who have a high potential for dropping out, the Career Academy provides an integrated project-based approach for students focusing on linking academics to career awareness. Intensive efforts to increase student understanding in key academic disciplines will be made through an emphasis on learning to learn and problem solving within a team environment. Early integration into CTE programs upon enrollment in high school is aimed at enhancing student success. A strong support component develops peer and team skills while recognizing students' individual strengths.

**Unit Cost:** Tuition based on monthly enrollment

### GAIN — A TASC PREPARATION FOR STUDENTS WITH DISABILITIES

(COSER #418.416 — School District Code: 2250.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

This half-day program is designed to provide intensive individual and small group preparatory instruction for students with disabilities who are accessing the TASC as part of their transition plan. Services will include a certified special education teacher and teacher aide. The program is available for students aged 16-17. It is anticipated that students will participate in a career and technical education program or in their home school setting for the remainder of the day.

**Unit Cost:** Tuition based on monthly enrollment

## **TASC**

(COSER #418 — School District Code: 2330.49)

**Administrative Contact:** Jennifer Waite

**Locations:** Chenango Campus  
Robert W. Harrold Campus

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

This program offers students ages 16-21 the opportunity to prepare for the high school equivalency exam Test of Adult Secondary Completion (TASC). Students 16 and 17 receive supportive services in accordance with New York State Education Department requirements. Students of compulsory attendance age are required to enroll in a Career and Technical Education Program at BOCES or in the home school in addition to the TASC program (exceptions will be allowed only if student is employed). Students not of compulsory attendance age are strongly encouraged to enroll in a Career and Technical Education program at BOCES or in their home school. The TASC teacher will work with the student and the Career and Technical Education instructor to ensure that the student develops employability skills. The TASC portion is a half day-program.

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**Unit Cost:** Tuition based on monthly enrollment

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*Services Provided through Cross-Contract . . .*

## **PRIMARY MENTAL HEALTH**

(COSER #500 — School District Code: 2110.49)

**Administrative Contact:** David Hamilton

**Phone #:** 335-1445

**E-mail:** [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)

This program, provided on cross-contract through Monroe #1 BOCES, provides preventive services to identified children in the K-3 school population who are at risk of developing school adjustment difficulties. This is a program designed to “prevent” early school problems which interfere with a child’s efforts to be successful in the learning environment.

# SPECIAL EDUCATION

**Administrative Contact:** Patti Gallaher  
**Phone #:** 335-1211  
**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

The Special Education Division provides programming for children with disabilities from ages 5 to 21.

Additional special education services are offered through BOCES Itinerant Services. These include school psychologists, occupational and physical therapists, and speech teachers. (*Descriptions of these services are listed under Itinerant Services.*)

## SPECIAL EDUCATION COORDINATOR

(COSER #305 — School District Code: 2250.49)

BOCES provides a shared itinerant Committee on Special Education Chairperson/Special Education Coordinator for two or more school districts.

**Unit Cost:** *Full-time Equivalent of assigned staff*

## SPECIAL EDUCATION PLACEMENT — 6:1:1/8:1:1

(COSER #205 — School District Code: 2250.49)

Three placement options utilize this staffing pattern of 6 students, 1 teacher, and 1 aide: Basic Educational Needs, Special Educational Needs and TEACCH classrooms for students with autism.

**Basic Educational Needs** programs are offered for students with severe learning deficits and habilitative needs. These programs offer training on age-appropriate functional skills in academic, social, vocational, and self-help domains. Intensive related service needs mandate extensive involvement with therapists in classroom and community settings. Enhanced staffing is available for students with extraordinary habilitation needs.

**The Special Educational Needs** classes are for students with severe behavioral deficits and provide a therapeutic environment with an emphasis on behavioral change. Intensive interventions are made by counseling staff who assist in the monitoring of age-appropriate interpersonal skills. Emphasis is placed on individualized academic programs based on the Common Core State Standards and NYS Learning Standards and growth in individual and group social skills.

**TEACCH Classroom** programs are designed for students with autism or other pervasive developmental disorders. These programs offer instruction in a setting designed to meet the communication and environmental needs of students with autism. Classroom staff have received intensive training in TEACCH, a program designed to improve the independent functioning of students.

**Unit Cost:** *Tuition based on monthly enrollment*

## SPECIAL EDUCATION PLACEMENT — 12:1:1

(COSER #203 — School District Code: 2250.49)

This program is for students with moderate learning or behavioral needs. District-based classes provide access to mainstreaming on an individual basis. SEN classes for students monitor behavioral, as well as academic, growth. The BEN program is provided for students with moderate to severe learning deficits and provides age appropriate functional skills acquisition in preparation for adult environments. A full range of related services is available.

**Unit Cost:** *Tuition based on monthly enrollment*

## EXTENDED SCHOOL YEAR PROGRAM FOR STUDENTS WITH DISABILITIES

(Service Code #823)

This six-week program is offered as a continuation of educational services for students identified by CSE as requiring services to prevent substantial regression of skills. CSE application is made through the development of a 12 month IEP. The program is funded through a combination of State, municipal, and district funds.

**Unit Cost:** *Tuition based on enrollment*

## ONE-ON-ONE/ONE-ON-TWO AIDES

(School District Code: 2250.49)

School districts may request the provision of individual teacher aide services for students in any of the identified programs. This request must be identified on the student's IEP for students who present management needs in excess of mandated student-staff ratio. Exploration of shared additional aides should be explored with program supervisor.

**Unit Cost:** *Full-time Equivalent of assigned staff*

## EXTENDED SCHOOL YEAR — ONE-ON-ONE AIDES

(Service Code #823)

Some students require the assistance of a personal aide to meet their habilitation management or instructional needs. Based on recommendations of CSE and supported through the STAC process, students will be assigned additional support.

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**Unit Cost:** *Full-time Equivalent of assigned staff*

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## SPECIAL EDUCATION PROGRAMS (OTHER BOCES)

(COSER #200's — School District Code: 2250.49)

Special Education services may be provided through cross-contracts with other BOCES.

## ACADEMIC INTERVENTION SERVICES

(COSER #351 — ELA; COSER #342 — MATHEMATICS)

BOCES will provide a teacher to give Academic Intervention Services to support students requiring these services in ELA or Mathematics.

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**Unit Cost:** *Full-time Equivalent of assigned staff*

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## SPECIAL PROGRAMS FINANCING—STAC AND FINANCIAL TRACKING SERVICES

(Service Code #619.629)

**Administrative Contact:** Aimee Warner

**Phone #:** 335-1342

**E-mail:** [warnera@dcmoboces.com](mailto:warnera@dcmoboces.com)

The service is designed to be a collaborative effort between our department staff and your district CSE and Business Office. Working together, our goal is to maximize State Aid for the school district and for the benefit of students. We operate as a liaison between the district, SED, RICs and other State agencies. This service will provide:

- Monitoring and maintenance of the STAC system on all district high cost and specially placed SPED students;
- Tracking high cost students for school year, summer, BOCES, private and residential placements;
- Best practices in systems development, student tracking and non-resident billing;
- Tracking and assisting district with homeless youth and foster billing;
- All certifications of private placements and verification of HCSARs;
- Updates on current State Aid policies and procedures;

- Consultation on various Special Ed and State Aid issues; and
- Regular on-site visitations.

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**Unit Cost:** *Base charge per district*

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## SUPERVISION FOR MEDICAID REIMBURSEMENT

(COSER #327 — School District Code: 2250.49)

Under current regulations, in order for districts to claim Medicaid reimbursements, speech therapy must be provided by or under the direction of a licensed speech pathologist. For districts to claim Medicaid reimbursement, psychological counseling must be provided by or under the supervision of a licensed clinical social worker. This service enables districts to acquire the services of a licensed speech pathologist or a licensed clinical social worker for program consultation, observation and record review of the speech teachers and social worker working with students who qualify for Medicaid reimbursement and complete the required Medicaid forms. Districts request this service on an hourly basis. Minimum request of one hour per month per service provider.

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**Unit Cost:** *Hourly charges*

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## MEDICAID REIMBURSEMENT SERVICE

(COSER # 631 — School District Code: 1310.49)

**Administrative Contact:** Aimee Warner

**Phone #:** 335-1342

**E-mail:** [warnera@dcmoboces.com](mailto:warnera@dcmoboces.com)

Our service is designed to be a collaborative effort between our department staff and your CSE Medicaid designee. Working together, our goal is to ensure all students are claimed appropriately to maximize funding for the district and maintain compliance with the SSHSP program. This service will provide:

- Monitoring of all documentation to assure the district is in compliance for billing Medicaid;
- Regular Medicaid claiming on behalf the district and reconciliation of claims;
- Retrieval of web reports and monitoring of the claims process;
- Track student eligibility;
- Monthly program maintenance for IEP software, medweb and web reports;
- Update and train on new Medicaid regulation;
- Compliance support and Medicaid Cost Reporting consultation; and
- Regular on-site visitations.

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**Unit Cost:** *Base charge per district*

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## ITINERANT SERVICES

**Administrative Contact:** David Hamilton  
**Phone #:** 335-1445  
**Email:** [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)

Itinerant or shared services may be provided in a wide range of areas when a component district cannot justify the employment of a full-time person or requires personnel in excess of one or more full-time persons. These services must be shared by two or more districts. A single district is not allowed BOCES aid on more than 60 percent of a staff member.

Cost is based upon the percentage of time a district participates in the specific program. In addition to the programs listed below, itinerant services may include other areas.

**Unit Cost:** *Percentage of FTE utilized, except as noted. FTE refers to the cost for full-time equivalent staffing. This is an all-inclusive charge which reflects salary, fringe benefits, mileage, substitute costs, supplies, equipment, and related costs.*

### ADAPTIVE PHYSICAL EDUCATION

(COSER #320 — School District Code: 2250.49)

**Administrative Contact:** Patti Gallaher  
**Phone #:** 335-1211  
**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

As districts continue to provide more inclusive programs for severely disabled children, BOCES offers this service for students who require the expertise of a specialist in Adaptive Physical Education.

### ART TEACHER

(COSER #314 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher  
**Phone #:** 335-1211  
**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides art instruction for two or more school districts.

**COMPUTER COORDINATOR***(COSER #308 — School District Code: 2110.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

BOCES provides shared instructional technology coordination for two or more school districts to support district activity. Professional assistance, supervision, and leadership for a district's use of technology to improve teaching and learning are provided.

**CURRICULUM COORDINATOR***(COSER #319 — School District Code: 2110.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

BOCES provides itinerant curriculum coordinators for two or more school districts. The coordinators support district activity by providing professional assistance, advice, supervision, and/or leadership.

**ENGLISH AS A NEW LANGUAGE***(COSER #350 — School District Code: 2110.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant teachers in English as a New Language for two or more school districts to work with students who are English language learners.

**HEALTH EDUCATION TEACHER***(COSER #315 — School District Code: 2110.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant teachers in Health Education for two or more school districts.

**HOME AND CAREER SKILLS TEACHER***(COSER #306 — School District Code: 2110.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant home and career skills teachers for two or more school districts.

**HOME BOUND INSTRUCTOR***(COSER #325 — School District Code: 2250.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

This special service was designed to meet the educational needs of students who are too medically fragile to attend regular school programs. BOCES will provide special education teachers in students' homes as requested by component districts.

**INTERPRETER***(COSER #324 — School District Code: 2250.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES will provide qualified educational interpreters to serve deaf or hard of hearing students in school districts.

**LIBRARY MEDIA SPECIALIST***(COSER #317 — School District Code: 2610.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant Library Media Specialists for two or more school districts.

**MUSIC TEACHER***(COSER #310 — School District Code: 2110.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides shared instrumental and vocal music teachers for two or more school districts. Teachers may serve elementary, middle, and/or high school.

**OCCUPATIONAL THERAPY***(COSER #323 — School District Code: 2110.49)***Administrative Contact:** Patti Gallaher**Phone #:** 335-1211**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant occupational therapists on an FTE basis for two or more school districts to work with students. Services provided are eligible for Medicaid reimbursement.

## PHYSICAL EDUCATION TEACHER

(COSER #311 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant physical education teachers for two or more school districts.

## PHYSICAL THERAPY

(COSER #334 — School District Code: 2250.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant physical therapists on an FTE basis for two or more school districts to work with students. Services provided are eligible for Medicaid reimbursement.

## READING TEACHER

(COSER #303 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant reading teachers shared between school districts. One assignment could be Reading Recovery®.

## SCHOOL BASED COUNSELOR

(COSER #304 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant counseling staff to assist districts and Committees on Special Education in meeting the social-emotional needs of students through individual and group counseling initiatives. Counselors serve as a support for students and teachers within the school setting through provision of social skill training, anger management, and crisis intervention.

## SCHOOL PSYCHOLOGIST

(COSER #313 — School District Code: 2820.49) —  
General

(COSER #312 — School District Code: 2250.49) —  
Students with Disabilities

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant psychologists for two or more school districts in the areas of student testing, evaluation, counseling, and in-service for teaching staff. A separate COSER is available for services provided to students with disabilities.

## SCHOOL SOCIAL WORKER

(COSER #307 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant school social workers for two or more school districts to work with students and their families. These services can include direct counseling, conflict resolution, crisis intervention, and accessing community agencies.

## SPEECH IMPAIRED

(COSER #301 — School District Code: 2250.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant speech therapists for two or more school districts to work with students with disabilities who exhibit articulation and/or language problems, voice impairment, and/or fluency impairment. Services provided are eligible for Medicaid reimbursement.

## SPEECH IMPROVEMENT

(COSER #302 — School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant speech therapists for two or more school districts to work with general education students who exhibit articulation and/or language problems, voice impairment, and/or fluency impairment.

## TEACHERS OF LANGUAGES OTHER THAN ENGLISH

(COSER #316 & 317— School District Code: 2110.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant teachers of languages other than English for two or more school districts.

## TEACHER OF THE DEAF AND HEARING IMPAIRED

(COSER #309 — School District Code: 2250.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

The services of a certified teacher of the deaf are available on a FTE (Full-Time Equivalent) basis to students with hearing impairments. Through specialized instruction and consultation with regular educators, students may remain in the least restrictive educational environment. The services of an interpreter may also be contracted under this COSER.

## TECHNOLOGY

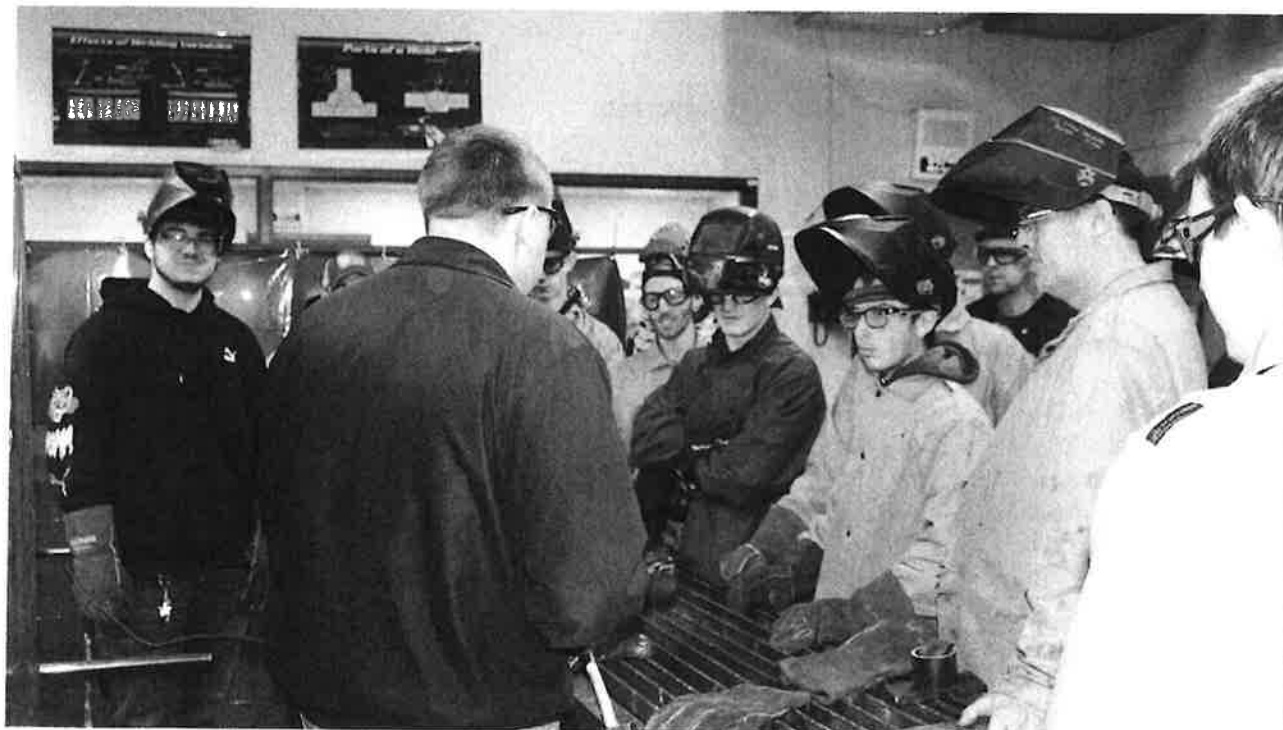
(COSER #335 — School District Code: 5610.49)

**Administrative Contact:** Patti Gallaher

**Phone #:** 335-1211

**E-mail:** [gallahep@dcmoboces.com](mailto:gallahep@dcmoboces.com)

BOCES provides itinerant technology teachers for two or more school districts.





## ADULT & CONTINUING EDUCATION

**Administrative Contact:** Jennifer Waite  
**Phone #:** 335-1213  
**Email:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

### LICENSED PRACTICAL NURSE (LPN)

**COST:** \$12,500 (includes Tuition and Fees)

This ten-month program prepares you to take the NYS licensing examination for Licensed Practical Nurses (LPN). You receive classroom instruction in Fundamentals of Nursing, Medical/Surgical Nursing, Anatomy & Physiology, Growth and Development, Maternity, Pediatrics, Pharmacology, Mental Health, and Gerontology. You will meet your clinical requirements with hands-on experience, under the guidance of a clinical instructor, at area hospitals, skilled nursing facilities, and health clinics. This program is accredited by the NYS Education Department.

**Clinical component of the program requires students to have a physical, immunizations, and 2-step PPD's.**

### PHLEBOTOMY

**COST:** \$1,118

#### **70 hour Program**

A Certified Phlebotomy Technician draws blood from patients or donors in hospitals, blood banks, or similar facilities for analysis or other medical purposes. This course provides instruction on how to assemble equipment and dispose of containers for needles, test for drug levels in the blood, look for abnormal cells in the body and body fluids, perform complex chemical biological and microscopic tests and conduct patient interviews and take vital signs. Upon successful completion of this course, students are eligible to sit for the National Certification exam through the National Healthcareer Association. Successful completion of the clinical component requires a minimum of 30 venous punctures and 10 capillary draws.

**Clinical component of this course requires proof of: physical, immunizations and 2-Step PPD's.**

## CERTIFIED NURSE AIDE (CNA)

**COST:** \$1,550

### 120 hour Program

As the medical field continuously grows, certified nursing assistants are on the front lines for providing quality patient care. Our Certified Nursing Assistant program will provide you with the necessary skills to seek employment in residential health care facilities, adult homes and hospitals and will also prepare you for the New York State Department of Health Certified Nursing Assistant examination. This class is taught by using a combination of classroom instruction, clinical skills lab practice and a clinical internship rotation at one of our area's health care facilities. Our instructors are health professionals who are committed to helping you attain your goal of entering the health professions. Please call our Health Occupations office for information regarding enrollment requirements.

**Clinical component of this course requires proof of physical, immunizations (including influenza immunization) and 2-Step PPD's.**

**Administrative Contact: Heather Montgomery**  
**Phone #: 335-1439**  
**E-mail: [montgomh@dcmoboces.com](mailto:montgomh@dcmoboces.com)**

## CDL-A RESTRICTED TRAINING

**COST:** \$1,464

A CDL-A restricted license will allow you to drive any dump truck of any size and specifications along with a 10,000 pound plus trailer attached; loaded with anything from heavy equipment, gravel, firewood, blue stone, culverts, pipe etc.

- 20 hours of one-on-one training plus the road test
- Must have permit with Air-Brake Endorsement
- Must have proof of current D.O.T. physical exam
- Hazmat Endorsement Optional
- Flexible schedule

## CDL-A RESTRICTED TRAINING UPGRADE

**COST:** \$732

If you currently have a CDL-B license and wish to upgrade to a CDL-A Restricted, we offer:

- 10 hours of one-on-one training plus the road test
- Must have permit with Air-Brake Endorsement
- Must have proof of current D.O.T. physical exam
- Hazmat Endorsement Optional
- Flexible schedule

## CDL-B TRAINING

**COST:** \$1,025

Get your CDL-B license and earn good money while driving dump trucks, log trucks, box trucks, cargo trucks, milk trucks, and more. There are plenty of job opportunities for those who possess a CDL-B license.

- 14 hours of one-on-one training plus the road test
- Must have permit with Air-Brake Endorsement
- Must have proof of current D.O.T. physical exam
- Hazmat Endorsement Optional
- Flexible schedule

## OSHA 10-HOUR GENERAL INDUSTRY CERTIFICATION

**COST:** \$99

This training program is intended to provide entry level general industry workers information about their rights, employer responsibilities, and how to file a complaint as well as how to identify, abate, avoid and prevent job related hazards on a job site. The training covers a variety of general industry safety and health hazards which a worker may encounter. Training will emphasize hazard identification, avoidance, control and prevention, and touch a little on OSHA standards. Instructional time must be a minimum of 10 hours.

## 8-HOUR PRE-EMPLOYMENT SECURITY GUARD TRAINING

**COST:** \$60

This course provides an introduction to the Security Guard Act of 1992, the role of a security guard, legal powers and limitations, emergency situations, communications and public relations, access control, and ethics and conduct.

## 16-HOUR SECURITY GUARD TRAINING

**COST:** \$120

This course is the second part of the New York State Security Guard license requirements for security guards and is approved by the New York State Bureau for Municipal Police. This course will prepare students for the New York State license exam needed for Employment as a Security Guard.

*Prerequisite: 8-Hour Pre-employment Security Guard Training. Please bring snack/lunch and beverage to class.*

## 8-HOUR ANNUAL UPDATE FOR SECURITY GUARDS

**COST:** \$60

The course is designed to provide all actively licensed security guards with required training to maintain licensing.

Approved by the New York State Bureau for Municipal Police and taught by Police Academy instructors. Participants will receive State-approved certification.

*Prerequisite: 16-Hour Security Guard Training. Please bring snack/lunch and beverage to class.*

## HIGH SCHOOL EQUIVALENCY (HSE)

**COST:** No Cost

This program is for students who are 21 years of age or older and who lack a high school diploma or equivalent. Class prepares students to take the New York State approved high school equivalency exam.

## ENGLISH AS A SECOND LANGUAGE (ESL)

**COST:** No Cost

This program is for students 21 years of age or older whose primary language is other than English. The program prepares students to transition into the High School Equivalency program.

## 5-HOUR PRE-LICENSING COURSE

**COST:** \$50

This class is mandated by NYS DMV. You must take this class prior to making your road test appointment. Class size is limited; registration and pre-payment are required and no walk-ins will be admitted. If student fails to attend class scheduled without prior notification, tuition will be forfeited. Students must bring permit, pen, snack and beverage to class.

## CONTINUING EDUCATION

**COST:** Varies per course

Continuing Education provides adult students with the opportunity to receive instruction in avocational programs during evening or weekend hours. Avocational offerings include programs in health and well-being, cooking, fine arts, and other areas of interest.

*Continuing Education offerings also include the Drinking Driver Rehabilitation Program.*



# INSTRUCTIONAL SUPPORT SERVICES

## INSTRUCTIONAL SUPPORT SERVICES

(COSER #507, #514, #520 — School District Code: 2610.49)

**Administrative Contact:** Janet Laytham  
**Phone #:** 335-1360  
**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

This department serves every teacher and administrator within the component districts with an array of programs and services ranging from instructional technology, media production, library services, and distance learning to school improvement and staff development. Three COSERs are included as part of the Instructional Support Services Base Service and are charged on the basis of RWADA. These include:

### MODEL SCHOOLS

#### (COSER #520)

The Model Schools Program is designed to assist school districts in the effective integration of technology with instruction. This service, in combination with the Learning Technologies COSER (#506), will provide awareness, staff development, and planning support to facilitate the effective use of instructional technology. Included in this service will be:

- Planning and Staff Development for the integration of technology.
- Instructional Technology — On-site and phone technical assistance and training in the use of instructional technology is provided. Discussions of new technologies are held regularly. Staff provide advice and consultation to districts in the education and use of satellite and cable.

- Portable Planetarium Service — Provides the convenience of an in-school field trip. The Portable Planetarium allows an interactive setting where students can, within our inflatable planetarium, see the effects of moon phases, earth's rotation, and the sun's position on the earth's seasons.
- Maker Space Materials — Provides tools to borrow materials and technical assistance for STEAM integration

**Unit Cost:** *Percentage of RWADA for base service; per workshop for sessions not included in base service; per stipend and substitute*

**COMPUTER SUPPORT SERVICE***(COSER #573 — School District Code: 2630.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

BOCES will provide school districts with computer technicians in the district in order to support the technical components that must be addressed in order to effectively integrate technology in the classroom. In addition to technical support, on-site technical training will be provided as requested specific to the needs of the district. Supervision of staff and evaluation of the service are performed by the BOCES.

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*Per Unit Cost: Per district*

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**COOPERATIVE COLLECTION DEVELOPMENT***(COSER #503 — School District Code: 2610.49)***Administrative Contact:** Cindy Buerkle**Phone #:** 335-1371**E-mail:** [buerklec@dcmoboces.com](mailto:buerklec@dcmoboces.com)

The intent of CCD is to save costs for member libraries through resource sharing. Participating districts may purchase print and non-print resources in accordance with CCD policy and procedure. The resources are placed in participating school libraries and made available to the other regional school libraries through interlibrary loan. Through this process, a comprehensive regional collection, accessible by all, is developed and shared. Additionally, through this service, districts wishing to provide specialized curricular resources for teachers and students may purchase databases and related digital resources.

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*Per Unit Cost: for print materials \$500  
Call for electronic database pricing.*

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**VIRTUAL SUMMER SCHOOL***(COSER #450)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

Regional coursework is conducted through Buzz on-line learning management system. Employees are hired and paid by DCMO BOCES

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*Unit Cost: Per student cost*

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**COORDINATOR OF STAFF & CURRICULUM DEVELOPMENT***(COSER #319 — School District Code: 2110.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

Districts are provided on-site coordination of curriculum and staff development efforts at the requested percentage of FTE. Specific coordination responsibilities would be mutually developed based on the time in district, but may include any combination of the following: coordination and provision of professional development, coordination and facilitation of district curriculum initiatives, provision of support for new teachers, and/or facilitation of district planning and improvement initiatives.

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*Unit Cost: Percentage of FTE per district*

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**DISTANCE LEARNING***(COSER #441 — School District Code: 1680.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

The Distance Learning Service is designed to support the use of interactive technologies to deliver instruction between two or more distant sites. The design and operation of the interactive systems, management of instruction, reporting student achievement to participating school districts and the evaluation of the service is the responsibility of BOCES. BOCES will support course offerings in fully online courses, blended online courses and synchronous video conferenced courses. Courses will be offered for first time credit accrual as well as credit recovery.

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*Unit Cost: Base charge for participation plus per course costs*

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**HOME SCHOOLING REVIEW SERVICE***(COSER #532 — School District Code: 2020.49)***Administrative Contact:** Janet Laytham**Phone #:** 335-1360**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

The Home Schooling Review Service will provide coordinated administrative support for districts to support the review and tracking of students who are home schooled.

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*Unit Cost: Flat base fee and additional charge per student*

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## INSTRUCTIONAL MEDIA SERVICE

(COSER #566 — School District Code: 2610.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

BOCES provides this service in order to support school districts with the creation and delivery of digital media. As a part of the service, schools will be provided Ensemble Video so that they can store multimedia (ex. video, audio) and make it accessible to others via the web. Ensemble can additionally be leveraged to live stream events to anyone on the web. This service supports schools in their efforts to create multimedia by offering media development kits for loan. Professional development is provided on how to leverage the tools and resources that are available within this service. A technical support helpdesk is provided to support the use of tools and resources made available in the service.

**Unit Cost:** *Flat base fee and additional charge for additional services*

## INTERSCHOLASTIC SPORTS COORDINATION

(COSER #524 — School District Code: 2855.49)

**Administrative Contact:** Ben Nelson

**Phone #:** 561-2347, ext. 1002

**E-mail:** [nelsonb@dcmoboces.com](mailto:nelsonb@dcmoboces.com)

**Regional Sport Coordinator:**

**Mike Andrew**

**Phone#:** 561-2347

**E-mail:** [andrewm@dcmoboces.com](mailto:andrewm@dcmoboces.com)

**Finance Coordinator:** TBA

**Administrative Assistant:** Janet McWeeney

**Phone#:** 561-2347, ext. 1001

**E-mail:** [mcweenej@dcmoboces.com](mailto:mcweenej@dcmoboces.com)

This service provides coordination of sectional athletic events and activities.

**Unit Cost:** *Base charge plus a per sport fee*

## LEARNING TECHNOLOGIES

(COSER #506 — School District Code: 2630.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

A Learning Technology Service will be offered to meet the instructional technology needs of our districts by providing a continuum of services including planning, support and maintenance, and evaluation specifically focused on the implementation of the New York State Learning Standards, including Common Core Learning Standards based on the use of technology. Specifically, the components of the service consist of: technology planning facilitation with districts; development of Common Learning Objectives; purchase, installation, and maintenance of instructional technology linked to the adopted Common Learning Objectives; and support for the ongoing use of technology as an instructional tool.

**Unit Cost:** *Administrative fee*

## SCHOOL IMPROVEMENT/ CURRICULUM PLANNING SERVICES

(COSER #514 — School District Code: 2020.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

This service coordinates the staff and curriculum improvement activities provided by BOCES with districts. Technical assistance is provided by staff, who also serve as resources to districts related to staff and curriculum development.

Staff development workshops are made available as part of this service. Regional workshops are offered to all districts or upon request by two or more districts.

Shared curriculum development support is available to all districts. Districts meet during the year to determine common curriculum needs and to plan curricular improvement projects. This service will provide coordination, consultation, clerical, and material support for cooperatively developed curricular projects. Additional assistance may be provided in individual districts.

**Unit Cost:** *Percentage of RWADA for base service; per workshop for sessions not included in base service; per stipend and substitute*

## SCHOOL LIBRARY AUTOMATION

(COSER #516 — School District Code: 2610.49)

**Administrative Contact:** Cindy Buerkle

**Phone #:** 335-1371

**E-mail:** [buerklec@dcmoboces.com](mailto:buerklec@dcmoboces.com)

This service provides an integrated system for organizing and circulating your school library's resources and maximizing user access to them, as well as all related support. This library management system also serves as a digital "storefront" for your library, with relevant add-ons such as the 24/7 interface, which allows easy, integrated sign in for all of your school's digital resources.

- Library Automation Consultation (Phase I) — the School Library System provides Library Automation Service to participating school districts. An initial fee is charged to cover collection and records preparation, equipment needs and selection, and time lines. Purchasing and training are provided based on district needs.
- Library Automation (Phase II) — there is a set annual fee to belong to the Library Automation Service, which provides updates of current acquisitions, user group support, consultation, development, and the library management system itself. Participants can add equipment modules and other add-on services, as well as purchase automation supplies.

**Unit Cost:** ***Phase I:** Base charge per school for initial consultations and planning plus cost of equipment and software*  
***Phase II:** Base charge per school plus cost of equipment and software*

## TEACHER REGISTRY

(COSER #610 — School District Code: 2110.49)

**Administrative Contact:** Jennifer Waite

**Phone #:** 335-1213

**E-mail:** [waitej@dcmoboces.com](mailto:waitej@dcmoboces.com)

This service offers a fully comprehensive service for absence management and substitute placement. School districts are provided an 800 number and website to report absences via the automated placement system, Frontline Education (AESOP). Additionally, staff is available to provide support and assistance to employees and substitutes as needed. Substitute teachers are obtained from a list provided by the district.

**Unit Cost:** *Percentage based on number of calls in previous year*

## SOUTHEAST REGIONAL PARTNERSHIP CENTER

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

The Regional Partnership Center is part of the larger (OSE) Educational Partnership; a coordinated and cohesive network of support focused on enhancing services and supports for students with disabilities from early childhood and school-age education to engagement in post-school opportunities.

The Southeast Regional Partnership Centers will:

- promote meaningful change within the educational system
- build collaborative school/community relationships
- provide information and training in the areas of literacy, behavior, transition, specially designed instruction, and equity

The Southeast Regional Partnership Center includes a Systems Change Facilitator, Special Education Trainer, Behavior Specialist, Transition Specialist, Literacy Specialist, and Specially Designed Instruction Specialist. These specialists will engage in systems change work, providing a variety of supports.

The work focuses on improving the infrastructure of districts/programs so they can successfully implement evidence-based practices and more meaningfully engage with their students and families. The Southeast Regional Partnership Center will use an intensive team approach and a tiered framework for the delivery of professional development to our stakeholders within the region. This tiered framework includes:

**Regional Learning:** Resources or events that provide background information, set a foundation for future learning and/or support districts in the exploration and adoption for useable innovations/evidence-based practices, that are open to all educational organizations. (EOs)

**Targeted Skills Groups:** Targeted or identified districts are invited/required to attend to focus in-depth on a particular issue. Prior attendance at a regional learning event may be required. The group meets periodically for a specified length of time (e.g., group meets monthly for one year).

**Intensive Partnerships:** The RPC team works intensely with Identified schools or districts through embedded supports, training and technical assistance as outlined in the collaboratively-developed Support Plan. The Support Plan utilizes Implementation Science to build district capacity and bring about systems change.

**Unit Cost:** *None*

## TELELEARNING PROGRAM

(COSER #403 — School District Code: 2630.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

In an effort to overcome rural isolation, this program uses modern telecommunications equipment and techniques to allow students to interact with people beyond their own school. Examples of shared courses are College Economics and University Biology.

**Unit Cost:** Per district

## COORDINATOR OF MENTAL HEALTH SERVICES

(COSER #332 — School District Code: 2825.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

This service provides school staff with effective tools to meet the educational and emotional needs of students with mental health issues. The service can be tailored to meet the needs of the district and can include the following components: crisis intervention, professional development, consultation with staff regarding individual student needs and classroom management techniques, assistance with team building and collaboration, clinical supervision of social workers and school counselors, connections to community agencies and assistance with re-entry plans for students with long term absences.

**Unit Cost:** Full time equivalent of assigned staff

*Services Provided Through Cross-Contract . . .*

## ELEMENTARY SCIENCE KITS

(COSER #522 — School District Code: 2110.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

These kits are packaged by Monroe #2 BOCES for use at the elementary level. Kits may either be purchased or leased. Other similar elementary science programs are available by cross-contract from other BOCES.

## INSTRUCTIONAL NETWORKING SERVICE

(COSER #609 — School District Code: 1680.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

Individualized instruction is provided through computers connected on-line with Broome-Tioga BOCES. Levels kindergarten through adult are available in the areas of math, reading, and language arts.

## MICRO BASED GUIDANCE / COLLEGE COUNSEL

(COSER #556 — School District Code: 2810.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

A computer program service from the Broome-Tioga BOCES that provides information on four-year and two-year college programs and vocational training programs available at the post-secondary level. A school may choose GIS, Discover, College Counsel.

## STAFF DEVELOPMENT — OTHER BOCES

(COSER #518 — School District Code: 2020.49)

**Administrative Contact:** Janet Laytham

**Phone #:** 335-1360

**E-mail:** [laythamj@dcmoboces.com](mailto:laythamj@dcmoboces.com)

The Office of Staff and Curriculum Development can make arrangements for faculty from local districts to attend staff development activities provided by other BOCES via a cross-contracting procedure. Please contact the Office of Staff and Curriculum Development prior to registration for workshops outside this BOCES.



## MANAGEMENT SERVICES

### BUS DRIVER TRAINING AND TESTING SERVICE

(COSER #602 — School District Code: 5510.49)

**Administrative Contact:** Jason Lawrence

**Phone #:** 335-1283

**E-mail:** [lawrencj@dcmoboces.com](mailto:lawrencj@dcmoboces.com)

#### 602.000 - BUS DRIVER TRAINING

An in-service training program offered for the transportation employees to meet the State Education Department's regulations for training of bus drivers and monitors. This includes the courses to provide the required 30-hour Bus Driver and 10-hour Monitor SED training for new staff. It also includes the two, once in the spring and once in the fall, annual 2-hour refresher courses required each year for returning drivers (total of four hours annually).

#### 602.010 - NEW DRIVER/MONITOR PRE-SERVICE REQUIREMENTS

Required pre-service training provided by a qualified School Bus Driver Instructor (SBDI) for new bus drivers and monitors. The current requirement is for 4 hours of such training. This is billed per 4-hour session. The SBDI will provide the necessary documentation for compliance.

#### 602.020 - PHYSICAL PERFORMANCE TESTING SERVICE

This service is designed to assist districts in maintaining compliance with the State Education Department's

regulation 156.3. A qualified School Bus Driver Instructor (SBDI) will administer the required tests and training to meet the regulations relating to physical performance tests. The SBDI will provide the necessary documentation for compliance.

#### 602.030 - DMV 19A SERVICES

This service is designed to assist districts in maintaining compliance with the Department of Motor Vehicles 19A regulations governing school bus drivers. A qualified and certified 19A examiner will administer the annual Defensive Driving Review, Bi-annual oral/written test, and Behind the Wheel driving test. Included with these tests will be the proper documentation necessary to maintain compliance.

**Unit Cost:** 602.00, 602.020, 602.030: Per driver fee  
602.010: Per session charge

## BUS RADIO TOWERS AND REPEATERS

(COSER #620 — School District Code: 5510.40)

**Administrative Contact:** Jason Lawrence

**Phone #:** 335-1283

**E-mail:** [lawrencj@dcmoboces.com](mailto:lawrencj@dcmoboces.com)

The Bus Radio Repeater System provides a coordinated radio system for districts within the Delaware-Chenango-Madison-Otsego BOCES. The service provides for access to repeaters across the Delaware-Chenango-Madison-Otsego BOCES region, as well as other repeaters in adjacent areas. There is also 24 hour coverage by the New York State Police, the Chenango County Sheriff, and the Delaware County Sheriff.

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**Unit Cost:** Base charge per district

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## BUSINESS OFFICE SUPPORT

(COSER #619 — School District Code: 1310.49)

**Administrative Contact:** Randy Pryor

**Phone #:** 335-1390

**E-mail:** [pryor@dcmoboces.com](mailto:pryor@dcmoboces.com)

The Central Business Office provides various accounting functions for school districts. The service includes a courier service with locked bags, and all necessary software, hardware, postage, and general office supplies (envelopes, forms, paper, etc.). The Finance Manager, WinCap, and nVision software platforms are currently supported as is OnBase. Components included in the service are:

### LEVEL I

#### Payroll

- Preparation of normal bi-weekly and special payrolls (coaching, advisors, etc.) along with required NYS and Federal quarterly reporting
- Assistance in the processing of civil service, TRS, ERS, and TSA monthly billings
- W-2 generation

#### Attendance

- Staff attendance

#### Accounts Payable

- Preparation and mailing of purchase orders
- Preparation of accounts payable and mailing of checks
- General ledger entries
- 1099 generation
- Quarterly and annual sales tax
- Reconciliation of bank statements, preparation of treasurer's reports and board reports
- Federal grant FS-25 and FS-10F's

## Claims Auditing

- Auditing of warrants and submitting monthly reports to the Board of Education of each district

## School tax collection

- Reconciliation of payments and tax records from daily bank data feeds; application of software updates reporting to Board and transmission of file to county.

## Shared School Business Official

- Assignment of a lead School Business Official; weekly on-site support visits; representation at Board meetings, Union meetings, etc.

(COSER #675 - School District Code: 1310.49)

## Human Resources Support Service

- This service provides support to districts in meeting generation of reports for Affordable Care Act compliance, and maintenance of employee data. Collection and use of source documents needed for reporting, benefits updates, and other employee related information. Source documents will be scanned into OnBase to allow for the creation of an Employee Records electronic archive.

### LEVEL II

- Cooperative payment of Sports Officials ten times a year.
- Fingerprinting of Sports Officials

(COSER #644 — School District Code 1480.49)

### LEVEL III—FORECAST5

**Administrative Contact:** David Hamilton

**Phone #:** 335-1445

**E-mail:** [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)

FORECAST5 is an analytical application that is used by school district Administrators, cities and local governments in order to analyze their financial resources and strategic plans. This platform provides interactive visualizations of data needed as a part of the strategic planning process. In addition to planning this application can be used for performance benchmarking that can serve as a way to evaluate the effectiveness of strategic plans. This service provides support on the use of FORECAST5 in regard to platform utilization and report generation.

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**Unit Cost:** Level I — Full-time equivalent of assigned staff  
Level II — RWADA  
Level III — Base fee plus additional user charge

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## CAFETERIA FOOD SERVICE ADMINISTRATION

(COSER #632 — School District Code: C2860.49)

**Administrative Contact:** Connie Bambino  
**Phone #:** 639-8232  
**E-mail:** [babinoc@dcmoboces.com](mailto:babinoc@dcmoboces.com)

This service provides centralized school food service management to participating districts.

**Unit Cost:** *Base charge plus percentage of total meals served*

## CAFETERIA PLAN ADMINISTRATION

**Administrative Contact:** Randy Pryor  
**Phone #:** 335-1390  
**E-mail:** [pryor@dcmoboces.com](mailto:pryor@dcmoboces.com)

This service will provide full administration of all aspects of flexible spending accounts under IRC Section 125.

**Unit Cost:** *Base charge per level of service*

## COOPERATIVE PURCHASING SERVICE

(COSER #615 — School District Code: 1345.49)

**Administrative Contact:** Randy Pryor  
**Phone #:** 335-1390  
**E-mail:** [pryor@dcmoboces.com](mailto:pryor@dcmoboces.com)

This service enables participating districts, large and small, to secure the pricing and advantages of large volume purchasing through aggregate bidding. In addition, the service provides the means for districts to meet and be consistent with all local, State and Federal laws. Electronic transfer of data is now included in this service. An extensive food bid is also included. The service also provides:

- Research and implementation of new bids for supplies, equipment and/or services;
- State Contract assistance and information;
- Online access to bid awards;
  - Online requisitioning program;
  - Data transfers to WinCap and NVision;
- Bidding procedures;
- Assistance with non-cooperative bids done by the districts;
- Quoting assistance; and
- Surplus sales.

**Unit Cost:** *Charged by a Cost per RWADA for full service (with a cap); Base charge if food bid only*

## COURIER SERVICE

(COSER #507)

**Administrative Contact:** Frank Oliver  
**Phone #:** 335-1366  
**E-mail:** [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The Courier Service provides daily deliveries of various items between DCMO component schools, ONC component schools, and other various locations including customers of outlying New York State school districts and municipalities. Contact us for any special courier service needs and how we can support you.

## EMPLOYEE ASSISTANCE PROGRAM

(COSER #617 — School District Code: 1430.49)

**Contact:** Human Resources Department  
**Phone #:** 335-1251  
**E-mail:** [HumanResources@dcmoboces.com](mailto:HumanResources@dcmoboces.com)

This is a referral service for employees in need of assistance.

**Unit Cost:** *Per employee charge*

## HEALTH CARE COORDINATION

(COSER # 622 — School District Code: 1430.49)

**Contact:** Kimberly Martin  
**Phone #:** 335-1299  
**E-mail:** [martink@dcmoboces.com](mailto:martink@dcmoboces.com)

The DCMO BOCES provides services to districts seeking assistance with health insurance administration. The service serves ten (10) districts including BOCES.

The service provides:

- Preparation and maintenance of COBRA notices;
- Monthly reconciliation of district premium bills;
- Claim assistance and consultations to participants;
- Account management services for Medicare Part D Subsidies; and
- Direct assistance to districts' employees and retirees on health insurance questions.
- 17 different health plans

**Unit Cost:** *Rates determined by level of service*

## LABOR RELATIONS

(COSER #665 — School District Code: 1430.49)

**Administrative Contact:** Perry Dewey

**Phone #:** 335-1233

**E-mail:** [deweyp@dcmoboces.com](mailto:deweyp@dcmoboces.com)

**Madison Oneida**

**BOCES Contact:** George Mead

**Phone #:** (315) 361-5522

**E-mail:** [meadg@moboces.org](mailto:meadg@moboces.org)

## MULTI-BOCES LABOR RELATIONS & POLICY OFFICE

### LABOR RELATIONS SERVICES

- **Negotiations:** We assist the Board of Education and Superintendent in identifying bargaining objectives and strategy. We then serve as chief spokesperson at the table, or in an advisory role, as requested.
- **Workforce Administration (Grievances):** We will advise the District regarding implementation of contract language, including preparation of Memoranda of Agreement, and compliance with laws regarding equal employment opportunity, mandated benefits, privacy, and other employer obligations. We prepare grievance responses and will act as grievance process representative, if desired.
- **Contract Administration:** We provide ongoing assistance interpreting contract language and administering collective bargaining agreements.
- **Employee Discipline:** We will guide a district through the steps of progressive discipline. With respect to Civil Service employees, we prepare Section 75 notices and charges, and can serve as either the district's advocate or as hearing officer. With respect to Education Law employees, we will advise the district regarding Holt letters and other counseling and evaluation documentation, preparatory to a Section 3020-a proceeding.
- **Education Law/Civil Service Compliance:** We will advise the district regarding compliance with the tenure, seniority, and certification and qualification provisions of these laws.
- **Staff Training:** We provide both state-mandated and individual training programs in all aspects of district operations for the Board of Education, administrative and supervisory staff, as well as employees, on such topic matters to include, but not limited to, the Code of Conduct; workplace harassment and violence issues, as well as supervisory investigations and response thereto; Dignity for All Students Act (DASA);

administrator training regarding student and employee conduct/misconduct; supervisory training (general); permissible use of e-mail and Internet assets; and customized training desired by a school district in any and all areas of school operations and educational matters.

- **Agency Proceedings:** We can serve as the district's advocate in PERB proceedings; investigations by the State Division of Human Rights or EEOC; and in NYS Department of Labor Unemployment Insurance hearings.
- **Data and Labor Law Research:** Provide annual regional salary and benefit survey. Research specific salary surveys upon request. Respond to District-specific questions on all aspects of labor issues and law.

### LEGAL SERVICES—

#### INTER-MUNICIPAL AGREEMENT

##### (GEN. MUN. LAW ART. 5-G)

At the present time, there is no COSER approved for legal services. However, a school district may access the legal expertise of our four staff School Attorneys by entering into an inter-municipal agreement with BOCES. Districts that participate in the Labor Relations Service pay \$110.00/hour, and other districts pay \$135.00/hour, for consultation and representation on a broad range of legal issues, including Ed. Law §3020-a proceedings, student discipline hearings (advocate or hearing officer), FOIL and Open Meetings compliance, student residency and homelessness, Article 78 court appearances, and vendor contracts and procurement. This service is not eligible for BOCES Aid.

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**Unit Cost:**    *Base charge per district*

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## PERSONNEL RECRUITMENT SERVICE

(COSER #633 — School District Code: 2110.49)

**Contact:** Human Resources Department

**Phone #:** 335-1251

**E-mail:** [HumanResources@dcmoboces.com](mailto:HumanResources@dcmoboces.com)

BOCES operates a cooperative recruitment service in order to attract high quality teaching and administrative personnel for our districts. The service includes the development of recruiting materials, visits to college placement offices, attendance at teacher fairs, ongoing advertising of vacancies, re-employment services for displaced teachers, and the receipt of application materials from candidates.

**Unit Cost:** Per district

## PLANNING AND GRANT WRITING

(COSER # 565 — School District Code: 2060.49)

**Administrative Contact:** David Hamilton

**Phone #:** 335-1445

**E-mail:** [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)

The Grant Writing service provides assistance to school districts in applying for competitive grants. Research is performed and school districts are informed of funding opportunities. An experienced staff member can write and edit grants in collaboration with school district staff.

The service provides grant research, procurement and grant application writing, including activities such as identifying alternative funding sources, and evaluating their applicability to the school district and its specific needs. The grant writer will examine district data such as the School Report Card, Professional Development Plan, and prior grants, as well as the demographics of similar schools in order to determine the feasibility of forming consortiums.

**Unit Cost:** Rates determined by Consortium

## PRINTING SERVICE

(COSER #521 — School District Code: 1670.49)

**Administrative Contact:** Frank Oliver

**Phone #:** 335-1366

**E-mail:** [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The BOCES Printing Service provides high quality, cost-effective products and services to component districts, other BOCES, and their component districts, as well as New York State municipalities.

### SERVICES

- Online ordering at [print.dcmoboces.com](http://print.dcmoboces.com)
- Bulk Mailing/Postal Regulations
- Coil Binding
- Consultation
- Courier Deliveries
- Digital Copying
- Digital Offset Full-color Printing
- File Archival
- Hard Cover Book Assembly (Sewn)
- Padding
- Print and Digital Product Design
- Scanning/Wide-format Scanning
- Shredding (Confidential)
- Traditional Offset Printing
- Web Design
- Wide-format Printing

### PRODUCTS

- Banners (Indoor/Outdoor)
- Brochures
- Budgets
- Business Cards
- Calendars
- Cards
- Certificates
- Commencements
- Corrugated Plastic Signs
- COVID signage
- Displays and Supplies
- Envelopes
- Flip Charts
- Floor Signs
- Folders
- Forms/Multi-Part Forms
- Handbooks
- Invitations
- Laminating
- Letterhead
- Newsletters
- Pads
- Passes

- Programs
- Posters
- Student/Teacher Planners
- Tickets
- Vinyl Printing
- Wide Format Printing
- Yearbooks

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**Unit Cost:**    *Copying: per copy plus material*  
                       *Printing: labor plus materials*

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## **PUBLIC INFORMATION SERVICE**

(COSER #671 — School District Code: 1480.49)

**Administrative Contact:** Frank Oliver

**Phone #:** 335-1366

**E-mail:** [oliverf@dcmoboces.com](mailto:oliverf@dcmoboces.com)

The Public Information Service offers school districts a communications service with the expertise to plan and develop an effective public relations and communication program that starts with students, teachers and administrators and reaches out to include and inform the public. A professional and consistent district approach to public communications strengthens partnerships between parents, businesses and all members of the community. The Public Information Service offers strategic communication planning for building projects, budgets, and other district initiatives. The program includes expert staff in news media relations, graphic/visual arts, digital and printed publications, website development, and social media. Staff also assist districts with branding and ADA Compliance.

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**Unit Cost:**    *Full-time equivalent of assigned staff*

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## **RECORDS MANAGEMENT/ FIXED ASSETS**

(COSER #607 — School District Code: 1460.49)

**Administrative Contact:** Randy Pryor

**Phone #:** 335-1390

**E-mail:** [pryor@dcmoboces.com](mailto:pryor@dcmoboces.com)

### **LEVEL I—RECORDS MANAGEMENT**

- Provides districts and local government with a variety of records management services including:
  - Inventorying of records
  - Scanning and indexing documents into an Electronic Content Management System (ECMS)\* OnBASE
  - Storage room setup
  - Consulting
  - Records retrieval
  - Converting Microfilm to digital format
- Assistance with pursuing grants through Local Government Records Management Improvement Fund (LGRMIF) Grants

*\*ECMS is a system designed to properly manage digitized images and other electronic records, the system we currently use is OnBase.*

### **LEVEL II—FIXED ASSETS**

- Provides districts and local governments a service of maintaining an inventory of your assets in a database (RAMI) and a tool to provide reports to administrators, auditors and insurance companies:
  - Data entry of assets into a database
  - Update asset information as needed, such as location change, disposals, etc.
  - Periodic checks of assets using Asset 5000 scanner software and equipment
  - Provide reporting to administrators, auditors, and insurance companies

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**Unit Cost:**    *Tiered daily fees*

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**SAFETY RISK COORDINATION - LEVEL I***(COSER #624 — School District Code: 1480.49)***Administrative Contact: Jason Lawrence****Phone #: 335-1283****E-mail: [lawrencj@dcmoboces.com](mailto:lawrencj@dcmoboces.com)**

A service to assist participating component districts in developing a comprehensive health and safety program. Services include the development and coordination of occupational health and safety procedures, activities, information and awareness training to assist districts with understanding and complying with local, State and Federal rules, regulations and laws. Technical assistance, model written programs/plans, and consultation are included on an as needed basis. The service also includes environmental testing, inspection services (fire, structural, playground, life safety equipment, etc.), asbestos certification courses, asbestos awareness training, hazard communication/right to know training, industrial hygiene services (PPE evaluations, ergonomics, lock-out/tag-out training, etc.), Forklift Safety Training, and AED/CPR training. The service includes on-site technical assistance, model school safety plans, development and coordination of training programs and participation on health and safety committees.

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**Unit Cost:**    *Base charge per district*

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**SAFETY RISK COORDINATION:  
LEVEL II, ALCOHOL AND CONTROLLED  
SUBSTANCE TESTING SERVICE***(COSER #623 — School District Code: 5510.49)***Administrative Contact: Jason Lawrence****Phone #: 335-1283****E-mail: [lawrencj@dcmoboces.com](mailto:lawrencj@dcmoboces.com)**

Level two of this service is to assist districts in complying with the Omnibus Transportation Employee Testing Act of 1991. This act requires the testing of all CDL drivers who drive a commercial motor vehicle and perform a safety sensitive function. Level II, Alcohol and Controlled Substances Testing Service, provides participating districts with a model policy and administrative procedures, required reasonable suspicion training for supervisors, employee training regarding policy and procedures, coordination of required testing through a third party contractor. Also provided is a list of Substance Abuse Professionals (SAP's) for evaluating an employee testing positive for alcohol or controlled substances and the maintenance of all records regarding alcohol and controlled substances testing. Districts must subscribe to Level I to obtain this service.

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**Unit Cost:**    *Per driver fee*

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*Services Provided through Cross-Contract . . .***HEALTH CARE COORDINATION —  
OTHER BOCES***(COSER #608 — School District Code: 1430.49)***Administrative Contact: David Hamilton****Phone #: 335-1445****E-mail: [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)**

This is a self-insurance health care program managed by the Otsego-Northern Catskills BOCES.

# DISTRICT SUPERINTENDENT'S SERVICE

The District Superintendent serves in an advisory capacity for all school districts in the Delaware-Chenango-Madison-Otsego BOCES area. He acts as a consultant for individual districts and as a liaison between districts and the New York State Education Department. Services include:

## SELECTION OF SUPERINTENDENTS

The District Superintendent serves as a consultant in the recruitment, screening and evaluation of candidates for the position of Superintendent of Schools.

## LIAISON

The District Superintendent facilitates communication between districts and the State Education Department. He interprets and clarifies Education Law and Commissioner's Regulations. In this role, the following services are provided:

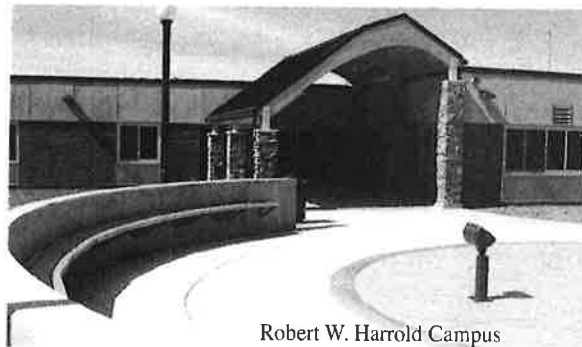
- Regional Certification Office
- Approval of Incidental Teaching Applications
- Approval of Temporary Coaching Licenses

## CONSULTATION

The District Superintendent is available to consult with Boards of Education on a variety of educational issues, including but not limited to:

- New York State Board of Regents Standards
- Student Outcomes
- Board-Administration Relationships
- Board and District Goal Setting
- Board Governance Training
- Board of Education Self-Evaluation
- Reorganization and Merger
- School Boundaries
- Staff Development
- Developing Local Programs for Students with Disabilities
- Career and Technical Education
- Curriculum Development
- Staffing Patterns
- Personnel Recruitment

**Unit Cost:**    *No charge*





**BOARD OF EDUCATION**



## SERVICES FOR BOARDS

*Services Provided Through Cross-Contract . . .*

### **POLICY SERVICE**

*(COSER #659 — School District Code: 1480.49)*

**Administrative Contact: David Hamilton**

**Phone #: 335-1445**

**E-mail: [david.hamilton@dcmoboces.com](mailto:david.hamilton@dcmoboces.com)**

A cross-contract with Erie #1 BOCES is provided to assist districts with policy development.

### **MANDATORY TRAININGS FOR NEW BOARD OF EDUCATION MEMBERS**

Administration offers the required trainings for new school board members at no cost. These trainings are available to new board members in the DCMO BOCES component districts only.

### **FISCAL OVERSIGHT TRAINING**

Complete your 6 hours of state-mandated fiscal oversight training in the DCMO BOCES classroom. Learn how school districts are funded, the responsibilities of financial positions, the key reports you will need to rely on, and more.

### **ESSENTIALS OF SCHOOL BOARD GOVERNANCE**

You can fulfill your state-mandated governance training in the DCMO BOCES classroom. Learn the ropes of school boardmanship. Gain an understanding of the board/superintendent relationship, key operational procedures for board meetings, Open Meetings Law, and legal rights, risks and responsibilities.



# Strategic Plan 2020-22

## Mission:

Deliver high-quality educational programs and services that are diverse, innovative and cost-effective.

## Vision:

Propel regional growth as a premier provider of educational services.

## Core beliefs:

- All individuals can learn and grow.
- Students are at the center of our decision-making.
- We act with honesty and integrity.
- A safe and engaging environment is essential to learning.
- We treat everyone with dignity and respect.
- Creative thinking moves our organization forward.
- We demonstrate a strong work ethic and are accountable for our actions.
- Effective, transparent communication is essential to success.
- We embrace collaboration and shared decision-making.

# Strategies

## Educate



### Deliver quality experiences

- Address the social and emotional wellness of all.
- Meet current and emerging needs through innovative and diverse programs and services.
- Implement a comprehensive attendance plan to reduce chronic absence.
- Provide students and staff with robust infrastructure and supports.

### Inspire all to lead

## Empower



- Implement a consistent, transparent internal and external communication plan.
- Collect, analyze and report data to inform decision-making.
- Monitor and update our safety preparedness program.
- Recruit qualified and retain effective employees at all levels.
- Invest in the continued professional growth of all staff.

## Collaborate



### Nurture productive relationships

- Market our premier programs and services through strong community connections.
- Build vital partnerships with school districts, business, industry, higher education, legislators, public agencies and other community organizations.
- Facilitate a regional effort to ensure all third graders are reading on grade level.

• A premier provider of educational services •

# **DELAWARE - CHENANGO - MADISON - OTSEGO**

## **BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

*Delaware-Chenango-Madison-Otsego BOCES does not discriminate on the basis of an individual's actual or perceived race, color, religion, religious practice, national origin, ethnic group, sex, gender identity, sexual orientation, political affiliation, age, marital status, military status, veteran status, disability, weight, predisposing genetic characteristic, domestic violence victim status, or any other basis prohibited by New York state and/or federal non-discrimination laws in its programs and activities, and provides equal access to the Boy Scouts and other designated youth groups.*



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

TO: District Clerks

FROM: Robin Winchester *Robin Winchester*  
DCMO BOCES Clerk of the Board

DATE: February 8, 2021

RE: Notice of DCMO BOCES Annual Meeting, Election of Board Members,  
and Notice for Special Board Meetings of Component Districts

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The DCMO BOCES Annual Meeting will be held on Wednesday, April 7, 2021.  
Enclosed is a copy of a Question and Answer Document to be shared with component  
Superintendents, which reviews the following dates:

**March 26, 2021** – Deadline to submit a nomination form for a Candidate seeking a term  
on the DCMO BOCES Board of Education

**April 7, 2021** – DCMO BOCES Annual Meeting (Harrold Campus, Norwich; if in  
person; otherwise pursuant to Governor's Executive Order for Public Meetings)

**April 27, 2021** – Component Districts hold Special Meeting to Vote on the BOCES  
Administrative Budget and Election of DCMO BOCES Board Members

Also enclosed is a sample Candidate Nomination Resolution for your use. The three (3)  
seats on the BOCES Board of Education currently held by Judith Breese (Walton CSD),  
Debra Kurtz (Sherburne-Earlville CSD), and Vanessa Warren (Afton CSD) will expire  
June 30, 2021.

If you have any questions, please feel free to contact me at 607-335-1227, or by email at  
[boardclerk@dcmoboces.com](mailto:boardclerk@dcmoboces.com).

C: Superintendents  
Perry T. Dewey, III  
DCMO BOCES Board of Education

Enclosures – 2 (Q&A, Candidate Nomination Resolution form)



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

## QUESTIONS AND ANSWERS

Election of BOCES Board Members

BOCES 2021 Annual Meeting

District Vote on the BOCES Administrative Budget

### ELECTION OF BOCES BOARD MEMBERS

1. Q. Who is currently serving on the BOCES Board of Education?

A.	Name	Term Expires	District of Residence
	Judith Breese	2021	Walton
	Debra Kurtz	2021	Sherburne-Earlville
	Vanessa Warren	2021	Afton
	Jeanne Shields	2022	Bainbridge-Guilford
	David Cruikshank	2022	Otselic Valley
	John Klockowski	2022	Norwich
	Linda Zaczek	2023	Gilbertsville-Mt. Upton

2. Q. What BOCES Board seats are up for election in 2021?

A. Three seats are up for election which are currently held by Judith Breese (Walton CSD), Debra Kurtz (Sherburne-Earlville CSD), and Vanessa Warren (Afton CSD).

3. Q. What is the term of office for a BOCES Board member?

A. Generally, the term of office is three (3) years. If elected to fill a vacancy, the person serves the remainder of the term of the person who vacated the seat.

4. Q. When is the election of BOCES Board Members to take place?

A. On the date selected by the BOCES Board President, Tuesday, April 27,

2021. Voting results need to be sent to the BOCES Clerk of the Board on the morning after the Special Board Meeting at which the vote is taken (Wednesday, April 28, 2021) by either Email to [boardclerk@dcmoboces.com](mailto:boardclerk@dcmoboces.com) or FAX to 607-334-9848).

5. Q. **Where must the election of BOCES Board Members be held?**

A. The election of BOCES Board members is held in each component school district at a Special meeting of its local Board of Education to be held on Tuesday, April 27, 2021.

6. Q. **How and when are BOCES Board Members to be nominated?**

A. BOCES Board members are nominated by resolution of the board of education of one or more component school districts, to be transmitted to Robin Winchester, the BOCES Clerk of the Board, in writing no later than Friday, March 26, 2021.

7. Q. **May a component Board nominate more than one qualified person?**

A. Yes. However, a component school district may not have more than one of its nominees elected to the BOCES Board.

8. Q. **May a component Board nominate a nonresident?**

A. Yes, provided the person nominated resides within another component school district of the BOCES. However, a component Board which has one of its residents on the BOCES Board whose term is not expiring in the current year, may not nominate anyone for BOCES Board service.

9. Q. **Under what circumstances must the Clerk of the BOCES reject a nomination?**

- A.
- a. If the person nominated is a resident of a component school district which currently has a resident serving on the BOCES Board whose term will not expire in the current year;
  - b. If the person nominated is not a resident of any component school district of the BOCES; and
  - c. If the person is an employee of the BOCES or a school district in the BOCES area.

10. Q. **How are component school districts notified of the slate of**

**candidates?**

- A. The BOCES Clerk of the Board will send an election ballot containing the name and address of each candidate to the Clerk of each component school district **not later than fourteen (14) days prior to the election date (April 13, 2021).**
11. Q. **How many votes may each component school district cast?**  
A. Each component district Board may cast one vote for each board seat to be filled by the election, provided however, no more than one vote may be cast for any individual candidate.
12. Q. **May a component school district vote only for one candidate when there is more than one seat to be filled?**  
A. Yes. Component school districts are “entitled to” cast one vote for each Board seat to be filled by election, but there is no requirement that they cast a vote for every open seat.
13. Q. **How are the winning candidates determined?**  
A. The candidates are elected by a plurality of the votes cast. Seats are filled in order, first by the candidate receiving the greatest number of votes, next by the candidate receiving the second-most votes, and continuing until all open Board seats are filled. In 2021, the three (3) candidates receiving the greatest number of votes will be elected.
14. Q. **When do the new Board members take office?**  
A. The persons elected to replace incumbents will take office on July 1st. Persons elected to fill an existing vacancy will take office immediately after the election.
15. Q. **What happens in the event of a tie vote?**  
A. A run-off election will only be called where the tie vote would result in the contesting of a seat. The President of the BOCES must call a run-off election within 20 days of the initial vote, with the candidates who received an equal number of votes deemed nominated. If the run-off results in a tie vote, the winning candidate is determined by drawing lots.
16. Q. **What happens if the two top vote getters are residents of the same component school district?**

- A. Education Law prohibits the election of more than one candidate residing in a particular component school district. The candidate residing within the component school district who receives the greatest number of votes is elected, and the other candidate residing within the component school district becomes ineligible to serve and is disqualified. In the case of a tie between two candidates residing in a single component school district, the President of the BOCES must call a run-off election, with the loser of the run-off election being disqualified. In either situation, the remaining candidate with the greatest number of votes is elected to the position the disqualified candidate would have filled but for the disqualification.
17. Q. **What happens if the component Board of Education is unable to obtain a quorum on the day designated for the BOCES election, or otherwise fails to adopt a board resolution voting on the candidates?**
- A. If submitted, the ballot of the component school district will be void.

## **THE BOCES ANNUAL MEETING**

18. Q. **When will the BOCES Annual Meeting be held?**
- A. The BOCES Annual Meeting will be held on the date selected by the BOCES President, **Wednesday, April 7, 2021 at 6:00 pm at the BOCES Harrold Campus in Sidney Center, New York. *If applicable: Consistent with the Governor's Executive Order No. 202.1, dated March 13, 2020, Annual Meeting will be held online with public viewing only. Link available: (<https://E2CCB-GST.zoom.us/j/429688727>)***
19. Q. **What is the purpose of the Annual Meeting?**
- A. To present the tentative administrative and capital budgets of the BOCES to component school board members in advance of the vote on the tentative administrative budget and to conduct other BOCES-wide business.

## **THE VOTE ON THE BOCES ADMINISTRATIVE BUDGET**

20. Q. **Where and when must the vote on the BOCES administrative budget take place?**

- A. At Special meetings of the Board of Education of each component school district to be held on the date selected by the BOCES President, Tuesday, April 27, 2021. [See also No. 22, below.]
21. Q. **What is required for approval of the tentative administrative budget?**
- A. While all component Boards are expected to meet and adopt a resolution either approving or disapproving the tentative administrative budget, approval of the administrative budget requires approval of a majority of the number of component Boards actually voting.
22. Q. **When must each board of education report the results of its vote on the administrative budget?**
- A. The resolution either approving or disapproving the tentative administrative budget must be transmitted to Robin Winchester, BOCES Clerk of the Board, on the morning after the Special Board Meeting at which the vote is taken (Wednesday, April 28, 2021) by either Email: [boardclerk@dcmoboces.com](mailto:boardclerk@dcmoboces.com) or FAX to 607-334-9848)
23. Q. **How will BOCES budgets be transmitted to local Boards?**
- A. BOCES will send copies of budgets to local districts **not later than ten (10) days before its Annual Meeting (April 7, 2021).**
24. Q. **What must component Boards do after receipt and review of BOCES budgets?**
- A. They must vote only on the administrative budget on the date selected by the BOCES President, Tuesday, April 27, 2021. Districts choose to purchase other BOCES services through final requests which are due in BOCES offices by May 3, 2021.
25. Q. **What happens if the majority of voting districts approve the tentative BOCES administrative budget?**
- A. The BOCES may adopt the administrative budget without modification.
26. Q. **What happens if the budget is disapproved?**
- A. The BOCES Board must adopt a contingency administrative budget.

27. **Q.** Is a contingency administrative BOCES budget the same as an ordinary contingent budget in a local school district?
- A.** No. Contingent budget for BOCES means that the amount of the administrative budget may not exceed the amount in the previous school year, except for additional expenditures incurred in payments for supplemental retirement allowances.
28. **Q.** Who do I contact if I have questions or need more information?
- A.** Perry Dewey, District Superintendent, (607) 335-1233;  
David Hamilton, Assistant Superintendent for Instructional Services, (607) 335-1445;  
Robin Winchester, BOCES Clerk of the Board, (607) 335-1227

## Internal Claims Auditor Report for Unatego Central School District

Warrant Report Dates: JANUARY

# Checks Audited : 158

Internal Claims Auditor: 

Discovered Condition	Internal Auditor Requested Corrective Action	Corrective Action Taken
<b>WRITE UPS:</b>		
Incorrect invoice number 2 Incidents	Correct invoice number	Correction Done
Incorrect remit address 1 Incident	Correct remit address	Correction Done
Incorrect account code 2 Incidents	Correct account code	Correction Done
<b>Total Entries: 351</b> <b>1.99 % of Findings</b>		
<b>PO Should be created prior to purchase or service:</b> Vasco Brands Inc., Josten Inc.,		

**Misc. Items:**

UNATEGO CENTRAL SCHOOL TREASURER'S REPORT

January 2021

	GENERAL FUND	CAFETERIA FUND	TRUST & AGENCY FUND	FEDERAL FUND	CAPITAL FUND	PAYROLL FUND	BENEFIT REIMS	DEBT SERVICE RESERVE
BEGINNING BALANCE	\$ 1,728,168.78	\$ 8,388.73	\$ 138,737.84	\$ 26,430.68	\$ 1,181.87	\$ 820.66	\$ 4,828.21	\$ 1,884.72
RECEIPTS	\$ 1,386,888.95	\$ 201,202.58	\$ 1,886,398.42	\$ 48,000.07	\$ 6.01	\$ 440,731.68	\$ 1,218.88	\$ 0.00
DISBURSEMENTS	\$ 2,476,828.86	\$ 88,647.30	\$ 938,188.67	\$ 73,321.78	\$ 423.00	\$ 440,731.48	\$ 1,793.97	\$ 8.08
ENDING BALANCE	\$ 617,434.78	\$ 147,971.93	\$ 283,851.98	\$ 1,306.93	\$ 728.88	\$ 828.78	\$ 4,342.24	\$ 1,884.72

Community General Reserve		
NY Class General	\$	5,533,907.38
NY Class Reserves		
NY Class Capital		
NY Class Debt Service	\$	23,217.82

I CERTIFY THAT THE BALANCES FOR THE FUNDS  
ABOVE ARE ACCURATE AND IN AGREEMENT

*Patricia A. Loker* Business Manager

PATRICIA A. LOKER, SCHOOL BUSINESS MANAGER

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

General Fund Checking

BALANCE ON HAND: December 31, 2020	\$	1,728,165.76
VOIDED CHECKS:	\$	-
RECEIPTS:		
INTEREST		14.13
STAR AID		\$1,113,850.90
TUITION		\$1,900.00
VANDERMARK WORKERS COMP		\$177.60
NYS/FED SUMMER/SNACK DEC 2020		\$25,263.00
CHARGEBACK REFUND-PMA MANAGEMENT		\$18.00
FINGERPRINTING-BRONSON, AUBREY		\$40.50
AFTER SCHOOL PROGRAM		\$616.00
TUITION		\$1,900.00
NYS/FED-BKFT-LUNCH-SNACK OCT/NOV/DEC 2020		\$134,488.00
NYS/FED-BKFT-LUNCH-SNACK APRIL/MAY/JULY 2020		\$777.60
VLТ GRANT		\$83,019.22
NYS/FED-BKFT-LUNCH-SNACK SEPT/OCT/NOV 2020		\$4,234.00

			TOTAL RECEIPTS \$	1,366,098.95
			RECEIPTS & BALANCE \$	3,094,264.71
DISBURSEMENTS:	CHECKS	32161-32257		1,235,552.89
	WIRES			1,241,277.06
			TOTAL DISBURSEMENTS \$	2,476,829.95
BALANCE ON HAND: Janaury 31, 2021			\$	617,434.76

BANK BALANCE	\$1,278,731.09
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	661,296.33
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	\$617,434.76

January 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance
A 200	CASH - CHECKING	14,112,109.74	13,494,674.98	617,434.76
A 2002NYG	NY CLASS GENERAL	6,033,907.38	500,000.00	5,533,907.38
A 210	PETTY CASH	667.67	0.00	667.67
A 380	ACCOUNTS RECEIVABLE	6,957.80	3,643.00	3,314.80
A 391CAP	DUE FROM CAPITAL FUND	352,067.45	0.00	352,067.45
A 391DEBT	DUE FROM DEBT SERVICE	263.25	0.00	263.25
A 391FED	DUE FROM FEDERAL FUND	385,316.99	160,498.86	224,818.13
A 391SL	DUE FROM SCHOOL LUNCH FUND	178,819.79	3,204.59	175,615.20
A 391TA	DUE FROM TRUST & AGENCY	84.39	81.30	3.09
A 500	PAYROLL CLEARING	3,721,397.49	3,408,042.09	313,355.40
A 510	ESTIMATED REVENUES	22,087,305.00	0.00	22,087,305.00
A 521	ENCUMBRANCES	19,165,666.24	8,211,101.90	10,954,564.34
A 522	EXPENDITURES	10,306,459.34	668,819.41	9,637,639.93
A 599	APPROPRIATED FUND BALANCE	823,400.09	0.00	823,400.09
A 600	ACCOUNTS PAYABLE	96,050.10	96,349.10	299.00 CR
A 630TA	DUE TO TRUST & AGENCY	12.40	21,348.24	21,335.84 CR
A 632	DUE TO TEACHER RETIREMENT	1,228,338.18	1,851,550.10	623,211.92 CR
A 637	DUE TO EMPLOYEES' RETIREMENT SYSTEM	57,719.50	118,980.50	61,261.00 CR
A 814	WORKERS COMP. RESERVE	0.00	107,267.00	107,267.00 CR
A 815	UNEMPLOYMENT INSURANCE RESERVE	0.00	107,000.00	107,000.00 CR
A 821	RESERVE FOR ENCUMBRANCES	8,211,101.90	19,086,366.15	10,875,264.25 CR
A 827	RETIREMENT CONTRIBUTION RESERVE	0.00	560,570.00	560,570.00 CR
A 828	TRS RETIREMENT RESERVE	0.00	177,000.00	177,000.00 CR
A 867	EMPLOYEE LIABILITY RESERVE	0.00	159,510.70	159,510.70 CR
A 878	CAPITAL RESERVE	0.00	1,300,000.00	1,300,000.00 CR
A 882	RESERVE FOR REPAIRS	0.00	300,000.00	300,000.00 CR
A 914	ASSIGNED APPROPRIATED FUND BAL	0.00	624,000.00	624,000.00 CR
A 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	79,300.09	79,300.09 CR
A 917	UNASSIGNED FUND BALANCE	0.00	1,821,434.54	1,821,434.54 CR
A 960	APPROPRIATIONS	0.00	22,910,705.09	22,910,705.09 CR
A 980	REVENUES	685,408.66	11,681,605.72	10,996,197.06 CR
A Fund Totals:		87,453,053.36	87,453,053.36	0.00
Grand Totals:		87,453,053.36	87,453,053.36	0.00



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1010	BOARD OF EDUCATION	*	4,400.00	0.00	4,400.00	164.98	400.00	3,835.02
1040	DISTRICT CLERK	*	3,650.00	0.00	3,650.00	2,089.05	1,560.95	0.00
1060	DISTRICT MEETING	*	2,200.00	0.00	2,200.00	0.00	575.00	1,625.00
10		**	10,250.00	0.00	10,250.00	2,254.03	2,535.95	5,460.02
1240	CHIEF SCHOOL ADMINISTRATOR	*	186,896.00	0.00	186,896.00	104,936.15	79,542.05	2,417.80
12		**	186,896.00	0.00	186,896.00	104,936.15	79,542.05	2,417.80
1310	BUSINESS ADMINISTRATION	*	314,402.10	0.00	314,402.10	162,987.97	150,442.93	971.20
1320	AUDITING	*	27,000.00	0.00	27,000.00	12,450.00	12,450.00	2,100.00
1325	TREASURER	*	45,859.00	0.00	45,859.00	26,343.60	19,515.40	0.00
1330	TAX COLLECTOR	*	7,200.00	0.00	7,200.00	5,625.19	524.81	1,050.00
1345	PURCHASING	*	6,960.00	0.00	6,960.00	3,479.90	3,479.90	0.20
1380	FISCAL AGENT FEE	*	6,000.00	0.00	6,000.00	1,692.00	2,308.00	2,000.00
13		**	407,421.10	0.00	407,421.10	212,578.66	188,721.04	6,121.40
1420	LEGAL	*	17,000.00	0.00	17,000.00	4,994.20	8,278.67	3,727.13
1430	PERSONNEL	*	46,276.30	3,524.26	49,800.56	24,157.48	25,621.08	22.00
1460	RECORDS MANAGEMENT OFFICER	*	6,619.00	0.00	6,619.00	3,309.50	3,309.50	0.00
1480	PUBLIC INFORMATION & SERVICES	*	26,727.50	0.00	26,727.50	13,320.00	13,320.00	87.50
14		**	96,622.80	3,524.26	100,147.06	45,781.18	50,529.25	3,836.63
1620	OPERATION OF PLANT	*	901,341.00	62,259.56	963,600.56	385,513.72	341,487.27	236,599.57
1621	MAINTENANCE OF PLANT	*	126,249.00	104,561.68	230,810.68	133,746.06	60,162.58	36,902.04
1670	CENTRAL PRINTING & MAILING	*	143,000.00	1,036.80	144,036.80	44,467.03	44,912.07	54,657.70
1680	CENTRAL DATA PROCESSING	*	621,473.00	0.00	621,473.00	299,507.77	301,377.06	20,588.17
16		**	1,792,063.00	167,858.04	1,959,921.04	863,234.58	747,938.98	348,747.48
1910	UNALLOCATED INSURANCE	*	76,000.00	-1,043.00	74,957.00	73,460.21	0.00	1,496.79
1920	SCHOOL ASSOCIATION DUES	*	11,000.00	-1,037.59	9,962.41	9,133.26	0.00	829.15
1981	BOCES ADMINISTRATIVE COSTS	*	168,713.00	0.35	168,713.35	84,356.67	84,356.68	0.00
1983	BOCES CAPITAL EXPENSES	*	339,653.00	0.44	339,653.44	169,826.71	169,826.73	0.00
19		**	595,366.00	-2,079.80	593,286.20	336,776.85	254,183.41	2,325.94
1		***	3,088,618.90	169,302.50	3,257,921.40	1,565,561.45	1,323,450.68	368,909.27
2020	SUPERVISION-REGULAR SCHOOL	*	501,517.00	-36,817.99	464,699.01	252,898.54	171,445.45	40,355.02
2060	RESEARCH, PLANNING & EVALUAT	*	1,923.60	0.00	1,923.60	934.32	934.32	54.96
2070	INSERVICE TRAINING-INSTRUCTION	*	8,000.00	36,817.99	44,817.99	16,108.16	24,709.83	4,000.00
20		**	511,440.60	0.00	511,440.60	269,941.02	197,089.60	44,409.98



Appropriation Status Summary Report By Function From 7/1/2020 To 1/31/2021

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2110	TEACHING-REGULAR SCHOOL	*	4,913,387.00	-148,263.59	4,765,123.41	1,872,063.70	2,601,983.86	291,075.85
21		**	4,913,387.00	-148,263.59	4,765,123.41	1,872,063.70	2,601,983.86	291,075.85
2250	PROGRAMS-STUDENTS W/ DISABIL	*	3,736,453.00	-100,940.00	3,635,513.00	1,387,421.98	1,768,772.22	479,318.80
2280	OCCUPATIONAL EDUCATION	*	630,949.00	0.00	630,949.00	309,279.60	309,279.59	12,389.81
22		**	4,367,402.00	-100,940.00	4,266,462.00	1,696,701.58	2,078,051.81	491,708.61
2330	TEACHING-SPECIAL SCHOOLS	*	27,393.87	0.00	27,393.87	0.00	540.00	26,853.87
23		**	27,393.87	0.00	27,393.87	0.00	540.00	26,853.87
2610	SCHOOL LIBRARY & AUDIOVISUAL	*	169,340.50	3,120.70	172,461.20	73,668.76	87,517.14	11,275.30
2630	COMPUTER ASSISTED INSTRUCTION	*	252,373.50	12,959.43	265,332.93	139,116.75	120,803.22	5,412.96
26		**	421,714.00	16,080.13	437,794.13	212,785.51	208,320.36	16,688.26
2810	GUIDANCE-REGULAR SCHOOL	*	315,086.00	0.00	315,086.00	139,114.33	158,794.74	17,176.93
2815	HEALTH SERVICES-REGULAR SCHOOL	*	85,200.00	78,940.00	164,140.00	67,368.09	90,979.56	5,792.35
2820	PSYCHOLOGICAL SRVC-REG SCHOOL	*	78,532.00	2,000.00	80,532.00	38,040.67	42,296.71	194.62
2825	SOCIAL WORK SRVC-REG SCHOOL	*	10,000.00	0.00	10,000.00	0.00	10,000.00	0.00
2850	CO-CURRICULAR ACTIV-REG SCHL	*	63,620.00	0.00	63,620.00	10,121.00	0.00	53,499.00
2855	INTERSCHOL ATHLETICS-REG SCHL	*	272,671.75	1,263.00	273,934.75	20,493.23	32,676.76	220,764.76
28		**	825,109.75	82,203.00	907,312.75	275,137.32	334,747.77	297,427.66
2		***	11,066,447.22	-150,920.46	10,915,526.76	4,326,629.13	5,420,733.40	1,168,164.23
5510	DISTRICT TRANSPORT-MEDICAID	*	1,246,800.60	818.05	1,247,618.65	467,935.18	325,986.37	453,697.10
5530	GARAGE BUILDING	*	59,975.00	10,100.00	70,075.00	18,896.71	22,330.11	28,848.18
55		**	1,306,775.60	10,918.05	1,317,693.65	486,831.89	348,316.48	482,545.28
5		***	1,306,775.60	10,918.05	1,317,693.65	486,831.89	348,316.48	482,545.28
7140	RECREATION	*	56,000.00	0.00	56,000.00	6,383.76	19,616.24	30,000.00
71		**	56,000.00	0.00	56,000.00	6,383.76	19,616.24	30,000.00
7		***	56,000.00	0.00	56,000.00	6,383.76	19,616.24	30,000.00
9010	STATE RETIREMENT	*	280,000.00	0.00	280,000.00	248,585.50	0.00	31,414.50
9020	TEACHERS' RETIREMENT	*	650,000.00	0.00	650,000.00	638,987.31	0.00	11,012.69
9030	SOCIAL SECURITY	*	662,000.00	0.00	662,000.00	283,170.22	330,883.21	47,946.57
9040	WORKERS' COMPENSATION	*	125,983.00	0.00	125,983.00	120,033.00	0.00	5,950.00
9045	LIFE INSURANCE	*	1,500.00	0.00	1,500.00	936.00	0.00	564.00
9050	UNEMPLOYMENT INSURANCE	*	30,000.00	50,000.00	80,000.00	22,583.62	47,416.38	10,000.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	3,259,680.28	0.00	3,259,680.28	1,747,043.05	1,400,947.95	111,689.28
9089	OTHER	*	3,000.00	0.00	3,000.00	2,695.00	0.00	305.00



Appropriation Status Summary Report By Function From 7/1/2020 To 1/31/2021

Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
90		**	5,012,163.28	50,000.00	5,062,163.28	3,064,033.70	1,779,247.54	218,882.04
9711	SERIAL BOND	*	2,251,400.00	0.00	2,251,400.00	188,200.00	2,063,200.00	0.00
97		**	2,251,400.00	0.00	2,251,400.00	188,200.00	2,063,200.00	0.00
9901	TRANSFERS - INTERFUND	*	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
99		**	50,000.00	0.00	50,000.00	0.00	0.00	50,000.00
9		***	7,313,563.28	50,000.00	7,363,563.28	3,252,233.70	3,842,447.54	268,882.04
Fund ATotals:			22,831,405.00	79,300.09	22,910,705.09	9,637,639.93	10,954,564.34	2,318,500.82
Grand Totals:			22,831,405.00	79,300.09	22,910,705.09	9,637,639.93	10,954,564.34	2,318,500.82



Revenue Status Report From 7/1/2020 To 1/31/2021

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	REAL PROPERTY TAXES	7,420,915.00	0.00	7,420,915.00	5,628,066.90	1,792,848.10
A 1081	PAYMENT IN LIEU OF TAXES (PILOT)	2,950.00	0.00	2,950.00	2,490.43	459.57
A 1085	SCHOOL TAX RELIEF REIMBURSEMENT	0.00	0.00	0.00	1,158,176.38	-1,158,176.38
A 1090	INTEREST ON PROPERTY TAXES	25,000.00	0.00	25,000.00	8,148.61	16,851.39
A 1120	NON-PROPERTY TAX DISTRIBUTION BY COUNTIES	4,100.00	0.00	4,100.00	1,427.90	2,672.10
A 1310	DAY SCHOOL TUITION FOR INDIVIDUAL	1,900.00	0.00	1,900.00	9,500.00	-7,600.00
A 1335	OTHER STUDENT FEES & CHARGES	15,000.00	0.00	15,000.00	102.00	14,898.00
A 1336	AFTER SCHOOL FEES	43,000.00	0.00	43,000.00	3,162.58	39,837.42
A 1410	ADMISSIONS	8,000.00	0.00	8,000.00	0.00	8,000.00
A 1410.DW	ADMISSIONS-DAN WICKHAM	5,000.00	0.00	5,000.00	0.00	5,000.00
A 2401	INTEREST AND EARNINGS	25,000.00	0.00	25,000.00	2,262.65	22,737.35
A 2650	SALE OF SCRAP & EXCESS MATERIALS	0.00	0.00	0.00	3,973.60	-3,973.60
A 2701	REFUND OF BOCES AIDED SERVICES	250,000.00	0.00	250,000.00	294,682.57	-44,682.57
A 2703	REFUND OF PRIOR YEAR EXPENSE	0.00	0.00	0.00	17,064.08	-17,064.08
A 2770	OTHER UNCLASSIFIED REVENUES	7,000.00	0.00	7,000.00	2,655.01	4,344.99
A 3101	BASIC FORMULA AID	12,444,047.00	0.00	12,444,047.00	1,965,424.73	10,478,622.27
A 3101..1	EXCESS COST AID	217,978.00	0.00	217,978.00	440,252.00	-222,274.00
A 3102	LOTTERY AID	0.00	0.00	0.00	1,037,814.58	-1,037,814.58
A 3102..B	VLT LOTTERY GRANT(VIDEO LOT TERMINAL)	0.00	0.00	0.00	382,538.17	-382,538.17
A 3103	BOCES AID	1,511,982.00	0.00	1,511,982.00	0.00	1,511,982.00
A 3260	TEXTBOOK AID	61,914.00	0.00	61,914.00	11,745.00	50,169.00
A 3262.B	COMPUTER HARDWARE AID	13,519.00	0.00	13,519.00	0.00	13,519.00
A 4601	MEDICAID	30,000.00	0.00	30,000.00	9,250.51	20,749.49
A 4960	FEMA (FEDERAL EMERGENCY MANAGEMENT ASSISTANCE)	0.00	0.00	0.00	17,459.36	-17,459.36
A Totals:		22,087,305.00	0.00	22,087,305.00	10,996,197.06	11,091,107.94
Grand Totals:		22,087,305.00	0.00	22,087,305.00	10,996,197.06	11,091,107.94

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

School Lunch Fund Checking

BALANCE ON HAND: December 31, 2020 \$ 5,356.73

VOIDED CHECKS \$ -

RECEIPTS:

INTEREST	0.45
TRANSFER FROM GENERAL TO SCHOOL LUNCH TO COVER 1/7/21 PAYROLL CHECK	\$8,000.00
TRANSFER FROM GENERAL TO SCHOOL LUNCH TO COVER A/P CHECKS	\$8,000.00
TRANSFER FROM GENERAL TO SCHOOL LUNCH TO COVER A/P CHECKS	\$24,000.00
GEN/NYS FED-SUMMER/SNACK SEPT/OCT/NOV 2020	25,263.00
GEN/NYS FED-BKFST-LUNCH-SNACK-SEPT/OCT/NOV 2020	134,488.00
GEN/NYS FED-BKFST-LUNCH-SNACK-APRIL, MAY, JULY, NOV, SEPT, OCT 2020	5,011.60
OTHER SALES/TAX JAN 2021	499.46

TOTAL RECEIPTS \$ 201,262.50

RECEIPTS & BALANCE \$ 206,619.23

DISBURSEMENTS:

CHECKS	6907-6917	43,682.37
WIRES		15,864.93

TOTAL DISBURSEMENTS \$ 59,547.30

BALANCE ON HAND: January 31, 2021 \$ 147,071.93

BANK BALANCE \$160,442.76

PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	102.50
LESS: OUTSTANDING CHECKS	13,473.33
LESS: OUTSTANDING WIRES	-

NET BALANCE IN BANK \$147,071.93

January 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance	
C 200	CASH	457,524.55	310,452.62	147,071.93	
C 4101	STATE AID RECEIVABLE	26,323.36	10,529.00	15,794.36	
C 4102	FEDERAL AID RECEIVABLE	305,191.00	265,744.00	39,447.00	
C 445	INVENTORY-SUPPLIES	3,511.76	0.00	3,511.76	
C 446	INVENTORY-FOOD	7,554.99	0.00	7,554.99	
C 446.1	INVENTORY-USDA	16,153.46	0.00	16,153.46	
C 500	PAYROLL CLEARING	78,618.99	73,169.37	5,449.62	
C 510	ESTIMATED REVENUES	575,200.00	0.00	575,200.00	
C 521	ENCUMBRANCES	554,959.83	323,946.47	231,013.36	
C 522	EXPENDITURES	300,758.66	6,539.17	294,219.49	
C 630GEN	DUE TO GENERAL FUND	3,204.59	178,819.79	175,615.20	CR
C 631	DUE TO OTHER GOVERNMENTS	65.52	117.26	51.74	CR
C 806	NOT IN SPENDABLE FORM	0.00	27,220.21	27,220.21	CR
C 821	RESERVE FOR ENCUMBRANCES	323,946.47	554,959.83	231,013.36	CR
C 915	ASSIGNED UNAPPROPRIATED FUND BAL	0.00	25,466.32	25,466.32	CR
C 960	APPROPRIATIONS	0.00	575,200.00	575,200.00	CR
C 980	REVENUES	0.00	300,849.14	300,849.14	CR
C Fund Totals:		2,653,013.18	2,653,013.18	0.00	
Grand Totals:		2,653,013.18	2,653,013.18	0.00	



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2860		*	472,400.00	0.00	472,400.00	230,205.69	184,182.01	58,012.30
28		**	472,400.00	0.00	472,400.00	230,205.69	184,182.01	58,012.30
2		***	472,400.00	0.00	472,400.00	230,205.69	184,182.01	58,012.30
9030	SOCIAL SECURITY	*	11,000.00	0.00	11,000.00	5,284.20	6,060.95	-345.15
9040	WORKERS' COMPENSATION	*	6,000.00	0.00	6,000.00	6,000.00	0.00	0.00
9060	HOSPITAL, MEDICAL & DENTAL INS	*	85,800.00	0.00	85,800.00	52,729.60	40,770.40	-7,700.00
90		**	102,800.00	0.00	102,800.00	64,013.80	46,831.35	-8,045.15
9		***	102,800.00	0.00	102,800.00	64,013.80	46,831.35	-8,045.15
Fund CTotals:			575,200.00	0.00	575,200.00	294,219.49	231,013.36	49,967.15
Grand Totals:			575,200.00	0.00	575,200.00	294,219.49	231,013.36	49,967.15

UNATEGO CSD

Revenue Status Report From 7/1/2020 To 1/31/2021



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
C 1445	OTHER FOOD SALES	45,000.00	0.00	45,000.00	2,449.54	42,550.46
C 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	2.30	-2.30
C 2701	REFUND OF BOCES AIDED SERVICES	0.00	0.00	0.00	1,514.84	-1,514.84
C 2770	MISCELLANEOUS REVENUE	0.00	0.00	0.00	3.28	-3.28
C 3190..1	STATE BREAKFAST	4,000.00	0.00	4,000.00	12,818.36	-8,818.36
C 3190..11	BOCES AID	43,000.00	0.00	43,000.00	0.00	43,000.00
C 3190..2	STATE LUNCH	7,000.00	0.00	7,000.00	0.00	7,000.00
C 3190.SUM	STATE BKFST/LUNCH SUMMER	400.00	0.00	400.00	9,734.00	-9,334.00
C 4190..1	FEDERAL BREAKFAST	90,000.00	0.00	90,000.00	0.00	90,000.00
C 4190..2	FEDERAL LUNCH	275,000.00	0.00	275,000.00	0.00	275,000.00
C 4190..2S.N	FEDERAL SNACK	7,000.00	0.00	7,000.00	450.00	6,550.00
C 4190..3	SURPLUS FOOD - FEDERAL	25,000.00	0.00	25,000.00	4,338.82	20,661.18
C 4190.SUM	FEDERAL BRKFST/LUNCH SUMMER	28,800.00	0.00	28,800.00	269,538.00	-240,738.00
C 5031	INTERFUND TRANSFER FROM GEN FUND	50,000.00	0.00	50,000.00	0.00	50,000.00
C Totals:		575,200.00	0.00	575,200.00	300,849.14	274,350.86
Grand Totals:		575,200.00	0.00	575,200.00	300,849.14	274,350.86

School Food Service Statement of Income & Expenditures  
2020-2021

	July/August	September	October	November	December	Totals
<b><u>Income</u></b>						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Food Sales	-	380	653	525	417	1,975
Interest & Earnings	0	1	1	0	-	2
State Reimbursement-Breakfast	-	12,818	-	-	-	12,818
State Reimbursement-Lunch	-	-	-	-	-	-
BOCES Aid	-	-	-	-	-	-
Federal Reimbursements-Breakfast	-	-	-	-	-	-
Federal Reimbursements-Lunch	-	-	-	-	-	-
Federal Surplus Food	-	-	4,339	-	-	4,339
Federal Snack Program	-	-	-	-	251	251
Summer Food Service Program	73,314	-	-	-	120,235	193,549
Refund of Prior Year Expense	-	-	1,515	-	-	1,515
Miscellaneous Revenue	-	-	-	-	3	3
Interfund Transfers	-	-	-	-	-	-
<b>Total Revenues</b>	<b>73,314</b>	<b>13,199</b>	<b>6,508</b>	<b>525</b>	<b>120,906</b>	<b>214,452</b>
<i>Cost of Food Sold</i>						
Beginning Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Food Purchased	24,738	18,764	25,518	24,276	22,821	116,117
Federal Surplus Food Received	-	-	4,339	-	-	4,339
<b>Subtotal</b>	<b>32,293</b>	<b>26,319</b>	<b>37,411</b>	<b>31,831</b>	<b>30,376</b>	<b>128,011</b>
<i>Less:</i>						
Ending Inventory	7,555	7,555	7,555	7,555	7,555	7,555
<b>Cost of Food Sold</b>	<b>24,738</b>	<b>18,764</b>	<b>29,856</b>	<b>24,276</b>	<b>22,821</b>	<b>120,456</b>
<b>Gross Income</b>	<b>48,576</b>	<b>(5,565)</b>	<b>(23,349)</b>	<b>(23,751)</b>	<b>98,085</b>	<b>93,996</b>
<b><u>Expenditures</u></b>						
<i>Personnel</i>						
Salaries	9,838	4,526	20,058	12,091	11,241	57,754
Employees Retirement	-	-	-	-	-	-
Social Security	753	798	990	866	803	4,209
Workers' Compensation	1,000	500	500	500	500	3,000
Unemployment Insurance	-	-	-	-	-	-
Health & Dental Insurance	19,774	6,591	6,591	6,591	6,591	46,138
<b>Total Personnel</b>	<b>31,364</b>	<b>12,415</b>	<b>28,139</b>	<b>20,048</b>	<b>19,135</b>	<b>111,101</b>
<i>Operations</i>						
Equipment	-	-	-	-	-	-
Contractual Expenses	-	2,525	115	200	441	3,281
Materials & Supplies	1,368	1,298	527	895	370	4,459
BOCES Services	-	-	13,764	6,882	-	20,646
<b>Total Operations</b>	<b>1,368</b>	<b>3,823</b>	<b>14,407</b>	<b>7,977</b>	<b>811</b>	<b>28,385</b>
<b>Total Expenditures</b>	<b>32,732</b>	<b>16,238</b>	<b>42,546</b>	<b>28,025</b>	<b>19,946</b>	<b>139,487</b>
<b>Net Income</b>	<b>\$ 15,844</b>	<b>\$ (21,803)</b>	<b>\$ (65,894)</b>	<b>\$ (51,776)</b>	<b>\$ 78,139</b>	<b>\$ (45,490)</b>

# Unatego Central School

## School Food Service Statement of Income & Expenditures 2020-2021

	July/Dec.	January	February	March	April	Totals
<b><u>Income</u></b>						
<i>Revenues</i>						
Sale of Type A Lunches	\$ -					\$ -
Other Food Sales	\$ 1,975	474				2,449
Interest & Earnings	\$ 2	0				2
State Reimbursement-Breakfast	\$ 12,818					12,818
State Reimbursement-Lunch	\$ -					-
BOCES Aid	\$ -					-
Federal Reimbursements-Breakfast	\$ -					-
Federal Reimbursements-Lunch	\$ -					-
Federal Surplus Food	\$ 4,339					4,339
Federal Snack Program	\$ 251	199				450
Summer Food Service Program	\$ 193,549	85,723				279,272
Refund of Prior Year Expense	\$ 1,515					1,515
Miscellaneous Revenue	\$ 3					3
Interfund Transfers	\$ -					-
Total Revenues	214,452	86,396	-	-	-	300,848
<i>Cost of Food Sold</i>						
Beginning Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Food Purchased	116,117	12,989				129,106
Federal Surplus Food Received	4,339	-	-	-	-	4,339
Subtotal	128,011	20,544	7,555	7,555	7,555	141,000
<i>Less:</i>						
Ending Inventory	7,555	7,555	7,555	7,555	7,555	7,555
Cost of Food Sold	120,456	12,989	-	-	-	133,445
<b>Gross Income</b>	<b>93,996</b>	<b>73,407</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>167,403</b>
<b><u>Expenditures</u></b>						
<i>Personnel</i>						
Salaries	57,754	9,341				67,095
Employees Retirement	-					-
Social Security	4,209	1,075				5,284
Workers' Compensation	3,000	500				3,500
Unemployment Insurance	-					-
Health & Dental Insurance	46,138	6,591				52,729
Total Personnel	111,101	17,507	-	-	-	128,608
<i>Operations</i>						
Equipment	-	-				-
Contractual Expenses	3,281					3,281
Materials & Supplies	4,459	709				5,168
BOCES Services	20,646	13,764				34,411
Total Operations	28,385	14,474	-	-	-	42,859
<b>Total Expenditures</b>	<b>139,487</b>	<b>31,980</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>171,467</b>
<b>Net Income</b>	<b>\$ (45,490)</b>	<b>\$ 41,427</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (4,063)</b>

School Food Service Statement of Income & Expenditures

**2020-2021**

Year to Date Comparision

	2019-2020	2020-2021	\$ Change	% Change
<b><u>Income</u></b>				
<i>Revenues</i>				
Sale of Type A Lunches	\$ 66	\$ -	\$ (66)	\$ (1)
Other Food Sales	23,054	2,449	(20,605)	\$ (1)
Interest & Earnings	1	2	1	\$ 1
State Reimbursement-Breakfast	1,351	12,818	11,467	\$ 8
State Reimbursement-Lunch	2,417	-	(2,417)	\$ (1)
BOCES Aid	5,837	-	(5,837)	\$ (1)
Federal Reimbursements-Breakfast	30,882	-	(30,882)	\$ (1)
Federal Reimbursements-Lunch	101,802	-	(101,802)	\$ (1)
Federal Surplus Food	19,642	4,339	(15,303)	\$ (1)
Federal Snack Program	3,132	450	(2,682)	\$ (1)
Summer Food Service Program	9,695	279,272	269,577	\$ 28
Refund of Prior Year Expense	-	1,515	1,515	
Miscellaneous Revenue	15	3	(12)	\$ (1)
Interfund Transfers	-	-	-	
Total Revenues	197,894	300,848	102,954	\$ 1
<i>Cost of Food Sold</i>				
Beginning Inventory	7,317	-	(7,317)	\$ (1)
Food Purchased	109,726	129,106	19,380	\$ 0
Federal Surplus Food Received	19,642	4,339	(15,303)	\$ (1)
Subtotal	136,685	133,445	(3,240)	\$ (0)
<i>Less:</i>				
Ending Inventory	7,317	7,555	238	\$ 0
Cost of Food Sold	129,368	133,445	(3,478)	\$ (0)
<b>Gross Income</b>	<b>68,526</b>	<b>167,403</b>	<b>106,432</b>	<b>\$ 2</b>
<b><u>Expenditures</u></b>				
<i>Personnel</i>				
Salaries	69,065	67,095	(1,970)	\$ (0)
Employees Retirement	-	-	-	
Social Security	4,894	5,284	390	\$ 0
Workers'Compensation	3,437	3,500	63	\$ 0
Unemployment Insurance	-	-	-	
Health & Dental Insurance	52,664	52,729	65	\$ 0
Total Personnel	130,060	128,608	(1,452)	\$ (0)
<i>Operations</i>				
Equipment	-	-	-	
Contractual Expenses	2,561	3,281	720	\$ 0
Materials & Supplies	7,602	5,168	(2,434)	\$ (0)
BOCES Services	33,165	34,411	1,246	\$ 0
Total Operations	43,328	42,859	(469)	\$ (0)
<b>Total Expenditures</b>	<b>173,388</b>	<b>171,467</b>	<b>(1,921)</b>	<b>\$ (0)</b>
<b>Net Income</b>	<b>\$ (104,862)</b>	<b>\$ (4,063)</b>	<b>\$ 108,354</b>	<b>\$ (1)</b>

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

Special Aid Fund Checking

BALANCE ON HAND: December 31, 2020	\$	26,630.56
VOIDED CHECKS	\$	-
RECEIPTS:		
INTEREST		0.07
TRANSFER FROM GENERAL TO FEDERAL TO COVER WARRANT AND		28,000.00
TRANSFER FROM GENERAL TO FEDERAL TO COVER PAYROLL TRAN		20,000.00

TOTAL RECEIPTS	\$	48,000.07
RECEIPTS & BALANCE	\$	74,630.63

DISBURSEMENTS:			
CHECKS	3448-3449	16,439.48	
WIRES		56,882.22	
TOTAL DISBURSEMENTS		\$	73,321.70

BALANCE ON HAND: Janaury 31, 2021	\$	1,308.93
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BANK BALANCE	\$3,776.43
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	2,467.50
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	\$1,308.93

January 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER



Account	Description	Debits	Credits	Balance
F 200	CASH - CHECKING	238,931.93	237,623.00	1,308.93
F 4102	FEDERAL AID RECEIVABLE	148,397.86	107,750.86	40,647.00
F 500	PAYROLL CLEARING	209,795.87	190,835.13	18,960.74
F 510	ESTIMATED REVENUES	545,375.00	18,551.00	526,824.00
F 521	ENCUMBRANCES	522,854.54	216,460.56	306,393.98
F 522	EXPENDITURES	235,200.46	18,551.00	216,649.46
F 630GEN	DUE TO GENERAL FUND	160,498.86	385,316.99	224,818.13 CR
F 821	RESERVE FOR ENCUMBRANCES	216,460.56	522,854.54	306,393.98 CR
F 960	APPROPRIATIONS	18,551.00	545,375.00	526,824.00 CR
F 980	REVENUES	18,551.00	71,299.00	52,748.00 CR
F Fund Totals:		2,314,617.08	2,314,617.08	0.00
Grand Totals:		2,314,617.08	2,314,617.08	0.00



Account	Description		Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
0421		*	15,290.00	0.00	15,290.00	290.35	5,019.61	9,980.04
04		**	15,290.00	0.00	15,290.00	290.35	5,019.61	9,980.04
0		***	15,290.00	0.00	15,290.00	290.35	5,019.61	9,980.04
2121		*	197,041.00	0.00	197,041.00	78,776.00	118,165.00	100.00
21		**	197,041.00	0.00	197,041.00	78,776.00	118,165.00	100.00
2253	TUITION/MAINTENANCE	*	0.00	0.00	0.00	23,056.48	16,644.00	-39,700.48
22		**	0.00	0.00	0.00	23,056.48	16,644.00	-39,700.48
2		***	197,041.00	0.00	197,041.00	101,832.48	134,809.00	-39,600.48
3221		*	257,397.00	18,551.00	275,948.00	95,526.50	147,020.50	33,401.00
32		**	257,397.00	18,551.00	275,948.00	95,526.50	147,020.50	33,401.00
3321		*	6,348.00	0.00	6,348.00	3,669.33	2,678.67	0.00
33		**	6,348.00	0.00	6,348.00	3,669.33	2,678.67	0.00
3		***	263,745.00	18,551.00	282,296.00	99,195.83	149,699.17	33,401.00
4721		*	32,197.00	0.00	32,197.00	15,330.80	16,866.20	0.00
47		**	32,197.00	0.00	32,197.00	15,330.80	16,866.20	0.00
4		***	32,197.00	0.00	32,197.00	15,330.80	16,866.20	0.00
Fund FTotals:			508,273.00	18,551.00	526,824.00	216,649.46	306,393.98	3,780.56
Grand Totals:			508,273.00	18,551.00	526,824.00	216,649.46	306,393.98	3,780.56



Revenue Status Report From 7/1/2020 To 1/31/2021

Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
<u>F 4126.-21.21</u>	TITLE I A&D IMPRV (BASIC) 20-21	197,041.00	0.00	197,041.00	0.00	197,041.00
<u>F 4256.-32.21</u>	PL94-142 IDEA/SEC 611 20-21	257,397.00	18,551.00	275,948.00	51,479.00	224,469.00
<u>F 4256.-33.21</u>	PL99-457 IDEA/SEC 619 20-21	6,348.00	0.00	6,348.00	1,269.00	5,079.00
<u>F 4289.-04.21</u>	TITLE IVA ALLOCATION 20-21	15,290.00	0.00	15,290.00	0.00	15,290.00
<u>F 4289.-47.21</u>	TITLE II (A) TEACH/PRINCIPAL TRAINING/RECRUITMENT 20-21	32,197.00	0.00	32,197.00	0.00	32,197.00
F Totals:		508,273.00	18,551.00	526,824.00	52,748.00	474,076.00
Grand Totals:		508,273.00	18,551.00	526,824.00	52,748.00	474,076.00

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

Capital Fund Checking

BALANCE ON HAND: December 31, 2020	\$	1,151.07
VOIDED CHECKS	\$	-
RECEIPTS:		
INTEREST		0.01

TOTAL RECEIPTS	\$	0.01
RECEIPTS & BALANCE	\$	1,151.08

DISBURSEMENTS:	EFT/Wire Trans.		\$	-
	Checks	1961	\$	423.00

TOTAL DISBURSEMENTS	\$	423.00
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BALANCE ON HAND: Janaury 31, 2021	\$	728.08
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BANK BALANCE	\$728.08
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	-
NET BALANCE IN BANK	\$728.08

January 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance
H 200	CASH	110,152.39	109,424.31	728.08
H 521	ENCUMBRANCES	954,640.33	48,154.31	906,486.02
H 522	EXPENDITURES	50,269.31	0.00	50,269.31
H 630DEBT	DUE TO DEBT SERVICE	0.00	1,090.78	1,090.78 CR
H 630GEN	DUE TO GENERAL FUND	0.00	352,067.45	352,067.45 CR
H 821	RESERVE FOR ENCUMRANCES	48,154.31	954,640.33	906,486.02 CR
H 917.2021PRERE	2021 PRE-REFERRENDUM TO CAPITAL PROJ.	234,160.84	0.00	234,160.84
H 917.SSB	SMART SCHOOL BOND FUND BALANCE	68,000.00	0.00	68,000.00
H Fund Totals:		1,465,377.18	1,465,377.18	0.00
Grand Totals:		1,465,377.18	1,465,377.18	0.00




Appropriation Status Summary Report By Function From 7/1/2020 To 1/31/2021

Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2018	*	0.00	0.00	0.00	50,269.31	906,486.02	-956,755.33
20	**	0.00	0.00	0.00	50,269.31	906,486.02	-956,755.33
2	***	0.00	0.00	0.00	50,269.31	906,486.02	-956,755.33
Fund HTotals:		0.00	0.00	0.00	50,269.31	906,486.02	-956,755.33
Grand Totals:		0.00	0.00	0.00	50,269.31	906,486.02	-956,755.33



6678 County Road 32, Norwich, New York 13815-3554  
(607) 335-1200 • FAX (607) 334-9848

To: Unatego Board Member

From: Patricia A. Loker   
School Business Manager

Date: February 12, 2021

Re: Warrants for the February 22, 2021 meeting

Enclosed, please find the following January warrants for the February 22<sup>nd</sup> meeting:

<u>FUND</u>	<u>#'s</u>
General Fund	42, 45, 46, 47, 48, 50
Trust & Agency	28, 31, 33, 35
School Lunch Fund	21, 23, 24
Federal	4, 5, 6
Capital	5

pal/jm

cc Dr. David Richards



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To: Unatego Board Member

From: Patricia A. Loker  
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Date: February 12, 2021

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General Fund	42, 45, 46, 47, 48, 50
Trust & Agency	28, 31, 33, 35
School Lunch Fund	21, 23, 24
Federal	4, 5, 6
Capital	5

pal/jm

cc Dr. David Richards



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32161	01/01/2021	4699	ADPRO SPORTS LLC	200516	470.00
32162	01/01/2021	4439	ADVANCE AUTO PARTS	200058	149.61
32163	01/01/2021	5976	GINA BOLISKI		55.20
32164	01/01/2021	5842	BUEL FUELS	200486	15,456.00
32165	01/01/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200458	417,167.25
32166	01/01/2021	388	DROGEN ELECTRIC SUPPLY	200057	43.23
32167	01/01/2021	475	FLINN SCIENTIFIC, INC.	200475	155.40
32168	01/01/2021	582	HILL & MARKES INC	200061	602.71
32169	01/01/2021	3374	MATTHEWS BUSES INC	200105	242.40
32170	01/01/2021	798	MEDCO SUPPLY	200286	9.90
32171	01/01/2021	3207	MIRABITO ENERGY PRODUCTS	200485	1,575.11
32172	01/01/2021	1014	PITNEY BOWES INC.	200030	120.00
32173	01/01/2021	1051	PUTNAM PEST CONTROL	200055	35.00
32174	01/01/2021	5962	RIVERSIDE INSIGHTS	200489	216.33
32175	01/01/2021	1131	SARGENT WELCH	200170	8.48
32176	01/01/2021	1157	SCHOOL SPECIALTY LLC	200339	441.52
32177	01/01/2021	1224	STAPLES CONTRACT & COMMERCIAL	200528	58.59
32178	01/01/2021	4670	SUPERIOR TEXT, LLC	200159	95.46
32179	01/01/2021	1312	THERAPY SHOPPE, INC.	200487	173.62
32180	01/01/2021	1405	VASCO BRANDS, INC	200524	610.00
32181	01/01/2021	1412	VILLAGE VARIETY, LTD.	200270	180.17
32182	01/01/2021	3702	W. B. MASON CO., INC.	200415	1.12
Number of Transactions: 22				Warrant Total:	437,867.10
				Vendor Portion:	437,867.10

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 437,867.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle



Check Warrant Report For A - 42: GENERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description			
Account		Account	Description	Explanation	Invoice Number	PO Number	Check Amount
32161	01/01/2021	4699	ADPRO SPORTS LLC				
A 2855.450			GENERAL SUPPLIES		253800	200516	470.00
						Check Total:	470.00
32162	01/01/2021	4439	ADVANCE AUTO PARTS				
A 5510.570			PARTS		1586-915116	200058	3.70
A 5510.570			PARTS		1586-913909	200058	40.77
A 5510.570			PARTS		1586-913716	200058	47.49
A 5510.570			PARTS		1586-913506	200058	25.49
A 5510.570			PARTS		1586-913514	200058	77.24
A 5510.570			PARTS		1586-914687	200058	19.99
A 5510.570			PARTS		1586-913980	200058	44.93
A 5510.570			PARTS		1586-901920	200058	-110.00
						Check Total:	149.61
32163	01/01/2021	5976	GINA BOLISKI				
A 5510.400			MISCELLANEOUS CONTRACTUAL		MILE REIMB 12/7/20-12/11/20		55.20
						Check Total:	55.20
32164	01/01/2021	5842	BUEL FUELS				
A 1620.554-3			HEATING FUEL-HIGH SCHOOL		83349	200486	15,456.00
						Check Total:	15,456.00
32165	01/01/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES				
A 1310.490			BOCES SERVICES-FINANCIAL		C0142-21	200458	21,145.64
A 1345.490			BOCES - DCMO		C0142-21	200458	695.98
A 1430.490			BOCES SERVICES - DCMO		C0142-21	200458	4,422.81
A 1460.490			BOCES SERVICES-RECORD RETENTION		C0142-21	200458	661.90
A 1480.490			BOCES SERVICES		C0142-21	200458	2,664.00
A 1670.450			MATERIALS & SUPPLIES		C0142-21	200458	1,539.87
A 1670.490			BOCES		C0142-21	200458	5,799.88
A 1680.490			BOCES SERVICES - BROOME-TIOGA		C0142-21	200458	60,275.40
A 1981.490			BOCES SERVICES - DCMO		C0142-21	200458	16,871.33
A 1983.490			BOCES CAPITAL EXPENSES		C0142-21	200458	33,965.34
A 2020.490			BOCES SERVICES - DCMO		C0142-21	200458	290.62



Check Warrant Report For A - 42: GENERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
A 2110.490		BOCES - DCMO			C0142-21	200458	10,934.40	10,800.90
A 2250.490		BOCES - DCMO			C0142-21	200458	166,883.41	166,883.41
A 2280.490		BOCES SERVICES - DCMO			C0142-21	200458	61,855.91	61,855.91
A 2330.490		BOCES SERVICES			C0142-21	200458	90.00	90.00
A 2610.490		BOCES SERVICES - DCMO			C0142-21	200458	7,567.65	7,567.65
A 2630.490		BOCES-COMPUTER ASSISTED INSTRUCTION			C0142-21	200458	16,552.29	16,552.29
A 2855.490		BOCES			C0142-21	200458	447.20	447.20
A 5510.490		BOCES SERVICES - DCMO			C0142-21	200458	271.90	271.90
A 2060.490		RESEARCH, PLANNING, EVALUATION			C0142-21	200458	186.86	186.86
A 2070.490		BOCES SERVICES - DCMO INSERVICE TRAINING			C0142-21	200458	4,178.36	4,178.36
A 2110.490		BOCES - DCMO			CC034-21	200458	-133.50	0.00
Check Total:							417,167.25	
32166	01/01/2021	388 DROGEN ELECTRIC SUPPLY						
A 1620.450		GENERAL SUPPLIES			227566-00	200057	43.23	43.23
Check Total:							43.23	
32167	01/01/2021	475 FLINN SCIENTIFIC, INC.						
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH			2527784	200475	155.40	155.40
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH			2511443	200475	0.00	0.00
Check Total:							155.40	
32168	01/01/2021	582 HILL & MARKES INC						
A 1620.450		GENERAL SUPPLIES			2398327-00	200061	602.71	602.71
Check Total:							602.71	
32169	01/01/2021	3374 MATTHEWS BUSES INC						
A 5510.570		PARTS			X700028994:01	200105	242.40	242.40
Check Total:							242.40	
32170	01/01/2021	798 MEDCO SUPPLY						
A 2815.450-2		MATERIALS & SUPPLIES-UNADILLA			IN93125877	200286	6.24	6.24
A 2815.450-2		MATERIALS & SUPPLIES-UNADILLA			IN93116928	200286	3.66	3.66
Check Total:							9.90	

Check Warrant Report For A - 42: GENERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
32171	01/01/2021	3207	MIRABITO ENERGY PRODUCTS					
A 1620.555-2			BOTTLED GAS-UNADILLA		933813	200485	1,575.11	1,575.11
						Check Total:	1,575.11	
32172	01/01/2021	1014	PITNEY BOWES INC.					
A 1670.400			CONTRACTUAL		1016995837	200030	120.00	120.00
						Check Total:	120.00	
32173	01/01/2021	1051	PUTNAM PEST CONTROL					
A 5510.400			MISCELLANEOUS CONTRACTUAL		WORK ORDER 10892 DEC	200055	35.00	35.00
						Check Total:	35.00	
32174	01/01/2021	5962	RIVERSIDE INSIGHTS					
A 2820.450			GENERAL SUPPLIES		INV052767	200489	216.33	216.32
						Check Total:	216.33	
32175	01/01/2021	1131	SARGENT WELCH					
A 2110.450-3			MATERIALS/SUPPLIES-HIGH SCHOOL		8803061470	200170	9.77	9.77
A 2110.450-3			MATERIALS/SUPPLIES-HIGH SCHOOL		8802599847 CREDIT PO # 200172	200170	-1.29	0.00
						Check Total:	8.48	
32176	01/01/2021	1157	SCHOOL SPECIALTY LLC					
A 2250.450			GENERAL SUPPLIES		208126392577	200254	17.22	17.22
A 2110.450-2			MATERIALS/SUPPLIES-UNADILLA		208126433586	200275	128.30	128.30
A 2110.450-2			MATERIALS/SUPPLIES-UNADILLA		208126313542	200339	6.44	6.44
A 2250.450			GENERAL SUPPLIES		308103638914	200254	41.26	41.26
A 2110.450-2			MATERIALS/SUPPLIES-UNADILLA		208126420970	200275	248.30	248.30
						Check Total:	441.52	
32177	01/01/2021	1224	STAPLES CONTRACT & COMMERCIAL					
A 1310.450			GENERAL SUPPLIES		3464227684	200041	24.65	24.65
A 2855.450			GENERAL SUPPLIES		3462359447	200528	33.94	33.94
						Check Total:	58.59	
32178	01/01/2021	4670	SUPERIOR TEXT, LLC					



Check Warrant Report For A - 42: GENERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
A 2250.450			GENERAL SUPPLIES		SI014336	200159	50.74	50.74
A 2250.450			GENERAL SUPPLIES		SI013485	200159	31.74	31.74
A 2250.450			GENERAL SUPPLIES		SI015443	200159	12.98	12.98
Check Total:							95.46	
32179	01/01/2021		1312 THERAPY SHOPPE, INC.					
A 2250.450			GENERAL SUPPLIES		359440	200487	173.62	206.60
Check Total:							173.62	
32180	01/01/2021		1405 VASCO BRANDS, INC					
A 5510.200			EQUIPMENT		124532	200524	610.00	610.52
Check Total:							610.00	
32181	01/01/2021		1412 VILLAGE VARIETY, LTD.					
A 1620.450			GENERAL SUPPLIES		0053785	200270	11.98	11.98
A 5510.450			GENERAL SUPPLIES		0053893	200270	149.98	149.98
A 1620.450			GENERAL SUPPLIES		0053879	200270	-2.24	0.00
					DISCOUNT			
A 1620.450			GENERAL SUPPLIES		0053870	200270	0.00	0.00
					PAYMENT			
A 1620.450			GENERAL SUPPLIES		0053836	200270	1.99	1.99
A 1620.450			GENERAL SUPPLIES		0053841	200270	10.99	10.99
A 1620.450			GENERAL SUPPLIES		0053849	200270	7.47	7.47
Check Total:							180.17	
32182	01/01/2021		3702 W. B. MASON CO., INC.					
A 2110.450-2			MATERIALS/SUPPLIES-UNADILLA		216119761	200415	1.12	1.12
Check Total:							1.12	



Check Warrant Report For A - 42: GENERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description		Explanation					
Number of Transactions: 22						Warrant Total:	437,867.10	
						Vendor Portion:	437,867.10	
						Payroll Portion:	0.00	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 437,867.10. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 32161 to 32182, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32183	01/08/2021	5976	GINA BOLISKI		33.12
32184	01/08/2021	656	J.W. PEPPER & SON, INC.	200451	13.98
32185	01/08/2021	5966	NEW DIRECTIONS SOLUTIONS	200508	2,595.50
32186	01/08/2021	5865	SHEILA NOLAN		64.40
32187	01/08/2021	5967	PJF ENTERPRISES, INC	200510	83,260.00
32188	01/08/2021	5895	JENNIFER S POTRZEBA		99.19
32189	01/08/2021	1050	PURCHASE POWER	200037	1,005.00
32190	01/08/2021	4670	SUPERIOR TEXT, LLC	200160	64.90
32191	01/08/2021	5854	SWEETWATER	200533	301.61
32192	01/08/2021	1397	VALIANT NATIONAL AV SUPPLY	200231	351.10
32193	01/08/2021	3702	W. B. MASON CO., INC.	200387	0.72
Number of Transactions: 11				Warrant Total:	87,789.52
				Vendor Portion:	87,789.52

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 11 in number, in the total amount of \$ 87,789.52. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle



Check Warrant Report For A - 45: GENERAL 1/4/21-1/8/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
32183	01/08/2021	5976	GINA BOLISKI					
A 5510.400		MISCELLANEOUS CONTRACTUAL		DEC14-22 MILE REIMB 2020			33.12	
				Check Total:			33.12	
32184	01/08/2021	656	J.W. PEPPER & SON, INC.					
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL		362907073	200451		13.98	13.98
				Check Total:			13.98	
32185	01/08/2021	5966	NEW DIRECTIONS SOLUTIONS					
A 2815.400		MISC CONTRACTUAL		20064899	200508		2,595.50	2,595.50
				Check Total:			2,595.50	
32186	01/08/2021	5865	SHEILA NOLAN					
A 1310.400		MISCELLANEOUS CONTRACTUAL		DEC 1-22 MILE REIMB 2020			64.40	
				Check Total:			64.40	
32187	01/08/2021	5967	PJF ENTERPRISES, INC					
A 1621.400		MISCELLANEOUS CONTRACTUAL		200916i	200510		83,260.00	79,250.00
				Check Total:			83,260.00	
32188	01/08/2021	5895	JENNIFER S POTRZEBA					
A 2250.400		CONTRACTUAL EXPENSES		DEC 1-16 MILE REIMB 2020			99.19	
				Check Total:			99.19	
32189	01/08/2021	1050	PURCHASE POWER					
A 1670.400		CONTRACTUAL		8000-9000-0314-4759 DUE JAN	200037		1,005.00	1,005.00
				Check Total:			1,005.00	
32190	01/08/2021	4670	SUPERIOR TEXT, LLC					
A 2250.450		GENERAL SUPPLIES		SI015444	200160		64.90	64.90
				Check Total:			64.90	
32191	01/08/2021	5854	SWEETWATER					
A 2630.450		COMPUTER MATERIALS & SUPPLIES		25361161	200533		301.61	288.00
				Check Total:			301.61	
32192	01/08/2021	1397	VALIANT NATIONAL AV SUPPLY					
A 2250.450		GENERAL SUPPLIES		1796503	200232		62.93	62.93



Check Warrant Report For A - 45: GENERAL 1/4/21-1/8/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
A 2110.450-2		MATERIALS/SUPPLIES-UNADILLA			1796530	200233	14.90	14.90
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL			1796636	200234	51.96	51.96
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL			1796637	200235	51.96	51.96
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH			1796783	200231	113.94	113.94
A 2250.450		GENERAL SUPPLIES			1796530	200233	7.45	7.45
A 2020.450-4		GENERAL SUPPLIES-JR HIGH			1796635	200233	47.96	47.96
Check Total:							351.10	
32193	01/08/2021	3702 W. B. MASON CO., INC.			216330875	200387	0.72	0.72
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL						
Check Total:							0.72	
Warrant Total:							87,789.52	
Vendor Portion:							87,789.52	
Payroll Portion:							0.00	

Number of Transactions: 11

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 11 in number, in the total amount of \$ 87,789.52. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 32183 to 32193, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of School

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32104	01/12/2021	5977	**VOID** DELAWARE COUNTY SOLID WASTE	200534	-188.75
32194	01/15/2021	4439	ADVANCE AUTO PARTS	200058	39.18
32195	01/15/2021	5883	CORTLAND PUMP LLC	190659	4,828.65
32196	01/15/2021	326	THE DAILY STAR	200007	338.87
32197	01/15/2021	5977	DELAWARE COUNTY SOLID WASTE	200534	407.78
32198	01/15/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200148	3,473.00
32199	01/15/2021	3759	DIRECT ENERGY BUSINESS LLC		235.83
32200	01/15/2021	5912	ENGIE RESOURCES LLC	200012	4,091.33
32201	01/15/2021	469	FIRST BANKCARD		140.50
32202	01/15/2021	474	FLEETPRIDE, INC.	200059	220.70
32203	01/15/2021	4304	GLOBAL MONTELLO GROUP	200034	5,245.63
32204	01/15/2021	582	HILL & MARKES INC	200061	68.20
32205	01/15/2021	589	HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP	200018	760.00
32206	01/15/2021	893	IRR SUPPLY CENTERS INC	200542	386.80
32207	01/15/2021	656	J.W. PEPPER & SON, INC.	200457	127.49
32208	01/15/2021	2547	JOSTENS, INC.	200506	13.68
32209	01/15/2021	2564	MARY IMOGENE BASSETT HOSPITAL	200023	3,339.96
32210	01/15/2021	3374	MATTHEWS BUSES INC	200105	264.05
32211	01/15/2021	3207	MIRABITO ENERGY PRODUCTS	200485	4,458.99
32212	01/15/2021	936	NYSEG	200025	4,854.16
32213	01/15/2021	1051	PUTNAM PEST CONTROL	200055	90.00
32214	01/15/2021	4561	R. G. TIMBS, INC.	200016	282.00
32215	01/15/2021	1157	SCHOOL SPECIALTY LLC	200348	36.99
32216	01/15/2021	1386	SPRINGBROOK NY, INC.	200040	12,439.40
32217	01/15/2021	5979	THE RESEARCH FOUNDATION FOR SUNY	200540	150.00
32218	01/15/2021	2171	THYSSENKRUPP ELEVATOR CORPORATION	200062	825.42
32219	01/15/2021	3249	TOWN TAX COLLECTOR	200042	2,291.75
32220	01/15/2021	1028	U.S. POSTAL SERVICE	200035	120.00
32221	01/15/2021	1410	VILLAGE OF UNADILLA	200048	25.00
32222	01/15/2021	1424	WASTE RECOVERY ENTERPRISES	200078	1,128.33
Number of Transactions: 30				Warrant Total:	50,494.94
				Vendor Portion:	50,494.94

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$ 50,494.94. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For A - 46: GENERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
32104	01/12/2021	5977	**VOID** DELAWARE COUNTY SOLID WASTE	**VOID**				
A 1620.401	HEALTH AND SAFETY	**VOID**		24TH ANNUAL CLEAN SWEEP 2020 C	200534		-188.75	-188.75
Check Total:							-188.75	
32194	01/15/2021	4439	ADVANCE AUTO PARTS					
A 5510.570	PARTS			1586-917809	200058		27.25	0.00
A 5510.570	PARTS			1586-911407	200058		-43.34	0.00
A 5510.570	PARTS			1586-918493	200058		11.63	0.00
A 5510.570	PARTS			1586-918890	200058		35.34	30.88
A 5510.570	PARTS			1586-918994	200058		8.30	8.30
Check Total:							39.18	
32195	01/15/2021	5883	CORTLAND PUMP LLC					
A 1620.400	MISCELLANEOUS CONTRACTUAL			1204	190659		4,828.65	4,828.65
Check Total:							4,828.65	
32196	01/15/2021	326	THE DAILY STAR					
A 1310.400	MISCELLANEOUS CONTRACTUAL			12201020	200007		338.87	338.87
Check Total:							338.87	
32197	01/15/2021	5977	DELAWARE COUNTY SOLID WASTE					
A 1620.401	HEALTH AND SAFETY			449	200534		407.78	407.78
Check Total:							407.78	
32198	01/15/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES					
A 2250.471	TUITION PAYMENTS			112-21F	200148		4,120.80	3,473.00
A 2250.471	TUITION PAYMENTS			112-21F CORRECTION	200148		-647.80	0.00
Check Total:							3,473.00	
32199	01/15/2021	3759	DIRECT ENERGY BUSINESS LLC					
A 5530.477	ELECTRICITY			203630044314099			0.00	
A 5530.477	ELECTRICITY			203630044314100			0.00	
A 5530.477	ELECTRICITY			203630044314101			235.83	
Check Total:							235.83	
32200	01/15/2021	5912	ENGIE RESOURCES LLC					

Check Warrant Report For A - 46: GENERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
A 1620.477-3			ELECTRIC-HIGH SCHOOL		0000066473 DUE JAN 11, 2021	200012	147.92	147.92
A 1620.477-2			ELECTRIC-UNADILLA		0000066474 DUE JAN 18, 2021	200012	3,943.41	3,943.41
Check Total:							4,091.33	
32201	01/15/2021		469 FIRST BANKCARD					
A 5510.400			MISCELLANEOUS CONTRACTUAL		441822927640083 8 DUE 1/19/21		25.00	
A 5510.400			MISCELLANEOUS CONTRACTUAL		441822927640083 8 DUE 1/19/21		12.50	
A 1310.450			GENERAL SUPPLIES		441822927640083 8 DUE 1/19/21		103.00	
Check Total:							140.50	
32202	01/15/2021		474 FLEETPRIDE, INC.					
A 5510.570			PARTS		65816687	200059	14.31	14.31
A 5510.570			PARTS		65708616	200059	57.40	57.40
A 5510.570			PARTS		65625050	200059	148.99	148.99
Check Total:							220.70	
32203	01/15/2021		4304 GLOBAL MONTELLO GROUP					
A 5510.571			GAS AND FUEL		266679	200032	3,890.75	3,890.75
A 5510.571			GAS AND FUEL		266679	200033	1,252.80	1,252.80
A 1620.571			GAS AND FUEL		266679	200034	47.19	47.19
A 1620.571			GAS AND FUEL		266679	200034	54.89	54.89
Check Total:							5,245.63	
32204	01/15/2021		582 HILL & MARKES INC					
A 1620.450			GENERAL SUPPLIES		2402929-00	200061	68.20	68.20
Check Total:							68.20	
32205	01/15/2021		589 HOGAN, SARZYNSKI, LYNCH, DEWIND & GREGORY, LLP					
A 1420.400			MISCELLANEOUS CONTRACTUAL		24336	200018	760.00	760.00
Check Total:							760.00	
32206	01/15/2021		893 IRR SUPPLY CENTERS INC					
A 1620.450			GENERAL SUPPLIES		44357568-01	200542	193.40	193.40
A 1620.450			GENERAL SUPPLIES		44357568-00	200542	193.40	186.34
Check Total:							386.80	



Check Warrant Report For A - 46: GENERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
32207	01/15/2021	656	J.W. PEPPER & SON, INC.					
A 2110.450-3			MATERIALS/SUPPLIES-HIGH SCHOOL		363015022	200457	127.49	127.49
Check Total:							127.49	
32208	01/15/2021	2547	JOSTENS, INC.					
A 2110.450-3			MATERIALS/SUPPLIES-HIGH SCHOOL		24941435	200506	13.68	13.68
Check Total:							13.68	
32209	01/15/2021	2564	MARY IMOGENE BASSETT HOSPITAL					
A 2855.448			PHYSICALS		UCSD-92020	200023	1,669.98	1,669.98
A 2855.448			PHYSICALS		UCSD-122020	200023	1,669.98	1,669.98
Check Total:							3,339.96	
32210	01/15/2021	3374	MATTHEWS BUSES INC					
A 5510.570			PARTS		X700029159:01	200105	124.09	124.09
A 5510.570			PARTS		X700029125:01	200105	139.96	139.96
Check Total:							264.05	
32211	01/15/2021	3207	MIRABITO ENERGY PRODUCTS					
A 5530.454			HEATING FUEL		655840	200484	594.98	594.98
A 1620.555-2			BOTTLED GAS-UNADILLA		934148	200485	931.67	931.67
A 5530.454			HEATING FUEL		598021	200484	762.34	762.34
A 1620.555-2			BOTTLED GAS-UNADILLA		934147	200485	1,883.39	1,883.39
A 5530.454			HEATING FUEL		655987	200484	286.61	286.61
Check Total:							4,458.99	
32212	01/15/2021	936	NYSEG					
A 5530.477			ELECTRICITY		10026120484 DUE 1/15/21	200025	215.64	215.64
A 1620.477-3			ELECTRIC-HIGH SCHOOL		10011707501 DUE 1/15/21	200025	18.50	18.50
A 1620.477-3			ELECTRIC-HIGH SCHOOL		10011707469 DUE 1/8/21	200025	2,850.02	2,850.02
A 1620.477-3			ELECTRIC-HIGH SCHOOL		10011707485 DUE 1/15/21	200025	18.50	18.50
A 1620.477-2			ELECTRIC-UNADILLA		10011707477 DUE 1/15/21	200025	1,751.50	1,751.50
Check Total:							4,854.16	

Check Warrant Report For A - 46: GENERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
32213	01/15/2021	1051	PUTNAM PEST CONTROL					
A 1620.400		MISCELLANEOUS CONTRACTUAL		WORK ORDER 1188 DEC	200056		55.00	55.00
A 5510.400		MISCELLANEOUS CONTRACTUAL		WORK ORDER 10892 DUE JAN	200055		35.00	35.00
Check Total:							90.00	
32214	01/15/2021	4561	R. G. TIMBS, INC.					
A 1380.400		MISCELLANEOUS CONTRACTUAL		010721	200016		282.00	282.00
Check Total:							282.00	
32215	01/15/2021	1157	SCHOOL SPECIALTY LLC					
A 2020.450-3		GENERAL SUPPLIES-HIGH SCHOOL		208126713935	200548		16.82	22.84
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH		208126713919	200549		16.82	22.84
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL		208126724317	200348		3.35	3.35
Check Total:							36.99	
32216	01/15/2021	1386	SPRINGBROOK NY, INC.					
A 2250.472		TUITION PAYMENTS		NS-4854	200040		12,439.40	12,439.40
Check Total:							12,439.40	
32217	01/15/2021	5979	THE RESEARCH FOUNDATION FOR SUNY					
A 2250.400		CONTRACTUAL EXPENSES		115	200540		150.00	150.00
Check Total:							150.00	
32218	01/15/2021	2171	THYSSENKRUPP ELEVATOR CORPORATION					
A 1621.400		MISCELLANEOUS CONTRACTUAL		3005602039	200062		825.42	825.42
Check Total:							825.42	
32219	01/15/2021	3249	TOWN TAX COLLECTOR					
A 1620.463		REFUSE REMOVAL		BILL NO. 1,839	200042		2,291.75	1,900.00
Check Total:							2,291.75	
32220	01/15/2021	1028	U.S. POSTAL SERVICE					
A 1670.400		CONTRACTUAL		BOX #483 RENEWAL	200035		120.00	120.00
Check Total:							120.00	



Check Warrant Report For A - 46: GENERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
32221	01/15/2021	1410	VILLAGE OF UNADILLA					
A 1620.473-2		WATER-UNADILLA		2360 DUE 1/29/21	200048		25.00	25.00
Check Total:							25.00	
32222	01/15/2021	1424	WASTE RECOVERY ENTERPRISES					
A 5530.463		REFUSE REMOVAL		14389 JAN	200077		258.33	258.33
A 1620.463		REFUSE REMOVAL		14390 JAN	200078		435.00	435.00
A 1620.463		REFUSE REMOVAL		14388 JAN	200078		435.00	435.00
Check Total:							1,128.33	
Warrant Total:							50,494.94	
Vendor Portion:							50,494.94	
Payroll Portion:							0.00	

Number of Transactions: 30

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 30 in number, in the total amount of \$ 50,494.94. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered <sup>32184</sup>32194 to 32222, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32223	01/22/2021	4319	AMBER BIRDSALL		36.23
32224	01/22/2021	5976	GINA BOLISKI		49.68
32225	01/22/2021	656	J.W. PEPPER & SON, INC.	200451	536.69
32226	01/22/2021	3207	MIRABITO ENERGY PRODUCTS		294.95
32227	01/22/2021	3702	W. B. MASON CO., INC.	200432	9.20
Number of Transactions: 5				Warrant Total:	926.75
				Vendor Portion:	926.75

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 926.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For A - 47: GENERAL 1/18/21-1/22/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
32223	01/22/2021	4319	AMBER BIRDSALL					
A 1310.400		MISCELLANEOUS CONTRACTUAL		MILE REIMB MAY, JULY, OCT			36.23	
Check Total:							36.23	
32224	01/22/2021	5976	GINA BOLISKI					
A 5510.400		MISCELLANEOUS CONTRACTUAL		mile reimb 1/4/21-1/8/21			49.68	
Check Total:							49.68	
32225	01/22/2021	656	J.W. PEPPER & SON, INC.					
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL		363145868	200451		536.69	536.69
Check Total:							536.69	
32226	01/22/2021	3207	MIRABITO ENERGY PRODUCTS					
A 1620.555-3		BOTTLED GAS-HIGH SCHOOL		934134			294.95	
Check Total:							294.95	
32227	01/22/2021	3702	W. B. MASON CO., INC.					
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH		216330584	200432		4.72	4.72
A 2110.450-4		MATERIALS/SUPPLIES/JR HIGH		215865382	200432		4.48	6.11
Check Total:							9.20	



Check Warrant Report For A - 47: GENERAL 1/18/21-1/22/21 For Dates 1/1/2021 - 1/31/2021

Check # Account	Check Date Account Description	Vendor ID Vendor Name	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 5						Warrant Total:	926.75	
						Vendor Portion:	926.75	
						Payroll Portion:	0.00	

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 5 in number, in the total amount of \$ 926.75. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 32223 to 32227, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32228	01/22/2021	1050	PURCHASE POWER	200037	1,060.08
Number of Transactions: 1				Warrant Total:	1,060.08
				Vendor Portion:	1,060.08

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,060.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check Warrant Report For A - 48: GENERAL 1/22/20 For Dates 1/1/2021 - 1/31/2021

Check # Account	Check Date	Vendor ID Account Description	Vendor Name Explanation	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
32228	01/22/2021	1050	PURCHASE POWER					
A 1670.400		CONTRACTUAL			8000-9000-0314-4759 DUE FEB	200037	1,060.08	1,060.08
Check Total:							1,060.08	
Warrant Total:							1,060.08	
Vendor Portion:							1,060.08	
Payroll Portion:							0.00	

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 1,060.08. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/15/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 32228 to 32228, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title



Check Warrant Report For A - 50: GENERAL 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
32229	01/29/2021	12	ACE GLASS CO					
A 5510.400		MISCELLANEOUS CONTRACTUAL		93770	200466		194.00	194.00
Check Total:							194.00	
32230	01/29/2021	4439	ADVANCE AUTO PARTS					
A 5510.570		PARTS		1586-919109	200058		42.63	42.63
A 5510.570		PARTS		1586-921212	200058		12.48	12.48
A 5510.570		PARTS		1586-920310	200058		97.50	97.50
A 5510.570		PARTS		1586-921047	200058		155.74	155.74
Check Total:							308.35	
32231	01/29/2021	5879	AMREX CHEMICAL CO INC					
A 1620.450		GENERAL SUPPLIES		217432	200539		44.00	37.00
Check Total:							44.00	
32232	01/29/2021	5976	GINA BOLISKI					
A 5510.400		MISCELLANEOUS CONTRACTUAL		MILE REIMB 1/11/21-1/15/21			43.00	
Check Total:							43.00	
32233	01/29/2021	5842	BUELL FUELS					
A 1620.554-3		HEATING FUEL-HIGH SCHOOL		ACCT #112011 REF # 83349	200486		15,456.00	15,456.00
Check Total:							15,456.00	
32234	01/29/2021	1317	CENGAGE LEARNING INC/GALE GROUP					
A 2610.450-2		MATERIALS & SUPPLIES-SECONDARY		INV # 72689389	200004		50.00	50.00
Check Total:							50.00	
32235	01/29/2021	234	THE CITY OF ONEONTA					
A 1620.400		MISCELLANEOUS CONTRACTUAL		210104-12			50.00	
Check Total:							50.00	
32236	01/29/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES					
A 1310.400		MISCELLANEOUS CONTRACTUAL		263-21A			464.28	
A 1310.490		BOCES SERVICES-FINANCIAL		C0179-21	200458		21,145.66	21,145.66
A 1345.490		BOCES - DCMO		C0179-21	200458		695.98	695.98



Check Warrant Report For A - 50: GENERAL 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
A 1430.490			BOCES SERVICES - DCMO		C0179-21	200458	4,422.83	4,422.83
A 1460.490			BOCES SERVICES-RECORD RETENTION		C0179-21	200458	661.90	661.90
A 1480.490			BOCES SERVICES		C0179-21	200458	2,664.00	2,664.00
A 1670.450			MATERIALS & SUPPLIES		C0179-21	200458	1,539.88	1,539.88
A 1670.490			BOCES		C0179-21	200458	5,799.88	5,799.88
A 1680.490			BOCES SERVICES - BROOME-TIOGA		C0179-21	200458	60,275.43	60,275.43
A 1981.490			BOCES SERVICES - DCMO		C0179-21	200458	16,871.34	16,871.34
A 1983.490			BOCES CAPITAL EXPENSES		C0179-21	200458	33,965.35	33,965.35
A 2020.490			BOCES SERVICES - DCMO		C0179-21	200458	290.63	290.63
A 2110.490			BOCES - DCMO		C0179-21	200458	10,876.41	10,876.41
A 2250.490			BOCES - DCMO		C0179-21	200458	166,883.44	166,883.44
A 2280.490			BOCES SERVICES - DCMO		C0179-21	200458	61,855.93	61,855.93
A 2330.490			BOCES SERVICES		C0179-21	200458	0.00	0.00
A 2610.490			BOCES SERVICES - DCMO		C0179-21	200458	7,567.66	7,567.66
A 2630.490			BOCES-COMPUTERASSISTED INSTRUCTION		C0179-21	200458	16,552.29	16,552.29
A 2855.490			BOCES		C0179-21	200458	447.20	447.20
A 5510.490			BOCES SERVICES - DCMO		C0179-21	200458	271.90	271.90
A 2060.490			RESEARCH, PLANNING, EVALUATION		C0179-21	200458	186.87	186.87
A 2070.490			BOCES SERVICES - DCMO INSERVICE TRAINING		C0179-21	200458	4,190.33	4,190.33
A 2110.490			BOCES - DCMO		CC047-21	200458	-232.00	0.00
A 2330.490			BOCES SERVICES		CC047-21	200458	-360.00	0.00
Check Total:							417,037.19	
32237	01/29/2021		388 DROGEN ELECTRIC SUPPLY					
A 1620.450			GENERAL SUPPLIES		228372-00	200057	9.15	9.15
A 1620.450			GENERAL SUPPLIES		228445-00	200057	25.42	25.42
Check Total:							34.57	
32238	01/29/2021		474 FLEETPRIDE, INC.					
A 5510.570			PARTS		66512418	200059	252.24	252.24
Check Total:							252.24	
32239	01/29/2021		3374 MATTHEWS BUSES INC					



Check Warrant Report For A - 50: GENERAL 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
A 5510.570		PARTS			X600019263:01	200105	214.70	214.70
A 5510.570		PARTS			X500162905:01	200105	274.48	274.48
A 5510.570		PARTS			X700029195:01	200105	236.78	236.78
Check Total:							725.96	
32240	01/29/2021	3207	MIRABITO ENERGY PRODUCTS					
A 5530.454		HEATING FUEL			656144	200484	770.55	770.55
A 1620.555-2		BOTTLED GAS-UNADILLA			541466	200485	1,260.11	1,260.11
Check Total:							2,030.66	
32241	01/29/2021	3165	NCS PEARSON INC.					
A 2820.450		GENERAL SUPPLIES			12090747	200494	170.00	170.00
Check Total:							170.00	
32242	01/29/2021	5966	NEW DIRECTIONS SOLUTIONS					
A 2815.400		MISC CONTRACTUAL			20077702	200508	5,669.50	5,669.50
Check Total:							5,669.50	
32243	01/29/2021	3921	OTEGO TIRE & AUTO, LLC					
A 5510.400		MISCELLANEOUS CONTRACTUAL			8583	200503	69.95	69.95
Check Total:							69.95	
32244	01/29/2021	3211	PTSI					
A 5510.400		MISCELLANEOUS CONTRACTUAL			61388	200554	720.00	720.00
Check Total:							720.00	
32245	01/29/2021	1051	PUTNAM PEST CONTROL					
A 1620.400		MISCELLANEOUS CONTRACTUAL			WORK ORDER # 1187 JAN	200056	45.00	45.00
Check Total:							45.00	
32246	01/29/2021	1157	SCHOOL SPECIALTY LLC					
A 2250.450		GENERAL SUPPLIES			308103646009	200338	123.62	132.86
A 2110.450-3		MATERIALS/SUPPLIES-HIGH SCHOOL			208126761280	200359	33.50	33.50
A 2250.450		GENERAL SUPPLIES			208125940202	200365	24.43	55.12
Check Total:							181.55	
32247	01/29/2021	2986	SELECTIVE INSURANCE					
A 1910.454		LIABILITY AND BOND INSURANCE			POLICY # FLD1264964	200038	9,620.00	9,300.00



Check Warrant Report For A - 50: GENERAL 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
Check Total:							9,620.00	
32248	01/29/2021	3208	WINIFRED A. SLAWSON					
A 2250.400		CONTRACTUAL EXPENSES		MILE REIMB 12/1/20-12/16/20			40.60	
Check Total:							40.60	
32249	01/29/2021	5911	STAPLES CONTRACT & COMM					
A 2110.450-2		MATERIALS/SUPPLIES- UNADILLA		3466245947	200550		185.99	185.99
Check Total:							185.99	
32250	01/29/2021	1224	STAPLES CONTRACT & COMMERCIAL					
A 2630.450-CO--19		COMPUTER MATERIALS & SUPPLIES (COVID-19)		3456652073	200442		88.55	88.55
Check Total:							88.55	
32251	01/29/2021	1233	STEVENS EXCAVATING					
A 1620.400		MISCELLANEOUS CONTRACTUAL		602			800.00	
A 5510.400		MISCELLANEOUS CONTRACTUAL		602			550.00	
Check Total:							1,350.00	
32252	01/29/2021	2171	THYSSENKRUPP ELEVATOR CORPORATION					
A 1621.400		MISCELLANEOUS CONTRACTUAL		3005662593	200062		825.42	825.42
Check Total:							825.42	
32253	01/29/2021	1345	TRUST & AGENCY ACCOUNT					
A 9060.801		HEALTH INSURANCE		HEALTH INSURANCE DUE FEB 1	200043		198,683.67	198,683.67
A 9060.803		DENTAL INSURANCE		HEALTH INSURANCE DUE FEB 1	200043		314.16	314.16
Check Total:							198,997.83	
32254	01/29/2021	3236	VILLAGE OF SIDNEY					
A 1620.400		MISCELLANEOUS CONTRACTUAL		1892			460.00	
Check Total:							460.00	
32255	01/29/2021	1412	VILLAGE VARIETY, LTD.					

Check Warrant Report For A - 50: GENERAL 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
A 1620.450		GENERAL SUPPLIES		0054122	200270		-3.11	0.00
				DISCOUNT				
A 1620.450		GENERAL SUPPLIES		0054115	200270		0.00	
				PAYMENT				
A 1620.450		GENERAL SUPPLIES		0054054	200270		21.26	18.15
A 1620.450		GENERAL SUPPLIES		0054032	200270		10.99	10.99
Check Total:							29.14	
32256	01/29/2021	3702 W. B. MASON CO., INC.						
A 1670.450		MATERIALS & SUPPLIES		214049117	200459		2,653.00	2,653.00
Check Total:							2,653.00	
32257	01/29/2021	5841 WELLNOW UC						
A 5510.400		MISCELLANEOUS CONTRACTUAL		50977	200104		82.00	82.00
Check Total:							82.00	
Warrant Total:							657,414.50	
Vendor Portion:							657,414.50	
Payroll Portion:							0.00	

Number of Transactions: 29

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 29 in number, in the total amount of \$ 657,414.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 32229 to 32257, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. J. Schoorle

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
32229	01/29/2021	12	ACE GLASS CO	200466	194.00
32230	01/29/2021	4439	ADVANCE AUTO PARTS	200058	308.35
32231	01/29/2021	5879	AMREX CHEMICAL CO INC	200539	44.00
32232	01/29/2021	5976	GINA BOLISKI		43.00
32233	01/29/2021	5842	BUELL FUELS	200486	15,456.00
32234	01/29/2021	1317	CENGAGE LEARNING INC/GALE GROUP	200004	50.00
32235	01/29/2021	234	THE CITY OF ONEONTA		50.00
32236	01/29/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200458	417,037.19
32237	01/29/2021	388	DROGEN ELECTRIC SUPPLY	200057	34.57
32238	01/29/2021	474	FLEETPRIDE, INC.	200059	252.24
32239	01/29/2021	3374	MATTHEWS BUSES INC	200105	725.96
32240	01/29/2021	3207	MIRABITO ENERGY PRODUCTS	200485	2,030.66
32241	01/29/2021	3165	NCS PEARSON INC.	200494	170.00
32242	01/29/2021	5966	NEW DIRECTIONS SOLUTIONS	200508	5,669.50
32243	01/29/2021	3921	OTEGO TIRE & AUTO, LLC	200503	69.95
32244	01/29/2021	3211	PTSI	200554	720.00
32245	01/29/2021	1051	PUTNAM PEST CONTROL	200056	45.00
32246	01/29/2021	1157	SCHOOL SPECIALTY LLC	200365	181.55
32247	01/29/2021	2986	SELECTIVE INSURANCE	200038	9,620.00
32248	01/29/2021	3208	WINIFRED A. SLAWSON		40.60
32249	01/29/2021	5911	STAPLES CONTRACT & COMM	200550	185.99
32250	01/29/2021	1224	STAPLES CONTRACT & COMMERCIAL	200442	88.55
32251	01/29/2021	1233	STEVENS EXCAVATING		1,350.00
32252	01/29/2021	2171	THYSSENKRUPP ELEVATOR CORPORATION	200062	825.42
32253	01/29/2021	1345	TRUST & AGENCY ACCOUNT	200043	198,997.83
32254	01/29/2021	3236	VILLAGE OF SIDNEY		460.00
32255	01/29/2021	1412	VILLAGE VARIETY, LTD.	200270	29.14
32256	01/29/2021	3702	W. B. MASON CO., INC.	200459	2,653.00
32257	01/29/2021	5841	WELLNOW UC	200104	82.00
Number of Transactions: 29				Warrant Total:	657,414.50
				Vendor Portion:	657,414.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 29 in number, in the total amount of \$ 657,414.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6907	01/01/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200458	6,882.13
Number of Transactions: 1				Warrant Total:	6,882.13
				Vendor Portion:	6,882.13

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 6,882.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For C - 21: SCHOOL LUNCH 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account	Description	Explanation					
6907	01/01/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES					
C 2860.490		BOCES SERVICES		C0142-21	200458		6,882.13	6,882.13
Check Total:							6,882.13	
Warrant Total:							6,882.13	
Vendor Portion:							6,882.13	
Payroll Portion:							0.00	

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 6,882.13. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Signature

Claims Auditor

Date

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 6907 to 6907, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Officer's Signature

Supt. of Schools

Date

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6908	01/08/2021	96	BEHLOG & SON PRODUCE INC	200202	498.42
6909	01/08/2021	160	BIMBO BAKERIES USA	200204	190.81
6910	01/08/2021	4625	FANTASY FRUIT FARM	200205	156.00
6911	01/08/2021	520	GINSBERG'S INSTITUTIONAL FOODS, INC	200206	3,855.78
6912	01/08/2021	4318	HERSHEY'S ICE CREAM	200207	153.12
6913	01/08/2021	582	HILL & MARKES INC	200208	607.75
6914	01/08/2021	4612	JOHN R SEARS DBA BILL BROS DAIRY	200203	4,102.66
6915	01/08/2021	3847	SYSCO FOOD SERVICES OF SYRACUSE	200213	13,762.37
Number of Transactions: 8				Warrant Total:	23,326.91
				Vendor Portion:	23,326.91

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 23,326.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For C - 23: SCHOOL LUNCH 1/4/21-1/8/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
6908	01/08/2021	96	BEHLOG & SON PRODUCE INC					
					417825	200202	211.51	211.51
C 2860.410			FOOD PURCHASES		417795	200202	286.91	286.91
C 2860.410			FOOD PURCHASES					
						Check Total:	498.42	
6909	01/08/2021	160	BIMBO BAKERIES USA					
					66537122770	200204	106.67	106.67
C 2860.410			FOOD PURCHASES		66537122742	200204	41.76	41.76
C 2860.410			FOOD PURCHASES		66432413417	200204	42.38	42.38
C 2860.410			FOOD PURCHASES					
						Check Total:	190.81	
6910	01/08/2021	4625	FANTASY FRUIT FARM					
					012375	200205	156.00	156.00
C 2860.410			FOOD PURCHASES					
						Check Total:	156.00	
6911	01/08/2021	520	GINSBERG'S INSTITUTIONAL FOODS, INC					
					2584533	200206	595.93	595.93
C 2860.410			FOOD PURCHASES		2584535	200206	1,095.27	1,095.27
C 2860.410			FOOD PURCHASES		2579533	200206	1,126.74	1,126.74
C 2860.410			FOOD PURCHASES		2579535	200206	1,037.84	1,037.84
C 2860.410			FOOD PURCHASES					
						Check Total:	3,855.78	
6912	01/08/2021	4318	HERSHEY'S ICE CREAM					
					INVE0016075454	200207	153.12	153.12
C 2860.410			FOOD PURCHASES					
						Check Total:	153.12	
6913	01/08/2021	582	HILL & MARKES INC					
					2397710-00	200208	250.28	250.28
C 2860.450			MATERIALS AND SUPPLIES		2329960-04	200208	77.44	77.44
C 2860.450			MATERIALS AND SUPPLIES		2401358-00	200208	280.03	280.03
C 2860.450			MATERIALS AND SUPPLIES					
						Check Total:	607.75	
6914	01/08/2021	4612	JOHN R SEARS DBA BILL BROS DAIRY					
					438115	200203	463.27	463.27
C 2860.410			FOOD PURCHASES		438116	200203	243.18	243.18
C 2860.410			FOOD PURCHASES		437524	200203	107.19	107.19
C 2860.410			FOOD PURCHASES		437579	200203	418.65	418.65
C 2860.410			FOOD PURCHASES		437525	200203	560.91	560.91
C 2860.410			FOOD PURCHASES					

Check Warrant Report For C - 23: SCHOOL LUNCH 1/4/21-1/8/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
C 2860.410			FOOD PURCHASES		437720	200203	106.04	106.04
C 2860.410			FOOD PURCHASES		437721	200203	141.84	141.84
C 2860.410			FOOD PURCHASES		437798	200203	318.60	318.60
C 2860.410			FOOD PURCHASES		437799	200203	488.47	488.47
C 2860.410			FOOD PURCHASES		437916	200203	88.14	88.14
C 2860.410			FOOD PURCHASES		437915	200203	19.70	19.70
C 2860.410			FOOD PURCHASES		437998	200203	265.89	265.89
C 2860.410			FOOD PURCHASES		437997	200203	389.92	389.92
C 2860.410			FOOD PURCHASES		438049	200203	490.86	490.86
Check Total:							4,102.66	
6915	01/08/2021	3847	SYSKO FOOD SERVICES OF SYRACUSE					
C 2860.410			FOOD PURCHASES		227958155 3	200213	2,127.84	2,127.84
C 2860.450			MATERIALS AND SUPPLIES		327011518 5	200213	50.80	50.80
C 2860.410			FOOD PURCHASES		327011517 7	200213	312.05	0.00
C 2860.410			FOOD PURCHASES		327011518 5	200213	621.70	621.07
C 2860.410			FOOD PURCHASES		327033507 2	200213	7,895.38	7,895.38
C 2860.450			MATERIALS AND SUPPLIES		327033507 2	200213	50.80	50.80
C 2860.410			FOOD PURCHASES		327018313 4	200213	2,703.80	2,703.80
Check Total:							13,762.37	



Check Warrant Report For C - 23: SCHOOL LUNCH 1/4/21-1/8/21 For Dates 1/1/2021 - 1/31/2021

Check # Account	Check Date Account Description	Vendor ID Vendor Name	Check Description Explanation	Invoice Number	PO Number	Check Amount	Liquidated
Number of Transactions: 8						Warrant Total:	23,326.91
						Vendor Portion:	23,326.91
						Payroll Portion:	0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$ 23,326.91. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

1/5/21

Date

Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 6908 to 6915, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
6916	01/29/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200458	6,882.13
6917	01/29/2021	1345	TRUST & AGENCY ACCOUNT	200043	6,591.20
Number of Transactions: 2				Warrant Total:	13,473.33
				Vendor Portion:	13,473.33

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 13,473.33. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For C - 24: SCHOOL LUNCH 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
6916	01/29/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES					
C 2860.490			BOCES SERVICES		C0179-21	200458	6,882.13	6,882.13
Check Total:							6,882.13	
6917	01/29/2021	1345	TRUST & AGENCY ACCOUNT					
C 9060.801			HEALTH INSURANCE			200043	6,525.75	6,525.75
				HEALTH INSURANCE DUE FEB 1				
C 9060.802			DENTAL INSURANCE			200043	65.45	65.45
				HEALTH INSURANCE DUE FEB 1				
Check Total:							6,591.20	
Warrant Total:							13,473.33	
Vendor Portion:							13,473.33	
Payroll Portion:							0.00	


Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 13,473.33. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date



Signature

Claims Auditor


Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 6916 to 6917, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date



Officer's Signature

Supt. of School

Title



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3447	01/01/2021	963	OTC BRANDS, INC.	200543	79.98
Number of Transactions: 1				Warrant Total:	79.98
				Vendor Portion:	79.98

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 79.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For F - 4: FEDERAL 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
3447	01/01/2021	963	OTC BRANDS, INC.					
F 0421.450-58	TITLE IVA SUPPLIES & MATERIALS 20-21			706980778-01	200543	79.98	74.68	
Check Total:							79.98	
Warrant Total:							79.98	
Vendor Portion:							79.98	
Payroll Portion:							0.00	

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 79.98. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Signature

Claims Auditor

Date

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 3447 to 3447 inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Officer's Signature

Supt. of Schools

Date

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3448	01/15/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES	200148	13,892.00
Number of Transactions: 1				Warrant Total:	13,892.00
				Vendor Portion:	13,892.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 13,892.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For F - 5: FEDERAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

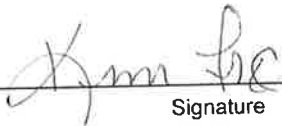
Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
3448	01/15/2021	73	DELAWARE-CHENANGO-MADISON-OTSEGO BOCES					
F 2253.490-57-2021		BOCES SUMMER SCHOOL 20-21		112-21F	200148		16,483.20	13,892.00
F 2253.490-57-2021		BOCES SUMMER SCHOOL 20-21		112-21F CORRECTION	200148		-2,591.20	0.00
Check Total:							13,892.00	
Warrant Total:							13,892.00	
Vendor Portion:							13,892.00	
Payroll Portion:							0.00	

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 13,892.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21



Claims Auditor

Date


Signature

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 3448 to 3448, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21



Supt. of Schools

Date

Officer's Signature

Title

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3449	01/29/2021	3150	THE ARC OTSEGO	200022	2,467.50
Number of Transactions: 1				Warrant Total:	2,467.50
				Vendor Portion:	2,467.50

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 2,467.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check Warrant Report For F - 6: FEDERAL 1/25/21-01/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
3449	01/29/2021	3150	THE ARC OTSEGO					
F 3221.400-57	IDEA-PT B/SEC 611/PUR			04359	200022	2,467.50	2,467.50	
	SERVICES 20-21							
Check Total:							2,467.50	
Warrant Total:							2,467.50	
Vendor Portion:							2,467.50	
Payroll Portion:							0.00	

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 2,467.50. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21                      [Signature]                      Claims Auditor  
Date                                      Signature                                      Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 3449 to 3449, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21                      [Signature]                      Supt. of Schools  
Date                                      Officer's Signature                                      Title

UNATEGO CSD

Check Warrant Report For H - 5: CAPITAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1961	01/15/2021	4561	R. G. TIMBS, INC.		423.00
Number of Transactions: 1				Warrant Total:	423.00
				Vendor Portion:	423.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 423.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check Warrant Report For H - 5: CAPITAL 1/11/21-1/15/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
1961	01/15/2021	4561	R. G. TIMBS, INC.					
		H 2018.240-6-3PRE	R.G. TIMBS /2019 CAPITAL PRE -REFERENDUM (FINANCIAL ADVISOR )		010721		423.00	

Check Total:	423.00
Warrant Total:	423.00
Vendor Portion:	423.00
Payroll Portion:	0.00

Number of Transactions: 1

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$ 423.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 1961 to 1961 inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title

UNATEGO CSD

Check Warrant Report For TA - 28: TRUST & AGENCY 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9092	12/28/2020	5980	**VOID** WALMART		-1,400.00
9102	01/01/2021	5982	FAMILY SERVICE ASSOCIATION		1,400.00
Number of Transactions: 2				Warrant Total:	0.00
				Vendor Portion:	0.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 0.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check Warrant Report For TA - 28: TRUST & AGENCY 12/28/20-1/1/21 For Dates 12/28/2020 - 1/1/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
9092	12/28/2020	5980	**VOID** WALMART	**VOID**				
TA 850INTERACT	INTERACT CLUB	**VOID**		GIFT CARDS FOR CHRISTMAS DRIVE			-1,400.00	
Check Total:							-1,400.00	
9102	01/01/2021	5982	FAMILY SERVICE ASSOCIATION					
TA 850INTERACT	INTERACT CLUB			GIFT CARDS FOR CHRISTMAS DRIVE			1,400.00	
Check Total:							1,400.00	
Warrant Total:							0.00	
Vendor Portion:							0.00	
Payroll Portion:							0.00	

Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 0.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/3/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 9092 void to 9102, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title

UNATEGO CSD

Check Warrant Report For TA - 31: JANUARY 2021 PAYROLL For Dates 1/1/2021 - 1/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2369	01/07/2021	919	NYS TAX DEPARTMENT		13,509.58
2370	01/07/2021	955	THE OMNI GROUP		13,447.53
2371	01/07/2021	1365	UNATEGO PAYROLL ACCOUNT		220,443.73
2372	01/07/2021	1503	UNITED STATES TREASURY		78,199.13
2373	01/07/2021	4326	LIFETIME BENEFIT SOLUTIONS		605.00
2374	01/21/2021	910	NYS & LOCAL RETIREMENT SYSTEM		4,158.27
2375	01/21/2021	919	NYS TAX DEPARTMENT		13,453.00
2376	01/21/2021	955	THE OMNI GROUP		13,622.53
2377	01/21/2021	1365	UNATEGO PAYROLL ACCOUNT		220,287.72
2378	01/21/2021	1503	UNITED STATES TREASURY		77,721.47
2379	01/21/2021	4326	LIFETIME BENEFIT SOLUTIONS		605.00
9103	01/07/2021	220	CHEN-DEL-O FEDERAL CREDIT UNION		3,883.57
9104	01/07/2021	946	NYSUT MEMBER BENEFIT		392.73
9105	01/07/2021	975	OTSEGO COUNTY SHERIFF'S OFFICE		106.31
9106	01/07/2021	1187	SIDNEY FEDERAL CREDIT UNION		3,632.10
9107	01/07/2021	4364	VOTE-COPE		13.00
9108	01/21/2021	220	CHEN-DEL-O FEDERAL CREDIT UNION		3,883.57
9109	01/21/2021	920	NYS TEACHERS' RETIREMENT SYSTEM		1,409.00
9110	01/21/2021	946	NYSUT MEMBER BENEFIT		286.65
9111	01/21/2021	975	OTSEGO COUNTY SHERIFF'S OFFICE		89.38
9112	01/21/2021	1187	SIDNEY FEDERAL CREDIT UNION		3,610.05
9113	01/21/2021	4364	VOTE-COPE		13.00

Number of Transactions: 22

Warrant Total: 673,372.32  
Vendor Portion: 673,372.32

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 673,372.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title

Check Warrant Report For TA - 31: JANUARY 2021 PAYROLL For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
2369	01/07/2021	919	NYS TAX DEPARTMENT	Trust & Agency Payment				
TA 221			STATE INCOME TAX	Trust & Agency Payment	PR 1/7/21		13,509.58	
Check Total:							13,509.58	
2370	01/07/2021	955	THE OMNI GROUP	Trust & Agency Payment				
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		4,331.84	
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		1,874.69	
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		4,924.00	
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		1,090.00	
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		902.00	
TA 229			ANNUITIES	Trust & Agency Payment	PR 1/7/21		325.00	
Check Total:							13,447.53	
2371	01/07/2021	1365	UNATEGO PAYROLL ACCOUNT	Trust & Agency Payment				
TA 210			NET PAYROLL	Trust & Agency Payment	PR 1/7/21		220,443.73	
Check Total:							220,443.73	
2372	01/07/2021	1503	UNITED STATES TREASURY	Trust & Agency Payment				
TA 226			SOCIAL SECURITY	Trust & Agency Payment	PR 1/7/21		19,255.42	
TA 226			SOCIAL SECURITY	Trust & Agency Payment	PR 1/7/21		19,255.42	
TA 222			FEDERAL INCOME TAX	Trust & Agency Payment	PR 1/7/21		30,681.57	
TA 226			SOCIAL SECURITY	Trust & Agency Payment	PR 1/7/21		4,503.36	
TA 226			SOCIAL SECURITY	Trust & Agency Payment	PR 1/7/21		4,503.36	
Check Total:							78,199.13	
2373	01/07/2021	4326	LIFETIME BENEFIT SOLUTIONS	Trust & Agency Payment				
TA 850.10			FLEXIBLE SPENDING/MEDICAL	Trust & Agency Payment	PR 1/7/21		455.00	
TA 850.20			FLEXIBLE SPENDING/DEPENDANT CARE	Trust & Agency Payment	PR 1/7/21		150.00	
Check Total:							605.00	
2374	01/21/2021	910	NYS & LOCAL RETIREMENT SYSTEM	Trust & Agency Payment				
TA 218.1			EMPLOYEES RETIREMENT	Trust & Agency Payment	PR 1/21/21		1,622.91	
TA 218.1			EMPLOYEES RETIREMENT	Trust & Agency Payment	PR 1/21/21		136.32	
TA 218.1			EMPLOYEES RETIREMENT	Trust & Agency Payment	PR 1/21/21		319.04	
TA 218.1			EMPLOYEES RETIREMENT	Trust & Agency Payment	PR 1/21/21		2,080.00	
Check Total:							4,158.27	
2375	01/21/2021	919	NYS TAX DEPARTMENT	Trust & Agency Payment				
TA 221			STATE INCOME TAX	Trust & Agency Payment	PR 1/21/21		13,453.00	



Check Warrant Report For TA - 31: JANUARY 2021 PAYROLL For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account		Account Description	Explanation					
Check Total:							13,453.00	
2376	01/21/2021	955 THE OMNI GROUP	Trust & Agency Payment					
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				4,506.84
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				1,874.69
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				4,924.00
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				1,090.00
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				902.00
TA 229		ANNUITIES	Trust & Agency Payment	PR 1/21/21				325.00
Check Total:							13,622.53	
2377	01/21/2021	1365 UNATEGO PAYROLL ACCOUNT	Trust & Agency Payment					
TA 210		NET PAYROLL	Trust & Agency Payment	PR 1/21/21				220,287.72
Check Total:							220,287.72	
2378	01/21/2021	1503 UNITED STATES TREASURY	Trust & Agency Payment					
TA 226		SOCIAL SECURITY	Trust & Agency Payment	PR 1/21/21				19,213.51
TA 226		SOCIAL SECURITY	Trust & Agency Payment	PR 1/21/21				19,213.51
TA 222		FEDERAL INCOME TAX	Trust & Agency Payment	PR 1/21/21				30,307.39
TA 226		SOCIAL SECURITY	Trust & Agency Payment	PR 1/21/21				4,493.53
TA 226		SOCIAL SECURITY	Trust & Agency Payment	PR 1/21/21				4,493.53
Check Total:							77,721.47	
2379	01/21/2021	4326 LIFETIME BENEFIT SOLUTIONS	Trust & Agency Payment					
TA 850.10		FLEXIBLE SPENDING/MEDICAL	Trust & Agency Payment	PR 1/21/21				455.00
TA 850.20		FLEXIBLE SPENDING/DEPENDANT CARE	Trust & Agency Payment	PR 1/21/21				150.00
Check Total:							605.00	
9103	01/07/2021	220 CHEN-DEL-O FEDERAL CREDIT UNION						
TA 224.3		NURSE/CLERICAL DUES	Trust & Agency Payment - N/CL-DUE	ACCT # 5193 PR 1/7/21				168.21
TA 224.1		TEACHER DUES	Trust & Agency Payment - TEA/DUES	ACCT # 9683 PR 1/7/21				3,715.36
Check Total:							3,883.57	
9104	01/07/2021	946 NYSUT MEMBER BENEFIT	Trust & Agency Payment - NYSUT					
TA 224.5		NYSUT INSURANCE	Trust & Agency Payment - NYSUT	PR 1/7/21				392.73
Check Total:							392.73	
9105	01/07/2021	975 OTSEGO COUNTY SHERIFF'S OFFICE	Trust & Agency Payment - GAR-SHER					



Check Warrant Report For TA - 31: JANUARY 2021 PAYROLL For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
TA 223			INCOME EXECUTIONS	Trust & Agency Payment - GAR-SHER	G.PANGMAN 19-0000182 PR 1/7/21		106.31	
Check Total:							106.31	
9106	01/07/2021	1187	SIDNEY FEDERAL CREDIT UNION					
TA 224.6			AIDES ASSOCIATION DUES	Trust & Agency Payment - AIDEDUES	ACCT # 219128PR 1/7/21		212.65	
TA 220.2			DENTAL INSURANCE	Trust & Agency Payment - FLX-DEN	ACCT # 47963004 PR 1/7/21		2,900.00	
TA 224.2			NONTEACHING DUES	Trust & Agency Payment - NONTDUES	ACCT # 87087 PR 1/7/21		519.45	
Check Total:							3,632.10	
9107	01/07/2021	4364	VOTE-COPE	Trust & Agency Payment - VOTE-COPE				
TA 224VOTE			VOTE COPE	Trust & Agency Payment - VOTE-COPE	PR 1/7/21		13.00	
Check Total:							13.00	
9108	01/21/2021	220	CHEN-DEL-O FEDERAL CREDIT UNION					
TA 224.3			NURSE/CLERICAL DUES	Trust & Agency Payment - N/CL-DUE	ACCT # 5193 PR 1/21/21		168.21	
TA 224.1			TEACHER DUES	Trust & Agency Payment - TEA/DUES	ACCT # 9683 PR 1/21/21		3,715.36	
Check Total:							3,883.57	
9109	01/21/2021	920	NYS TEACHERS' RETIREMENT SYSTEM	Trust & Agency Payment - TRSLN				
TA 231			TEACHERS RETIREMENT LOAN	Trust & Agency Payment - TRSLN	PR 1/21/21		1,409.00	
Check Total:							1,409.00	
9110	01/21/2021	946	NYSUT MEMBER BENEFIT	Trust & Agency Payment - NYSUT				
TA 224.5			NYSUT INSURANCE	Trust & Agency Payment - NYSUT	PR 1/21/21		286.65	
Check Total:							286.65	
9111	01/21/2021	975	OTSEGO COUNTY SHERIFF'S OFFICE	Trust & Agency Payment - GAR-SHER				
TA 223			INCOME EXECUTIONS	Trust & Agency Payment - GAR-SHER	G. PANGMAN 19-0000182 PR 1/21		89.38	
Check Total:							89.38	
9112	01/21/2021	1187	SIDNEY FEDERAL CREDIT UNION					
TA 224.6			AIDES ASSOCIATION DUES	Trust & Agency Payment - AIDEDUES	ACCT # 219128 PR 1/21/21		212.65	



Check Warrant Report For TA - 31: JANUARY 2021 PAYROLL For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description		Explanation					
TA 220.2	DENTAL INSURANCE		Trust & Agency Payment - FLX-DEN	ACCT # 47963004 PR 1/21/21			2,900.00	
TA 224.2	NONTEACHING DUES		Trust & Agency Payment - NONTDUES	ACCT # 87087 PR 1/21/21			497.40	
Check Total:							3,610.05	
9113	01/21/2021	4364	VOTE-COPE	Trust & Agency Payment - VOTE-COPE				
TA 224VOTE	VOTE COPE		Trust & Agency Payment - VOTE-COPE	PR 1/21/21			13.00	
Check Total:							13.00	
Warrant Total:							673,372.32	
Vendor Portion:							673,372.32	
Payroll Portion:							0.00	

Number of Transactions: 22

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 22 in number, in the total amount of \$ 673,372.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 9103 to 9113, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title

UNATEGO CSD

Check Warrant Report For TA - 33: TRUST & AGENCY 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
9114	01/29/2021	88	EXCELLUS BLUE CROSS BLUE SHIELD		619.32
9115	01/29/2021	4297	EXCELLUS HEALTH PLAN - GROUP		254,851.08
Number of Transactions: 2				Warrant Total:	255,470.40
				Vendor Portion:	255,470.40

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 255,470.40. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date

Signature

Title



Check Warrant Report For TA - 33: TRUST & AGENCY 1/25/21-1/29/21 For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
9114	01/29/2021	88	EXCELLUS BLUE CROSS BLUE SHIELD					
TA 220.2			DENTAL INSURANCE		000027205162		619.32	
Check Total:							619.32	
9115	01/29/2021	4297	EXCELLUS HEALTH PLAN - GROUP					
TA 220.1			HEALTH INSURANCE		000027219105		199,133.04	
TA 220.1			HEALTH INSURANCE		000027219157		7,117.72	
TA 220.1			HEALTH INSURANCE		000027219130		14,659.76	
TA 220.1			HEALTH INSURANCE		000027218956		18,166.62	
TA 220.1			HEALTH INSURANCE		000026982913		15,773.94	
Check Total:							254,851.08	
Warrant Total:							255,470.40	
Vendor Portion:							255,470.40	
Payroll Portion:							0.00	

Number of Transactions: 2

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$ 255,470.40. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/5/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 9114 to 9115, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Supt. of Schools

Title

UNATEGO CSD

Check Warrant Report For TA - 35: TRUST & AGENCY JANUARY 2021 BENEFITS  
REIMBURSEMENT For Dates 1/1/2021 - 1/31/2021



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2385	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		17.04
2386	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		30.00
2387	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		50.00
2388	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		279.95
2389	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		326.00
2390	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		10.00
2391	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		145.10
2392	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		56.16
2393	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		1.48
2394	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		8.18
2395	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		16.55
2396	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		15.00
2397	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		20.00
2398	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		6.43
2399	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		226.13
2400	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		5.00
2401	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		79.00
2402	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		10.00
2403	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS		190.00
Number of Transactions: 19				Warrant Total:	1,492.02
				Vendor Portion:	1,492.02

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$ 1,492.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

DateSignatureTitle

Check Warrant Report For TA - 35: TRUST & AGENCY JANUARY 2021 BENEFITS REIMBURSEMENT For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
2385	01/31/2021		4326 LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/01/21 HRK/RADKE, PAUL		17.04	
						Check Total:	17.04	
2386	01/31/2021		4326 LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		12/30/21 HRK/PAWLIKOW SKI, MAUR		30.00	
						Check Total:	30.00	
2387	01/31/2021		4326 LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/04/21 HRK/SMITH, JEFFREY		10.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/04/21 HRK/SMITH, JEFFREY		10.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/04/21 HRK/SMITH, JEFFREY		10.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/04/21 HRK/SMITH, JEFFREY		10.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/04/21 HRK/SMITH, JEFFREY		10.00	
						Check Total:	50.00	
2388	01/31/2021		4326 LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/05/21 HRK/CLARK, JOSEPH		135.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/05/21 HRK/CLARK, JOSEPH		144.95	
						Check Total:	279.95	
2389	01/31/2021		4326 LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/07/21 HRK/BROOKS, TAMARAH		10.00	
TA 850.10			FLEXIBLE SPENDING/MEDICAL		01/07/21 FSG/ALVIN,		316.00	

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
					KAREN			
						Check Total:	326.00	
2390	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/10/21 HRK/BIRDSALL, BRENDA		10.00	
						Check Total:	10.00	
2391	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/08/21 HRK/LINDROTH, COLLEEN		144.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/08/21 HRK/BIRDSALL, BRENDA		1.10	
						Check Total:	145.10	
2392	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/11/21 HRK/PAWLIKOW SKI, MAUR		56.16	
						Check Total:	56.16	
2393	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/12/21 HRK/SMITH, JEFFREY		1.48	
						Check Total:	1.48	
2394	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/13/21 HRK/NYDAM, LEANNE		8.18	
						Check Total:	8.18	
2395	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/14/21 HRK/WILBER, CAROL		2.54	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/14/21 HRK/SMITH, JEFFREY		5.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/14/21 HRK/OSTRANDE R, WILLIA		6.22	



Check Warrant Report For TA - 35: TRUST & AGENCY JANUARY 2021 BENEFITS REIMBURSEMENT For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account			Account Description	Explanation				
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/14/21 HRK/BIRDSALL, BRENDA		2.79	
						Check Total:	16.55	
2396	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/17/21 HRL/ROWE, JAMIE		15.00	
						Check Total:	15.00	
2397	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/18/21 HRK/SMITH, JEFFREY		10.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/18/21 HRK/SMITH, JEFFREY		10.00	
						Check Total:	20.00	
2398	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/19/21 HRK/BUSH, MARILYN		6.43	
						Check Total:	6.43	
2399	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850.10			FLEXIBLE SPENDING/MEDICAL		01/19/21 MEDFSA/MODIN GER, RUTH		226.13	
						Check Total:	226.13	
2400	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/23/21 HRL/ROWE, JAMIE		5.00	
						Check Total:	5.00	
2401	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/22/21 HRK/OSTRANDE R, WILLIA		4.00	
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/22/21 HRL/BIRDSALL, BRENDA		75.00	
						Check Total:	79.00	



Check Warrant Report For TA - 35: TRUST & AGENCY JANUARY 2021 BENEFITS REIMBURSEMENT For Dates 1/1/2021 - 1/31/2021

Check #	Check Date	Vendor ID	Vendor Name	Check Description	Invoice Number	PO Number	Check Amount	Liquidated
Account	Account Description	Explanation						
2402	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850.10			FLEXIBLE SPENDING/MEDICAL		01/26/21 FSG/ALVIN, KAREN		10.00	
Check Total:							10.00	
2403	01/31/2021	4326	LIFETIME BENEFIT SOLUTIONS					
TA 850BRA			BENEFIT REIMBURSEMENT ACCOUNT		01/27/21 HRK/BIRDSALL, BRENDA		190.00	
Check Total:							190.00	
Warrant Total:							1,492.02	
Vendor Portion:							1,492.02	
Payroll Portion:							0.00	

Number of Transactions: 19

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 19 in number, in the total amount of \$ 1,492.02. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

2/8/21

Date

Signature

Claims Auditor

Title

Approval of Officer Giving Rise to Claims

I hereby certify that each claim numbered 2385 to 2403, inclusive, has been rendered in accordance with the respective contract, agreement, or accepted estimate and that the work has been completed and/or the materials delivered satisfactorily in each case.

2/10/21

Date

Officer's Signature

Sept. 3 Schools

Title

Unatego Central School	Date			GENERAL WARRANT # 42	
	1/1/2021				
			Check Numbers:	Total Checks:	# of Entries
			32161-32182	22	66
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
Village Variety	53836	1.99	Incorrect invoice number	Correct invoice number	Correction done
PO Should be created prior to purchase or service:					
Vasco Brands, Inc. ,					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 45	
	1/8/2021				
			Check Numbers:	Total Checks:	# of Entries
			32183-32193	11	17
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
PJF Enterprises, Inc	200916i	83,260.00	Incorrect invoice number	Correct invoice number	Correction done
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 46	
	1/12/21, 1/15/21				
			Check Numbers:	Total Checks:	# of Entries
			32104(void), 32194-32222	30	62
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
School Specialty, LLC	208126713935	16.82	Incorrect remit address	Correct remit address	Correction done
PO Should be created prior to purchase or service:					
Jostens, Inc. ,					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 47	
	1/22/2021				
			Check Numbers:	Total Checks:	# of Entries
			32223-32227	5	6
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 48	
	1/22/2021				
			Check Numbers:	Total Checks:	# of Entries
			32228	1	1
			Wire Number:	Total Wires:	
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			GENERAL WARRANT # 50	
	1/29/2021				
			Check Numbers:	Total Checks:	# of Entries
			32229-32257	29	65
			Wire Number:	Total Wires:	
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 21	
	1/1/2021				
			Check Numbers:	Total Checks:	# of Entries
			6907	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 23	
	1/8/2021				
			Check Numbers:	Total Checks:	# of Entries
			6908-6915	8	35
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
Sysco Food Services of Syracuse	32070155185	\$651.70	Incorrect account code	Correct account code	Correction done
Sysco Food Services of Syracuse	3270115177	\$312.05	Incorrect account code	Correct account code	Correction done
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			School Lunch # 24	
	1/29/2021				
			Check Numbers:	Total Checks:	# of Entries
			6916-6917	2	3
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Federal # 4	
	1/1/2021				
			Check Numbers:	Total Checks:	# of Entries
			3447	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Federal # 5	
	1/15/2021				
			Check Numbers:	Total Checks:	# of Entries
			3448	1	2
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Federal # 6	
	1/29/2021				
			Check Numbers:	Total Checks:	# of Entries
			3449	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			Capital # 5	
	1/15/2021				
			Check Numbers:	Total Checks:	# of Entries
			1961	1	1
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 28	
	12/28/20, 1/1/21				
			Check Numbers:	Total Checks:	# of Entries
			9092( void) , 9102	2	2
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 31	
	1/7/2021, 1/21/21				
			Check Numbers:	Total Checks:	# of Entries
			9103-9113	11	51
			Wire Number:	Total Wires:	
			2369-2379	11	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 33	
	1/29/2021				
			Check Numbers:	Total Checks:	# of Entries
			9114-9115	2	6
			Wire Number:	Total Wires:	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

Unatego Central School	Date			T & A Warrant # 35	
	1/31/2021				
			Check Numbers:	Total Checks:	# of Entries
					31
			Wire Number:	Total Wires:	
			2385-2403	19	
Items that need to be corrected before checks are printed					
Vendor	Invoice #	\$ Amount	Problem	Action to be Taken	School's Response
**** PERFECT WARRANT- NO CORRECTION REQUIRED****					
PO Should be created prior to purchase or service:					
Other Misc. Items to be Noted:					

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

Trust & Agency Fund Checking

BALANCE ON HAND: December 31, 2020	\$	136,737.64
VOIDED CHECKS	\$	-
RECEIPTS:		
INTEREST		2.96
PAYROLL SUMAMRY 1/07/21		353,456.51
RETIREEES HEALTH INSURANCE		3,419.81
RETIREEES HEALTH INSURANCE		7,064.91
RETIREEES HEALTH INSURANCE		2,304.27
RETIREEES HEALTH INSURANCE		455.02
PAYROLL SUMMARY 1/21/21		349,560.28
RETIREEES HEALTH INSURANCE		6,950.01
HEALTH INSURANCE-WALKER, TRISH		42.88
PAYROLL SUMMARY 2/4/21		362,142.77

TOTAL RECEIPTS \$ 1,085,399.42

RECEIPTS & BALANCE \$ 1,222,137.06

DISBURSEMENTS:

CHECKS 9092-9120 938,185.07

WIRES 2369-2384 -

TOTAL DISBURESMENTS \$ 938,185.07

BALANCE ON HAND: Janaury 31, 2021 \$ 283,951.99

BANK BALANCE \$513,703.06

PLUS: BANK ERROR -

PLUS: IN TRANSIT DEPOSITS 33,741.68

LESS: OUTSTANDING CHECKS 263,492.75

LESS: OUTSTANDING WIRES -

LESS: OUTSTANDING ERS -

NET BALANCE IN BANK \$ 283,951.99

January 31, 2021

  
DISTRICT TREASURER

TREASURER'S REPORT TO  
BOARD OF EDUCATION  
UNATEGO CENTRAL SCHOOL

Benefit Reimbursement Account

BALANCE ON HAND: December 31, 2020	\$	4,826.21
VOIDED CHECKS:	\$	-
RECEIPTS: INTEREST	\$	-
SEE CASH DISBURSEMENT SCHEDULE 31		1,210.00

			TOTAL RECEIPTS	\$	1,210.00
			RECEIPTS & BALANCE	\$	6,036.21
DISBURSEMENTS:	CHECKS	9103-9113	1,492.02		
	WIRES	2369-2379,2385-2403	301.95		
			TOTAL DISBURSEMENTS	\$	1,793.97
BALANCE ON HAND: Janaury 31, 2021				\$	4,242.24

BANK BALANCE	\$4,847.24
PLUS: BANK ERROR	-
PLUS: IN TRANSIT DEPOSITS	-
LESS: OUTSTANDING CHECKS	-
LESS: OUTSTANDING WIRES	605.00
NET BALANCE IN BANK	\$4,242.24

January 31, 2021  
DATE SUBMITTED

  
DISTRICT TREASURER

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance
TA 200	CASH - CHECKING - TA	6,183,700.15	5,899,748.16	283,951.99
TA 200BRA	CASH - CHECKING - BENEFIT REIMBURSEMENT - TA	20,881.53	16,639.29	4,242.24
TA 203	CASH CHECKING - PAYROLL	820.78	0.00	820.78
TA 204	CASH IN EXTRA CLASSROOM ACCOUNTS	82,384.25	0.00	82,384.25
TA 210	NET PAYROLL	2,494,147.90	2,720,733.01	226,585.11 CR
TA 218.1	EMPLOYEES RETIREMENT	27,630.83	29,860.68	2,229.85 CR
TA 220.1	HEALTH INSURANCE	2,046,461.35	1,892,931.16	153,530.19
TA 220.2	DENTAL INSURANCE	37,331.23	48,478.60	11,147.37 CR
TA 221	STATE INCOME TAX	152,118.31	165,845.84	13,727.53 CR
TA 222	FEDERAL INCOME TAX	344,751.87	375,585.16	30,833.29 CR
TA 226	SOCIAL SECURITY	533,037.08	581,791.10	48,754.02 CR
TA 228	EXTRA CLASSROOM	0.00	82,384.25	82,384.25 CR
TA 229	ANNUITIES	140,651.80	155,274.33	14,622.53 CR
TA 231	TEACHERS RETIREMENT LOAN	6,340.50	6,799.00	458.50 CR
TA 391GEN	DUE FROM GENERAL FUND	21,348.24	12.40	21,335.84
TA 630.9	DUE TO EXPENDABLE SCHOLARSHIP	16,092.18	18,555.18	2,463.00 CR
TA 630GEN	DUE TO GENERAL FUND	81.30	84.39	3.09 CR
TA 850.1	STUDENT MATH COLLEGE COURSE	0.00	140.00	140.00 CR
TA 850.10	FLEXIBLE SPENDING/MEDICAL	2,044.96	10,555.25	8,510.29 CR
TA 850.14	6TH GRADE PICTURES	0.00	166.25	166.25 CR
TA 850.20	FLEXIBLE SPENDING/DEPENDANT CARE	1,250.00	2,603.23	1,353.23 CR
TA 850.2021	CLASS 2021	0.00	50.00	50.00 CR
TA 850.22	CLASS 2013/2014/2015	0.00	95.00	95.00 CR
TA 850.23	DONATIONS/OLYMPIA-TARGET	0.00	178.87	178.87 CR
TA 850.24	HS LIBRARY FUND	0.00	2,038.75	2,038.75 CR
TA 850.25	SCHOLASTIC BOOK FAIR	0.00	2,332.88	2,332.88 CR
TA 850.5	AWARDS	0.00	2,477.96	2,477.96 CR
TA 850.51	GIBSON ESTATE - LEPINE SCHOLARSHIP	25,000.00	25,250.00	250.00 CR
TA 850.56	BETTIOL AWARD	0.00	2,000.00	2,000.00 CR
TA 850.57	MIKE HURLBURT SCHOLARSHIP	0.00	25.00	25.00 CR
TA 850.59	J & J SNOPKOWSKI SCHOLARSHIP	0.00	1,250.00	1,250.00 CR
TA 850.7	DOLLARS FOR SCHOLARS DONATION	0.00	9,802.00	9,802.00 CR
TA 850AP	AP/SAT EXAM FEES	3,760.00	4,466.00	706.00 CR
TA 850ATHL	ATHLETICS	0.00	7,746.93	7,746.93 CR
TA 850BBB	BOYS BASKETBALL	0.00	999.19	999.19 CR
TA 850BC	BOOSTER CLUB	0.00	1,053.05	1,053.05 CR
TA 850BOOKS	THOUSAND BOOKS/DONATION	0.00	3,264.94	3,264.94 CR
TA 850BRA	BENEFIT REIMBURSEMENT ACCOUNT	11,189.82	31,414.44	20,224.62 CR
TA 850BSOC	BOYS SOCCER	0.00	129.90	129.90 CR
TA 850CASSC	CASSC COURSE	0.00	120.00	120.00 CR
TA 850CC	COMMON CORE	0.00	1,160.00	1,160.00 CR
TA 850CHEER	CHEERLEADER & DANZ	0.00	896.96	896.96 CR
TA 850DANCE	DANCE TEAM	0.00	500.00	500.00 CR
TA 850DODD	CAROL DODD SCHOLARSHIP	0.00	15.00	15.00 CR
TA 850DT	DEBATE TEAM/NAT'L FORENSICS	0.00	565.22	565.22 CR
TA 850ENR	ENRICHMENT	0.00	475.72	475.72 CR

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance	
TA 850GBB	GIRLS BASKETBALL	0.00	148.35	148.35	CR
TA 850GSB	GIRLS SOFTBALL	0.00	292.24	292.24	CR
TA 850GSOC	GIRLS SOCCER	0.00	1,449.02	1,449.02	CR
TA 850GVB	GIRLS VOLLEYBALL	0.00	2,836.55	2,836.55	CR
TA 850HELP	HELPING HANDS	800.00	4,373.77	3,573.77	CR
TA 850INTERACT	INTERACT CLUB	1,400.00	2,976.36	1,576.36	CR
TA 850JACKETS	UNATEGO SPARTAN JACKETS	0.00	7.16	7.16	CR
TA 850MUSIC	MUSIC DEPT	0.00	2,000.00	2,000.00	CR
TA 850PARCE	DONATION/ANY USE/PARCE	7,678.00	8,678.00	1,000.00	CR
TA 850REIMB	REIMBURSEMENT	0.00	61.00	61.00	CR
TA 850SF	SCIENCE FUND	0.00	8,144.56	8,144.56	CR
TA 850SFSCH	SCIENCE FUND SCHOLARSHIP	4,500.00	23,087.93	18,587.93	CR
TA 850SSD	SOUND SYSTEM DONATIONS	0.00	918.21	918.21	CR
TA 850UCC	UNATEGO COMMUNITY CHURCH	0.00	150.00	150.00	CR
TA 850UFT	UNADILLA FIELD TRIPS	0.00	103.50	103.50	CR
TA 850WREST	WRESTLING	0.00	2,035.29	2,035.29	CR
TA 850XC	CROSS COUNTRY	0.00	1,645.05	1,645.05	CR
TA Fund Totals:		12,165,402.08	12,165,402.08	0.00	
Grand Totals:		12,165,402.08	12,165,402.08	0.00	



Account	Description	Debits	Credits	Balance
TE 201.01	CASH/LAWRENCE BACON	4.86	0.00	4.86
TE 201.02	CASH/GERALDINE BERKELY	4.56	0.00	4.56
TE 201.03	CASH/NELL BROOKS	506.45	0.00	506.45
TE 201.04	CASH/CHRISTI CALLAHAN	115.80	0.00	115.80
TE 201.05	CASH/DOROTHY CARRINGTON	534.23	0.00	534.23
TE 201.06	CASH/CLASS OF 99	156.93	0.00	156.93
TE 201.07	CASH/LOREN P. COLE	110.44	0.00	110.44
TE 201.08	CASH/ELLA CAMERON DAVIS	45.10	0.00	45.10
TE 201.09	CASH/BENJAMIN EDSON	3.23	0.00	3.23
TE 201.10	CASH/TINA HEAVNER	6.60	0.00	6.60
TE 201.11	CASH/WILHELMINA HOYT	1,475.08	0.00	1,475.08
TE 201.12	CASH/MICHAEL HURLBURT	6,145.87	900.00	5,245.87
TE 201.13	CASH/MARVIN JACKSON	26.03	0.00	26.03
TE 201.14	CASH/KELLOGG PRIZE FUND	17.87	0.00	17.87
TE 201.15	CASH/ETHEL KEHR	15.12	0.00	15.12
TE 201.16	CASH/LOIS KISHBAUGH	251.73	300.00	48.27 CR
TE 201.17	CASH/RICHARD LICHT	319.44	0.00	319.44
TE 201.18	CASH/PAUL MONROE	16,138.38	0.00	16,138.38
TE 201.19	CASH/OTEGO UNION LODGE	55.84	0.00	55.84
TE 201.20	CASH/LINDA RUSS	840.18	0.00	840.18
TE 201.22	CASH/DR. SUTTON (SAVINGS)	32.36	0.00	32.36
TE 201.24	CASH/JOHN TAMA	2.07	0.00	2.07
TE 201.25	CASH/MICHAEL VANGORDER	8.59	0.00	8.59
TE 201.26	CASH/MARK WISLEY	1,236.66	287.00	949.66
TE 201.27	CASH/RUTH CAMPBELL	12.13	0.00	12.13
TE 201.28	CASH/DOUGLAS TUTTLE	2,362.66	900.00	1,462.66
TE 201.29	CASH/ALICE LEONARD	646.74	300.00	346.74
TE 201.30	CASH/SHERI MOWERS	305.34	300.00	5.34
TE 201.34	CASH/F JAY TOMPKINS	194.35	50.00	144.35
TE 201.35	CASH/OTEGO ROTARY	4.34	0.00	4.34
TE 201.36	CASH/S.L. BOSSLER	6,156.26	3,000.00	3,156.26
TE 201.37	CASH/RONALD HULL	5.28	0.00	5.28
TE 201.38	CASH/SANDRA MC COY	4,275.56	400.00	3,875.56
TE 201.39	CASH/EDWARD MCKINLEY III	11,020.96	4,000.00	7,020.96
TE 201.40	CASH/MARLA CALABRO SCHOLARSHIP	2,401.51	400.00	2,001.51
TE 201.41	CASH/OTEGO OLD BOYS CLUB	3,498.65	1,200.00	2,298.65
TE 201.43	NEGRI	2,050.17	2,000.00	50.17
TE 391.17	DUE FROM TA/R LITCH	1,500.00	0.00	1,500.00
TE 391.TA	TE DUE FROM TA	963.00	0.00	963.00
TE 909	FUND BALANCE	5.04	0.00	5.04
TE 92.01	L BACON/EXPENDABLE TRUST	0.00	4.86	4.86 CR
TE 92.02	G BERKELY/EXPENDABLE TRUST	0.00	4.56	4.56 CR
TE 92.03	N. BROOKS/EXPENDABLE TRUST	0.00	506.45	506.45 CR
TE 92.04	C. CALLAHAN/EXPENDABLE TRUST	0.00	115.80	115.80 CR
TE 92.05	D. CARRINGTON/EXPENDABLE TRUST	0.00	534.23	534.23 CR
TE 92.06	CLASS OF 99/EXPENDABLE TRUST	0.00	156.93	156.93 CR

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance	
TE 92.07	L. COLE/EXPENDABLE TRUST	0.00	115.48	115.48	CR
TE 92.08	E. CAMERON DAVIS/EXPENDABLE TRUST	0.00	45.10	45.10	CR
TE 92.09	B. EDSON/EXPENDABLE TRUST	0.00	3.23	3.23	CR
TE 92.10	T. HEAVNER/EXPENDABLE TRUST	0.00	6.60	6.60	CR
TE 92.11	W. HOYT/EXPENDABLE TRUST	0.00	1,475.08	1,475.08	CR
TE 92.12	M. HURLBURT/EXPENDABLE TRUST	0.00	5,545.87	5,545.87	CR
TE 92.13	M. JACKSON/EXPENDABLE TRUST	0.00	26.03	26.03	CR
TE 92.14	KELLOGG PRIZE FUND/EXPENDABLE TRUST	0.00	17.87	17.87	CR
TE 92.15	E. KEHR/EXPENDABLE TRUST	0.00	15.12	15.12	CR
TE 92.16	L. KISHBAUGH/EXPENDABLE TRUST	0.00	51.73	51.73	CR
TE 92.17	R. LICHT/EXPENDABLE TRUST	0.00	319.44	319.44	CR
TE 92.18	P. MONROE/EXPENDABLE TRUST	0.00	16,138.38	16,138.38	CR
TE 92.19	OTEGO UNION LODGE/EXPENDABLE TRUST	0.00	55.84	55.84	CR
TE 92.20	L. RUSS/EXPENDABLE TRUST	0.00	840.18	840.18	CR
TE 92.22	DR. SUTTON (SAVINGS)/EXPEND. TRUST	0.00	32.36	32.36	CR
TE 92.24	J. TAMA/EXPENDABLE TRUST	0.00	2.07	2.07	CR
TE 92.25	M. VANGORDER/EXPENDABLE TRUST	0.00	8.59	8.59	CR
TE 92.26	M. WILSEY/EXPENDABLE TRUST	0.00	862.66	862.66	CR
TE 92.27	R CAMPBELL/EXPENDABLE TRUST	0.00	12.13	12.13	CR
TE 92.28	D TUTTLE/EXPENDABLE TRUST	0.00	1,762.66	1,762.66	CR
TE 92.29	A LEONARD/EXPENDABLE TRUST	0.00	446.74	446.74	CR
TE 92.30	S MOWERS/EXPENDABLE TRUST	0.00	5.34	5.34	CR
TE 92.34	F JAY TOMPKINS/EXPENDABLE TRUST	0.00	194.35	194.35	CR
TE 92.35	OTEGO ROTARY/EXPENDABLE TRUST	0.00	4.34	4.34	CR
TE 92.36	S.L.BOSSLER/EXPENDABLE TRUST	0.00	4,156.26	4,156.26	CR
TE 92.37	RONALD HULL/EXPENDABLE TRUST	0.00	5.28	5.28	CR
TE 92.38	SANDRA MC COY/EXPENDABLE TRUST	0.00	4,175.56	4,175.56	CR
TE 92.39	EDWARD MCKINLEY III/EXPENDABLE TRUST	0.00	7,020.96	7,020.96	CR
TE 92.40	MARLA CALABRO/EXPENDABLE TRUST	0.00	2,001.51	2,001.51	CR
TE 92.41	OTEGO OLD BOYS CLUB/EXPENDABLE TRUST	0.00	2,698.65	2,698.65	CR
TE 92.43	NEGRI	0.00	50.17	50.17	CR
TE Fund Totals:		63,455.41	63,455.41	0.00	
Grand Totals:		63,455.41	63,455.41	0.00	



Account	Description	Debits	Credits	Balance
TN 201.01	CASH/L. BACON	540.59	0.00	540.59
TN 201.02	CASH/G. BERKELY	537.57	0.00	537.57
TN 201.03	CASH/N. BROOKS	750.00	0.00	750.00
TN 201.04	CASH/C. CALLAHAN	999.67	0.00	999.67
TN 201.05	CASH/D. CARRINGTON	800.00	0.00	800.00
TN 201.07	CASH/L. COLE	1,503.00	0.00	1,503.00
TN 201.08	CASH/E. CAMERON DAVIS	976.52	0.00	976.52
TN 201.09	CASH/B. EDSON	75.97	0.00	75.97
TN 201.10	CASH/T. HEAVNER	221.39	0.00	221.39
TN 201.11	CASH/W. HOYT	2,000.00	0.00	2,000.00
TN 201.13	CASH/M. JACKSON	1,438.25	0.00	1,438.25
TN 201.14	CASH/KELLOGG PRIZE FUND	1,129.83	0.00	1,129.83
TN 201.15	CASH/E. KEHR	7,313.10	0.00	7,313.10
TN 201.16	CASH/L. KISHBAUGH	1,471.75	0.00	1,471.75
TN 201.17	CASH/R. LICHT	3,229.48	0.00	3,229.48
TN 201.18	CASH/PAUL MONROE	3,996.35	0.00	3,996.35
TN 201.19	CASH/OTEGO UNION LODGE	11,403.55	0.00	11,403.55
TN 201.22	CASH/DR. SUTTON (SAVINGS)	468.71	0.00	468.71
TN 201.23	CASH/DR. SUTTON	6,099.96	0.00	6,099.96
TN 201.24	CASH/J. TAMA	3,985.03	0.00	3,985.03
TN 201.25	CASH/M. VANGORDER	561.21	0.00	561.21
TN 807	NON-SPENDABLE	0.00	49,501.93	49,501.93 CR
TN Fund Totals:		49,501.93	49,501.93	0.00
Grand Totals:		49,501.93	49,501.93	0.00



Account	Description	Debits	Credits	Balance
K 101	LAND	244,685.00	0.00	244,685.00
K 102	BUILDINGS	37,771,903.00	0.00	37,771,903.00
K 103	IMPROVEMENTS OTHER THAN BUILDINGS	1,400,735.00	0.00	1,400,735.00
K 104	EQUIPMENT	3,504,688.00	0.00	3,504,688.00
K 112	ACCUM DEPRICIATION - BLDGS	0.00	11,250,032.00	11,250,032.00 CR
K 113	Accumulated Depreciation - Improvements Other Than Buildings	0.00	1,033,450.00	1,033,450.00 CR
K 114	ACCUM DEPRICIATION - EQUIPMENT	0.00	2,317,417.00	2,317,417.00 CR
K 909	FUND BALANCE	0.00	28,321,112.00	28,321,112.00 CR
K Fund Totals:		42,922,011.00	42,922,011.00	0.00
Grand Totals:		42,922,011.00	42,922,011.00	0.00

UNATEGO CSD



Trial Balance Report From 7/1/2020 - 1/31/2021

Account	Description	Debits	Credits	Balance
V 200	CASH	2,538.69	853.97	1,684.72
V 2002NYV	NY CLASS DEBT SERV	46,423.05	23,205.23	23,217.82
V 391CAP	DUE FROM CAPITAL FUND	2,181.22	1,090.44	1,090.78
V 630GEN	DUE TO GENERAL FUND	263.25	526.50	263.25 CR
V 884	RESERVE FOR DEBT	24,886.39	49,772.78	24,886.39 CR
V 980	REVENUES	0.00	843.68	843.68 CR
V Fund Totals:		76,292.60	76,292.60	0.00
Grand Totals:		76,292.60	76,292.60	0.00



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
V 2401	INTEREST AND EARNINGS	0.00	0.00	0.00	843.68	-843.68
V Totals:		0.00	0.00	0.00	843.68	-843.68
Grand Totals:		0.00	0.00	0.00	843.68	-843.68

UNATEGO CSD

Trial Balance Report From 7/1/2020 - 1/31/2021



Account	Description	Debits	Credits	Balance
W 125	PROV MADE IN FUR BUDG FOR CAP INDEB	38,440,129.44	0.00	38,440,129.44
W 628.2	2010 SERIAL BOND ISSUE	0.00	1,205,000.00	1,205,000.00 CR
W 628.5	2012 REFUNDING 2002 & 2005	0.00	2,505,000.00	2,505,000.00 CR
W 628.6	2017F REFUNDING 2010A	0.00	4,580,000.00	4,580,000.00 CR
W 683	OTHER POST EMPLOYMENT BENEFITS (OPEB)	0.00	29,806,686.00	29,806,686.00 CR
W 687	COMPENSATED ABSENCES	0.00	343,443.44	343,443.44 CR
W Fund Totals:		38,440,129.44	38,440,129.44	0.00
Grand Totals:		38,440,129.44	38,440,129.44	0.00

**UNATEGO CENTRAL SCHOOL  
GENERAL FUND EXPENDITURE REPORT**


Description	Acct. Code	Final 2019-2020	2020-2021	2020-2021												Total 20-21 Expenditures To Date	Final 2019-2020 Expense
		Budget	Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE		
Census	A8070	0	0	0	0	0	0	0	0	0						0	0
<b>Census</b>	<b>A80</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
NYS Employee Retirement	A9010	250,000	280,000	0	0	0	0	248,586	0	0						248,586	228,477
Teachers' Retirement	A9020	578,212	650,000	0	0	0	0	0	638,987	0						638,987	548,962
Social Security	A9030	637,619	662,000	9,443	9,532	49,377	47,406	48,186	48,459	70,768						283,170	603,325
Compensation Ins.	A9040	104,000	125,983	120,033	0	0	0	0	0	0						120,033	97,917
Life Ins.	A9045	3,000	1,500	0	0	936	0	0	0	0						936	992
Unemployment Insurance	A9050	59,867	80,000	0	0	19,650	2,934	0	0	0						22,584	9,867
Hospital Medical Dental	A9060	3,650,360	3,259,680	470,771	239,951	217,996	187,864	203,152	228,009	199,300						1,747,043	3,160,228
Other Benefits	A9089	3,000	3,000	0	0	2,695	0	0	0	0						2,695	2,695
<b>Fringe Benefits</b>	<b>A90</b>	<b>5,286,057</b>	<b>5,062,163</b>	<b>600,246</b>	<b>249,483</b>	<b>290,654</b>	<b>238,204</b>	<b>499,923</b>	<b>915,455</b>	<b>270,068</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,064,034</b>	<b>4,652,464</b>
Term Bond/Technology	A9700	0	0	0	0	0	0	0	0	0						0	0
Term Bond/Buses	A9702	0	0	0	0	0	0	0	0	0						0	0
Serial Bonds	A9711	2,264,000	2,251,400	0	0	0	0	0	188,200	0						188,200	2,264,000
Statutory Bonds	A9721	0	0	0	0	0	0	0	0	0						0	0
Statutory Bonds - Bus	A9722	47,200	0	0	0	0	0	0	0	0						0	0
BAN /School	A9731	0	0	0	0	0	0	0	0	0						0	40,900
BAN/Buses	A9732	0	0	0	0	0	0	0	0	0						0	0
Tax Anticipation Note	A9760	0	0	0	0	0	0	0	0	0						0	0
Revenue Anticipation	A9770	0	0	0	0	0	0	0	0	0						0	0
Installment Purchase	A9785	0	0	0	0	0	0	0	0	0						0	0
<b>Debt Service</b>	<b>A97</b>	<b>2,311,200</b>	<b>2,251,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>188,200</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>188,200</b>	<b>2,304,900</b>
Transfer to Sch Lun	A9901	50,000	50,000	0	0	0	0	0	0	0						0	50,000
Transfer to Federal	A9901	0	0	0	0	0	0	0	0	0						0	0
Transfer to Captial	A9950	0	0	0	0	0	0	0	0	0						0	0
	<b>A99</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
<b>GRAND TOTAL</b>		<b>22,841,926</b>	<b>22,910,705</b>	<b>894,606</b>	<b>533,714</b>	<b>701,662</b>	<b>2,116,133</b>	<b>1,659,758</b>	<b>1,815,425</b>	<b>1,916,441</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9,637,640</b>	<b>21,253,077</b>
																X Check	21,253,077

	UNATEGO CENTRAL SCHOOL GENERAL FUND EXPENDITURE REPORT																
		Final						2020-2021								Total 20-21	Final
Description	Acct.	2019-2020	2020-2021	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	Expenditures To Date	2019-2020 Expense
Curriculum Dev. & Supervis	A2010	0	0	0	0	0	0	0	0	0						0	0
Supervision Regular Day	A2020	486,587	464,699	31,334	34,696	31,188	55,186	33,009	34,756	32,730						252,899	462,673
Research, Planning & Eval	A2060	1,832	1,924	0	0	0	374	187	0	374						934	1,832
Inservice Training-Inst	A2070	8,000	44,818	0	0	170	3,401	4,168	0	8,369						16,108	2,897
Admin & Improvement	A20	496,419	511,441	31,334	34,696	31,358	58,961	37,364	34,756	41,472	0	0	0	0	0	269,941	467,402
Teaching Regular School	A2110	4,689,390	4,765,123	4,414	4,634	179,204	606,173	357,794	361,279	358,567						1,872,064	4,419,379
Teaching Regular School	A21	4,689,390	4,765,123	4,414	4,634	179,204	606,173	357,794	361,279	358,567	0	0	0	0	0	1,872,064	4,419,379
Progs. Handicapped Condit	A2250	3,754,019	3,635,513	15,724	12,823	46,293	472,305	274,892	115,373	450,013						1,387,422	3,586,203
Occupational Education	A2280	653,503	630,949	0	0	0	123,712	61,856	0	123,712						309,280	653,503
Sp Ed & Oc Ed	A22	4,407,522	4,266,462	15,724	12,823	46,293	596,017	336,748	115,373	573,724	0	0	0	0	0	1,696,702	4,239,706
Teaching-Special Schools	A2330	25,105	27,394	0	0	0	180	90	0	-270						0	25,105
Teaching-Special Schools	A23	25,105	27,394	0	0	0	180	90	0	-270	0	0	0	0	0	0	25,105
School Library & Audiovisua	A2610	172,790	172,461	0	0	3,634	26,022	14,669	7,079	22,265						73,669	167,395
Educational TV	A2620	0	0	0	0	0	0	0	0	0						0	0
Computer Assisted Instructi	A2630	268,101	265,333	0	25,955	4,255	40,321	24,987	5,052	38,547						139,117	251,132
Library, AV & Computers	A26	440,891	437,794	0	25,955	7,889	66,343	39,656	12,132	60,812	0	0	0	0	0	212,786	418,526
Attendance-Regular School	A2805	0	0	0	0	0	0	0	0	0						0	0
Guidance Regular Day	A2810	304,056	315,086	3,645	8,077	22,327	35,351	23,057	23,720	22,938						139,114	309,617
Health Services	A2815	81,464	164,140	900	0	3,679	14,218	17,688	15,556	15,327						67,368	77,581
Psychological Services	A2820	65,583	80,532	0	0	3,781	11,367	7,529	7,517	7,846						38,041	65,574
Social Work Services	A2825	10,000	10,000	0	0	0	0	0	0	0						0	9,499
Pupil Services-Special Sch.	A2830	0	0	0	0	0	0	0	0	0						0	0
Cocurricular Activities	A2850	58,479	63,620	0	0	0	0	0	10,121	0						10,121	55,471
Interscholastic Athletics	A2855	245,117	273,935	961	1,911	3,469	3,085	3,408	1,461	6,199						20,493	212,042
Pupil Services	A28	764,699	907,313	5,506	9,988	33,256	64,022	51,682	58,374	52,310	0	0	0	0	0	275,137	729,783
State Emergency Mgmt	A3960	0	0	0	0	0	0	0	0	0						0	0
	A39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District-Trans. Ser.	A5510	1,214,999	1,247,619	124,490	91,923	19,507	63,307	67,919	54,506	46,284						467,935	1,020,264
Garage Building	A5530	56,000	70,075	258	10,358	258	1,231	1,783	1,884	3,124						18,897	42,179
Pupil Transportation	A5540	0	0	0	0	0	0	0	0	0						0	0
Transportation	A55	1,270,999	1,317,694	124,748	102,281	19,766	64,537	69,702	56,390	49,408	0	0	0	0	0	486,832	1,062,443
Unadilla Community Found	A690UC	0	0	0	0	0	0	0	0	0						0	0
	A690	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Recreation	A7140	70,000	56,000	0	0	0	1,944	2,011	1,564	866						6,384	50,649
Community Recreation	A71	70,000	56,000	0	0	0	1,944	2,011	1,564	866	0	0	0	0	0	6,384	50,649

**UNATEGO CENTRAL SCHOOL  
GENERAL FUND EXPENDITURE REPORT**

Description	Acct. Code	Final							2020-2021							Total 20-21	Final
		2019-2020 Budget	2020-2021 Budget	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	Expenditures To Date	2019-2020 Expense
Board of Education	A1010	5,375	4,400	0	0	0	165	0	0	0						165	2,475
District Clerk	A1040	4,281	3,650	279	279	279	418	279	279	279						2,090	4,281
District Meeting	A1060	2,000	2,200	0	0	0	0	0	0	0						0	342
<b>Board of Education</b>	<b>A10</b>	<b>11,656</b>	<b>10,250</b>	<b>279</b>	<b>279</b>	<b>279</b>	<b>583</b>	<b>279</b>	<b>279</b>	<b>279</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,254</b>	<b>7,097</b>
Central Admin	A1240	194,251	186,896	14,539	13,894	13,894	20,941	13,889	13,889	13,889							
<b>Central Admin</b>	<b>A12</b>	<b>194,251</b>	<b>186,896</b>	<b>14,539</b>	<b>13,894</b>	<b>13,894</b>	<b>20,941</b>	<b>13,889</b>	<b>13,889</b>	<b>13,889</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,936</b>	<b>192,326</b>
Business Admin	A1310	293,545	314,402	7,397	7,908	7,680	53,664	28,542	7,118	50,679							
Auditing	A1320	24,725	27,000	0	0	0	0	12,450	0	0						162,988	292,967
Treasurer	A1325	47,406	45,859	3,512	3,512	3,512	5,269	3,512	3,512	3,512						12,450	24,725
Tax Collector	A1330	6,129	7,200	0	0	300	676	3,323	1,326	0						26,344	44,165
Purchasing	A1345	6,266	6,960	0	0	0	1,392	696	0	1,392						5,625	5,535
Fiscal Agent Fees	A1380	6,000	6,000	0	0	0	0	0	1,410	282						3,480	6,266
<b>Finance</b>	<b>A13</b>	<b>384,071</b>	<b>407,421</b>	<b>10,909</b>	<b>11,421</b>	<b>11,493</b>	<b>61,001</b>	<b>48,524</b>	<b>13,366</b>	<b>55,865</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,692</b>	<b>3,631</b>
Legal	A1420	16,722	17,000	0	793	760	760	1,161	760	760						212,579	377,288
Personnel	A1430	46,748	49,801	-41	103	953	8,937	4,526	834	8,846						4,994	12,509
Records Retention	A1460	7,343	6,619	0	0	0	1,324	662	0	1,324						24,157	42,274
Public Info. & Serv.	A1480	25,875	26,728	0	0	0	5,328	2,664	0	5,328						3,310	7,343
<b>Staff</b>	<b>A14</b>	<b>96,688</b>	<b>100,147</b>	<b>-41</b>	<b>896</b>	<b>1,713</b>	<b>16,349</b>	<b>9,013</b>	<b>1,594</b>	<b>16,257</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>13,320</b>	<b>25,340</b>
Operation of Plant	A1620	909,485	963,601	24,017	61,121	50,094	65,365	67,825	36,532	80,559							
Maintenance of Plant	A1621	95,553	230,811	7,069	6,243	6,243	9,365	7,430	6,243	91,154						385,514	775,319
Disaster Salaries	A1622	0	0	0	0	0	0	0	0	0						133,746	84,553
Central Printing & Mailing	A1670	158,008	144,037	211	0	1,239	16,040	7,340	0	19,638						0	0
Central Data Processing	A1680	599,538	621,473	0	0	0	119,303	59,654	0	120,551						44,467	138,455
<b>Central Services</b>	<b>A16</b>	<b>1,762,583</b>	<b>1,959,921</b>	<b>31,296</b>	<b>67,364</b>	<b>57,577</b>	<b>210,073</b>	<b>142,249</b>	<b>42,775</b>	<b>311,901</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>299,508</b>	<b>597,447</b>
Insurance	A1910	73,923	74,957	55,552	0	8,288	0	0	0	9,620						863,235	1,595,774
Dues	A1920	8,751	9,962	0	0	0	9,133	0	0	0						73,460	73,709
Refunds	A1964	7,379	0	0	0	0	0	0	0	0						9,133	8,751
BOCES Admin. Charges	A1981	168,154	168,713	0	0	0	33,743	16,871	0	33,743						0	0
BOCES Capital Expense	A1983	322,186	339,653	0	0	0	67,931	33,965	0	67,931						84,357	168,154
<b>General Support</b>	<b>A19</b>	<b>580,394</b>	<b>593,286</b>	<b>55,552</b>	<b>0</b>	<b>8,288</b>	<b>110,807</b>	<b>50,837</b>	<b>0</b>	<b>111,293</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>169,827</b>	<b>322,154</b>
																<b>336,777</b>	<b>572,769</b>



TO: Superintendents  
FROM: Dr. David Hamilton   
Assistant Superintendent  
DATE: February 3, 2021  
RE: Unit Cost Methodology – 2021-2022 BOCES Services

You should have recently received a copy of the Delaware-Chenango-Madison-Otsego BOCES Services Guide for 2021-2022; for each service listed, you will note a section entitled "Unit Cost". This section describes the Unit Cost Methodology for prorating the cost of this service. The Unit Cost Methodology must be approved on an annual basis by at least three-quarters of the participating component districts, after consultation by local school officials with their respective Boards. Therefore, please consult with your local Board of Education regarding the proposed methodology and return this document to my attention no later than **Friday, February 26<sup>th</sup>, 2021**.

If you, or your Board, have any questions, please feel free to contact me at your convenience.

District Name: \_\_\_\_\_

After consultation with the Board of Education, the \_\_\_\_\_  
Central School District hereby approves the 2021-2022 Unit Cost Methodology  
for DCMO BOCES Shared Services, as indicated in the DCMO BOCES Services  
Guides for each shared service:

- ☐ YES  
☐ YES, but with the following exceptions:

\_\_\_\_\_  
\_\_\_\_\_

☐ NO

\_\_\_\_\_  
Signature of Superintendent

\_\_\_\_\_  
Date

## UNIT COST METHODOLOGY

Unit Cost Methodology is used to prorate the cost of each service. It must be approved on an annual basis by at least three-quarters of the participating component districts after consultation by local school officials with their respective Boards.

Below is a list of costing methods with their respective definitions and examples of programs that use that method.

COSTING METHODS	DEFINITIONS	EXAMPLE
FTE	Cost for full-time equivalent staffing- includes salary, fringe benefits, mileage, substitute costs, supplies, equipment and related costs	Itinerant Services
Per District	Based on the number of Districts using the service	Safety Risk Coordination Employee Relations
Base Fee+Cost	Base charge plus additional services purchased	Arts in Education
Base Charge	Minimum fee for this service	Learning Technology
RWADA % Budget	District share of budgeted expense based on their RWADA percentage	Capital, Administration, and Rental of Facilities
X Contract	As per Cross Contract with other BOCES	BT BOCES
Per RWADA	Charge based on each districts RWADA	Cooperative Purchasing
Per Employee	Charge per employee	Employee Assistance Program
Per Day	Tiered daily fees	Records Manage- ment/Fixed Assets
Material Cost	Material cost of printing service	Printing Service
Labor Cost	Labor cost of printing service	Printing Service
Per Student	Tuition based on each student enrolled	Career Academy, GED, Math Camp
Base+%Meals+% of RWADA	Base charge plus percentage of total meals served plus percentage of RWADA	Cafeteria Food Service Administration



RECEIVED  
FEB 03 2021

BY: \_\_\_\_\_

### STUDENT TRANSPORTATION REQUEST FORM

Please fill out this form and give it to your home school district.

Notification must be made by April 1st for the following school year, or upon entrance to OCA.

Unatego

(Name of School District)

Parker Derr

(Name)

Unadilla

(City)

We, the undersigned parent/guardians would

Parker Derr

to Oneonta Christian Academy for the 2021-2022 school year. We request that our child (ren)  
be picked up at the address below:

Thank you for your cooperation.

\* Parker will only \*  
Need transportation in the afternoon

Sincerely,

Dawn Derr

2/3/21

# OCA

Oneonta Christian Academy

RECEIVED  
FEB 03 2021

BY: \_\_\_\_\_

## STUDENT TRANSPORTATION REQUEST FORM

Please fill out this form and give it to your home school district.

Notification must be made by April 1st for the following school year, or upon entrance to OCA.

Uratego  
(Name of School District)

Caedence Nordberg  
(Name)

Uradiella  
(City)

We, the undersigned parent/guardians would like to request transportation for our child(ren)

Caedence Nordberg

to Oneonta Christian Academy for the 2021-2022 school year. We request that our child(ren) be picked up at the address below:

Pickup and drop off at

Thank you for your cooperation.

Sincerely,

Aileen Nordberg

2/1/2021

RESOLUTION DATED FEBRUARY \_\_, 2021.

A RESOLUTION PROVIDING FOR THE SUBMISSION OF A PROPOSITION IN CONNECTION WITH A SCHOOL DISTRICT IMPROVEMENT PROGRAM IN AND FOR THE OTEGO-UNADILLA CENTRAL SCHOOL DISTRICT, OTSEGO AND DELAWARE COUNTIES, NEW YORK, AT THE ANNUAL DISTRICT MEETING AND BUDGET VOTE SCHEDULED TO BE HELD IN AND FOR SAID SCHOOL DISTRICT ON MAY 18, 2021.

WHEREAS, the Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, has heretofore adopted a resolution providing for the holding of the Annual District Meeting and Budget Vote of said School District on May 18, 2021, as provided by the Education Law; and

WHEREAS, said Board of Education decided to place a proposition before the voters relating to a school district improvement program consisting of reconstruction and renovations to buildings, including site work, playing fields as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto; and

WHEREAS, all requirements pursuant to the New York State Environmental Quality Review Act with regard to said Capital Project have been satisfied; and

WHEREAS, it is now desired to present a proposition for the approval of the qualified voters of said School District of the School District Improvement Program at said Annual District Meeting and Budget Vote scheduled to be held on May 18, 2021; to provide for the insertion of a notice with respect to such proposition in the Notice of said Annual District Meeting and Budget Vote; and to provide for other matters in connection therewith, NOW, THEREFORE, BE IT

RESOLVED, by the Board of Education of Otego-Unadilla Central School District, Otsego and Delaware Counties, New York, as follows:

Section 1. With respect to the proposition referred to in the preambles hereof, the School District Clerk is hereby authorized and directed to cause to be included in the Notice of the Annual District Meeting and Budget Vote of said School District scheduled to be held on May 18, 2021, the following additional notice:

**PLEASE TAKE FURTHER NOTICE** that at such Annual District Meeting and Budget Vote scheduled to be held on May 18, 2021 the following proposition shall be submitted for the approval of the qualified voters of said School District:

**PROPOSITION**

Shall the following resolution be adopted, to-wit:

RESOLVED that the Otego-Unadilla Central School District is hereby authorized to implement a school district improvement program consisting of reconstruction and renovations to buildings, including site work, playing fields, as well as original furnishings, equipment, machinery, apparatus, and other improvements and costs incidental thereto, at a maximum estimated cost of \$27,695,000 and that \$652,349 in State Excel Aid and \$1,300,000 Capital Reserve Fund monies shall be used to pay a portion thereof, with \$25,742,651, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of said School District and collected in annual installments with District obligations to be issued in anticipation thereof."

*Notice is Also Hereby Further Given* that the aforesaid proposition will appear on the ballot labels of the voting machines used at such Annual District Meeting and Budget Vote in the following abbreviated form due to space constraints:

**PROPOSITION**

Shall the proposition set forth in the Notice of Annual District Meeting and Budget Vote authorizing a School District Improvement Program, at a maximum cost of \$27,695,000 with \$652,349 of Excel Aid and \$1,300,000 Capital Reserve Fund used therefore and providing that such sum of \$25,742,651 shall be raised by the levy of a tax to be collected annually, with District obligations to be issued in anticipation thereof be approved?

Dated: Otego, New York  
\_\_\_\_\_, 2021.

By Order of the Board of Education of  
Otego-Unadilla Central School District

\_\_\_\_\_  
School District Clerk

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____
_____	VOTING	_____

The resolution was thereupon declared duly adopted.

\* \* \* \* \*

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>			
Unatego Central School District Capital Project			
Name of Action or Project: Unadilla Elementary School Capital Improvement Project			
Project Location (describe, and attach a location map): 265 Main Street, Unadilla, NY 13849			
Brief Description of Proposed Action: Upgrade septic system, HVAC components, electrical components, and plumbing systems and components; upgrade fire alarm system and clocks and communication system; and provide areas of refuge.			
Name of Applicant or Sponsor: Unatego Central School District		Telephone: 607-988-5038	
		E-Mail:	
Address: 2641 State Highway 7			
City/PO: Otego		State: NY	Zip Code: 13825
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?			NO
If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			YES
2. Does the proposed action require a permit, approval or funding from any other government Agency?			NO
If Yes, list agency(s) name and permit or approval: New York State Department of Education			YES
3. a. Total acreage of the site of the proposed action?			5.3 acres
b. Total acreage to be physically disturbed?			0 acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?			5.3 acres
4. Check all land uses that occur on, are adjoining or near the proposed action:			
<input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban)			
<input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify):			
<input type="checkbox"/> Parkland			

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: _____ Into the existing storm drain infrastructure at the site.		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Dr. David Richards</u> Date: <u>February 19, 2021</u>  Signature: _____      Title: <u>Superintendent</u>		

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>							
Unatego Central School District Capital Project							
Name of Action or Project: Unatego CSD Bus Garage							
Project Location (describe, and attach a location map): Otego, NY 13825							
Brief Description of Proposed Action: Construct new, ADA compliant bathroom and replace the vehicle/bus lift.							
Name of Applicant or Sponsor: Unatego Central School District		Telephone: 607-988-5038					
		E-Mail:					
Address: 2641 State Highway 7							
City/PO: Otego		State: NY	Zip Code: 13825				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: New York State Department of Education			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">NO</td> <td style="text-align: center;">YES</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.   a. Total acreage of the site of the proposed action? <span style="float: right;">1.2 acres</span> b. Total acreage to be physically disturbed? <span style="float: right;">0 acres</span> c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? <span style="float: right;">1.2 acres</span>							
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input checked="" type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input type="checkbox"/> Forest <input type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)? If Yes, briefly describe:	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Into the existing storm drain infrastructure at the site.		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Dr. David Richards</u> Date: <u>February 19, 2021</u>  Signature: _____      Title: <u>Superintendent</u>		

# Short Environmental Assessment Form

## Part 1 - Project Information

### Instructions for Completing

**Part 1 – Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 – Project and Sponsor Information</b>							
Unatego Central School District Capital Project							
Name of Action or Project: Unatego Middle School/High School Capital Improvement Project							
Project Location (describe, and attach a location map): 2641 State Highway 7, Otego, NY 13825							
Brief Description of Proposed Action: Upgrade playing fields, HVAC equipment, electrical infrastructure, and energy sources; roof replacement and facade repairs; and renovations to classrooms, auditorium, support spaces, and hallways.							
Name of Applicant or Sponsor: Unatego Central School District		Telephone: 607-988-5038					
		E-Mail:					
Address: 2641 State Highway 7							
City/PO: Otego		State: NY	Zip Code: 13825				
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>	NO	YES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO	YES						
<input checked="" type="checkbox"/>	<input type="checkbox"/>						
2. Does the proposed action require a permit, approval or funding from any other government Agency? If Yes, list agency(s) name and permit or approval: New York State Department of Education			<table border="1" style="width: 100%; text-align: center;"> <tr> <td>NO</td> <td>YES</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> </tr> </table>	NO	YES	<input type="checkbox"/>	<input checked="" type="checkbox"/>
NO	YES						
<input type="checkbox"/>	<input checked="" type="checkbox"/>						
3.   a. Total acreage of the site of the proposed action? _____ 58 acres b. Total acreage to be physically disturbed? _____ 6 acres c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ 58 acres							
4. Check all land uses that occur on, are adjoining or near the proposed action: <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Rural (non-agriculture) <input type="checkbox"/> Industrial <input type="checkbox"/> Commercial <input checked="" type="checkbox"/> Residential (suburban) <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agriculture <input type="checkbox"/> Aquatic <input type="checkbox"/> Other(Specify): <input type="checkbox"/> Parkland							

5. Is the proposed action,	NO	YES	N/A
a. A permitted use under the zoning regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Consistent with the adopted comprehensive plan?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?	NO	YES	
If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Are public transportation services available at or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
9. Does the proposed action meet or exceed the state energy code requirements?	NO	YES	
If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
10. Will the proposed action connect to an existing public/private water supply?	NO	YES	
If No, describe method for providing potable water: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
11. Will the proposed action connect to existing wastewater utilities?	NO	YES	
If No, describe method for providing wastewater treatment: _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. a. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?	NO	YES	
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?	NO	YES	
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____			

14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input checked="" type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input checked="" type="checkbox"/> Suburban		
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Is the project site located in the 100-year flood plan?	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Will the proposed action create storm water discharge, either from point or non-point sources? If Yes,	NO	YES
a. Will storm water discharges flow to adjacent properties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If Yes, briefly describe: _____ Into the existing storm drain infrastructure at the site.		
18. Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)? If Yes, explain the purpose and size of the impoundment: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste? If Yes, describe: _____	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE</b>  Applicant/sponsor/name: <u>Dr. David Richards</u> Date: <u>February 19, 2021</u>  Signature: _____      Title: <u>Superintendent</u>		

February 17, 2021

Dr. David Richards  
Unatego Central School  
2641 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as event workers for the 2020-21 Winter Sports Seasons.

Joe Halbert  
Sally Halbert  
Matt Hafele  
Kelli Hafele  
RJ Platt  
Rich Rosener  
Jenni Barnes  
Sherry Maruszewski  
Karen Alvin  
Amber Birdsall  
Gina Boliski  
Amber Mazzone

Sincerely,



Matt Hafele  
Athletic Director

February 17, 2020

Dr. David Richards  
Unatego Central School  
2641 St. Hwy 7  
Otego, NY 13825

Dear Dr. Richards,

I would like to recommend the following people as coaches for the following sports seasons.

Fall 2

JV Girls Soccer- Sierra Birdsall (Step 5)  
Modified Girls Soccer- Amber Emerson (Step 4)  
Modified Volleyball-Gina Boliski (Step 2)  
Modified Boys Soccer-Christina Butcher (Step 5)  
Modified Football-RJ Platt (Step 5)  
Modified Football Mike Hamilton (Step 5)

Winter

Boys Basketball Volunteer Andrew Barber (retroactive to 2/8)

Thank you,



Matthew J. Hafele